

ANNUAL REPORTS OF THE TOWN OFFICES



OF THE
TOWN OF RUTLAND, MASSACHUSETTS
July 1, 2015 - June 30, 2016

TOWN OF RUTLAND NUMBERS TO KNOW

EMERGENCY: FIRE, POLICE & AMBULANCE 911

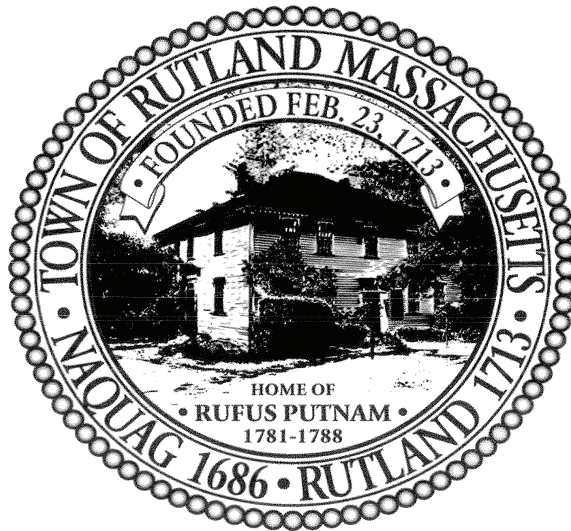
NON EMERGENCY FIRE 508-886-4107

NON EMERGENCY POLICE 508-886-4106

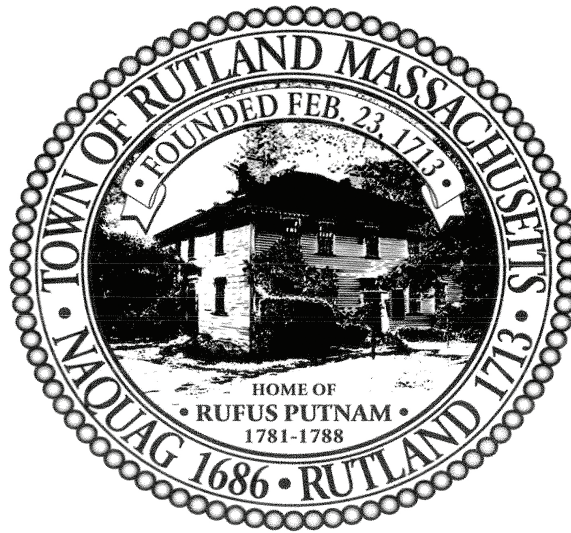
PLEASE MAKE SURE YOUR HOUSE NUMBERS ARE VISIBLE

<u>For Information On:</u>	<u>See or Call:</u>	<u>Telephone Number</u>
Assessments/Abatements	Assessor	886-4101
Bills, Accounts	Town Treasurer	886-4103
Blasting Permits	Fire Chief	886-4107
Building Permits	Building Inspector	886-4118
Civil Defense	Director	886-2123
Dog Complaints	Animal Control Officer	886-2123
Dog Licenses	Town Clerk	886-4104
Elections	Town Clerk	886-4104
Electrical Inspections	Wire Inspector	886-4118
Burning Permits	Forest Warden	886-4107
Gas Inspections	Gas Inspector	886-4118
Historical Commission	Helen Viner	886-4486
Library	Librarian	886-4108
Licenses	Town Clerk	886-4104
Lunch Program for Elderly	Meal Site	886-4119
Oil Burner Inspections	Fire Chief	886-4107
Percolation Tests	Board of Health	886-4102
Planning Board	Chairman	886-7720
Plumbing Inspections	Plumbing Inspector	886-4118
Recreation	Recreation Coordinator	886-0048
Safe Place	Katelyn Wojnarowicz	886-0048
Schools	Naquag Principal	886-2901
	CTMS Principal	886-0073
	Glenwood Principal	886-0399
Selectmen	Administrative Assistant	886-4100
Senior Issues	Council on Aging	886-7945
Smoke Detector Certificate	Fire Chief	886-4107
Street & Highways	Superintendent, D.P.W.	886-4105
Taxes & Payments	Town Collector	886-4103
Traffic	Police Department	886-2123
	Police Office	886-4106
Trees	Tree Warden	886-4105
Voter Registration	Town Clerk	886-4104
Veterans Services	Veteran's Agent	520-508-4364
Water & Sewer	Water Department	886-4105
Wachusett Regional District	Superintendent	829-1670
Wachusett Regional H.S.	Administration Office	829-6771
Citizen Information Service	Secretary of State	800-392-6069
State Representative	Kim Ferguson	617-722-2263
State Senator	Anne Gobi	617-722-1540

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OF THE
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OF THE
TOWN OF RUTLAND
MASSACHUSETTS



For the Fiscal Year Ending
June 30, 2016



Dedication of the Annual Town Report

Sally M. Hayden served the Town of Rutland for thirty-six years. Sally was first elected as the Town Clerk and Town Treasurer/Collector in 1991. In 2012 Sally was elected for her 8th three year term for both positions. She also worked as the Secretary to the Board of Selectmen from 1978 through 1991, as a floating secretary for the Board of Health, Conservation Commission and the Zoning Board of Appeals, and as the Assistant Town Clerk from 1981-1991. She was the President for the Massachusetts Town Clerk's Association and the Worcester County Town Clerk's Association for several years. Sally retired from her career in Rutland December 2013.

Dianne M. Landquist worked for the Town of Rutland for 20 years before retiring in December of 2012. She and her family first moved to Rutland from Holden in 1983. Diane and her husband were active in local sports programs and Friends of Rutland Education as they raised their three sons. Dianne began working in Community Hall in January of 1993 as a Junior Clerk. She was appointed Assistant Town Clerk and Assistant Treasurer/Collector until her retirement in 2012.



IN MEMORIAM



Kathy Clark 1946 – 2016

Kathy was a lifelong resident of Rutland and a strong advocate for agriculture and education. She helped form a steering committee that led to the establishment of Rutland's Agricultural Commission and she was part of a team that assisted other Worcester County communities with establishing Agricultural Commissions. Kathy served on the Agricultural Commission from FY2007 to FY2013 and the Cable Advisory Committee from FY2011 to FY2013. She loved bringing farm animals to the classroom and reading to students on Community Reading Day. Kathy was actively involved the community, organizing and participating in Senior Center activities, the Chowder Challenge, the July 4th Parade and Rutland Farm Day.



TOWN OF RUTLAND

FOUNDED 1713

INCORPORATED 1722

POPULATION	1990	4,669 (Federal)	
		2000	6,353 (Federal)
		2010	7,973 (Federal)
		2016	8,850
REGISTERED VOTERS	6035	as of June 30, 2016	
Democrat	1180	Republican	952
Green Rainbow	6	Libertarian	5
MA Independent Party	1	Inter 3 rd Party	1
Conservative	1	Pizza Party	1
		Unenrolled	3844
		Green Party USA	1
		United Independent Party	40
		Socialist	1
		Pirate	2
Miles of Road:		Square Miles:	35.42
Town and County	90.03 Miles		
State	<u>9.20</u>		
	99.23 Miles	Acres:	22,246
Heights above Sea Level:			
Center	1,205		
Standpipes (Rice Hill)	1,250		
Top of Standpipes	1,340		
Town Election:	Second Monday of May		
Annual Town Meeting:	Saturday preceding second Monday of May		

ELECTED REPRESENTATIVES

United State Senators:

Elizabeth A. Warren	Democrat
Edward J. Markey	Democrat

Congressman: Second Congressional District

James P. McGovern	Democrat
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State Senator: Worcester, Hampden, Hampshire & Middlesex District

Anne M. Gobi	Democrat
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State Representative: First Worcester District

Kimberly N. Ferguson	Republican
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**REPORT OF THE TOWN CLERK
ELECTED TOWN OFFICERS FISCAL 2016**

<u>Moderator</u>	<u>Term Expiration</u>
Randy E. Jordan	2017
<u>Selectmen</u>	
Leroy C. Clark	2019
Stephanie C. Bacon	2018
Michael S. Pantos	2018
Sheila H. Dibb	2017
Wayne A. Walker	2017
<u>Assessors</u>	
Arthur F. Lincoln	2019
Jeffrey R. Gibbs	2018
Joyce H. McGuinness	2017
<u>Town Clerk</u>	
Anita K. Carlson	2018
<u>Wachusett Regional School District Committee</u>	
Charles E. Witkes	2019
Matthew Lavoie	2019
Lauren M. Maldonado	2018
Jon Edward Novak	2018
<u>Southern Worc. Cnty. Reg. Voc. School Dist. Committee</u>	
Ann Marie T. Pantos	2019
Michael S. Pantos	2018
<u>Board of Health</u>	
Karin M. Prucnal	2019
Scott M. Gilroy	2018
Elliott L. Nadeau, Jr.	2017
<u>Planning Board</u>	
Addison E. Redfield	2021
Timothy A. Nahrwold	2020
Charles Richard Williams	2019
Marilyn R. Sidoti	2018
Norman W. Anderson	2017
<u>Library Trustees</u>	
Ruth Ann Rovezzi	2019
Shelley A. Mitchell	2019
Cindy Trahan-Liptak	2018
Christine Waible	2018
Edward G. Purcell	2017
Jane L. Alinovi	2017



BOARD OF SELECTMEN FISCAL YEAR 2016 ANNUAL REPORT

The Board of Selectmen is comprised of five members, each elected annually. Members of the Board of Selectmen are Chair, Stephanie Bacon, Leroy “Skip Clark”, Michael Pantos, Sheila Dibb and Wayne Walker. The Board meets every other Monday at 6:00 p.m. in the Selectmen’s Meeting Room of the library and on an as needed basis. All meetings are open to the public.

With the continued growth of the town in population, services and needs, the Board hired their first time Town Administrator, Margaret Nartowicz, in June of 2015. Mrs. Nartowicz oversees the day-to-day operations for the town working closely with the Board on all budgeting and collective bargaining negotiations. Mrs. Nartowicz has implemented many new policies along with the Board such as the Drug and Alcohol Free Workplace Policy, Social Media Policy, ADA and Grievance Policy Procedure and the Declaration of State of Emergency Policy & Procedure. The Town’s Sewer Extension Regulations were also closely reviewed and amended.

The Town Administrator and Board also signed onto a Community Compact Agreement. The Community Compact Agreement is a mutual agreement entered into between the Baker-Polito Administration and the Town of Rutland where the Town agrees to implement at least one best practice that they select from across a variety of areas. This opens up the Town up for many more grant funding opportunities.

Mrs. Nartowicz has worked closely with the Solar Committee to seek out revenues from solar farms. One example is the Treasure Valley Nexamp project. The Town receives dollar credits with an expected annual savings to be estimated at around \$33,000, ultimately dependent on the electric rate. There is a guaranteed savings of 25 percent. The Golden Hills Solar Pilot agreement on Swartz Ave is estimated to generate \$105,600 in annual revenue. The Town can expect to see economic benefits this spring of 2017.

The Board and Town Administrator also explored and agreed into a regional contract with an IT consultant, Adam Suzor, who is shared with the Town of Barre. Mr. Suzor has been a valued resource, introducing technological advances and initiatives throughout all Town buildings. As the state has rolled out mandatory online assessment testing, the advancement in technology is integral. WiFi and infrastructure continues to be strengthened making all Town buildings better equipped to handle additional staff and student usage of many devices at the same time.

As the local licensing authority, the Selectmen renewed and/or issued the following licenses concerning its licensed serving establishments:

- Annual Alcohol Renewals (10)
- Annual Innkeepers License – (1)
- Class I, II, III Licenses (8)
- Entertainment License (1)

In May of 2015, the Town, as well as another town in the district, lacked sufficient revenues to support the Wachusett School District’s operational assessment. The District had to then revise its budget and operate on a 1/12 budget in Fy16 until the revised budget was passed in October of 2015 at a Special Town Meeting. This in turn, caused the Town to have to reduce the municipal operating budget.

Long term strategies toward budget balance and sustainability include targeted review of revenue sources, vendor, services contract review, and utility efficiencies at the building level. All departments have been asked to identify solutions of budget efficiency. Additionally, we continue to review revenue sources such as grant funded projects and responsibly utilize these funds against relevant and appropriate expenses. The Board will continue to work closely with the Finance Committee to provide for financial based services and the Capital Improvements Planning

Commission to enable the Town to make planned and consistent decisions for the capital projects and improvements of its capital needs.

The Board would like to recognize the tremendous amount of time volunteers devote to working for the benefit of Rutland. In addition to thanking the volunteers for their time, the Board also would like to thank our Town Administrator, Margaret Nartowicz for putting in so much effort into the overall success of the Town and to thank and recognize the efforts and dedication of our town employees who work extraordinarily well together.

Respectfully yours,

Stephanie Bacon, Chair
Leroy "Skip" Clark
Sheila Dibb
Wayne Walker
Michael Pantos



OFFICERS APPOINTED BY SELECTMEN

TOWN ADMINISTRATOR

Margaret Nartowicz

FIRE CHIEF

Bradley Weber, Term Expires 2017

CONSTABLES

Mark Moisio

Richard Salls

Ralph Anderson

ANIMAL INSPECTOR

Leroy Clark

Laura Pease

TOWN COUNSEL

Cranston & Cranston P.C.

LABOR COUNSEL

Kopelman & Paige P.C.

ACCOUNTANT

Scanlon & Associates, LLC

SEALER OF WEIGHTS AND MEASURES

Edward Seidler

ZONING BOARD OF APPEALS

(3 year appointment)

Richard Surrette, Chairman

Expires 2019

Christopher A. Senecal

Expires 2017

Robert Paulsen

Expires 2017

ASSOCIATE BOARD OF APPEALS

Arthur Wells

Expires 2019

Paul Kirrane

Expires 2018

Peter Van Dyke

Expires 2017 (resigned 8/2015)

CONSERVATION COMMISSION

(3 year appointment)

Joseph Dell' Aquila, Chairman	Expires 2018
Eric Bigelow	Expires 2018
Scott Landgren	Expires 2017
Nancy Nichols	Expires 2017
Willard Cannon	Expires 2017
Peter Craine	Expires 2019
Shawn Moore	Expires 2019
Harry Johnson, Jr.	Honorary Member

REPRESENTATIVE TO WORCESTER COUNTY REGIONAL TRANSIT AUTHORITY

Michael Pantos

CULTURAL COUNCIL

(2 consecutive, 2 year appointments)

Suzanne Myer Smith, Chairman	Expires 2019
Donna Ferguson	Expires 2018
Kathleen Carville	Expires 2017
Jane Fitzgerald	Expires 2017
Penny Loan	Expires 2017
Anne Green	Expires 2016
Michele Almstrom	Expires 2017
Andrea Deane	Expires 2019

CABLE ADVISORY COMMITTEE

Paul Mattson
Addison Redfield
Kathy Clark
Raymond Becker
Brenda Savoie

BAY PATH BUILDING COMMITTEE MEMBER

Michael Pantos

COUNCIL ON AGING COMMITTEE

Rose Anne Ferrandino	Expires 2016
Patricia Lachance	Expires 2016
Melanie Palmer	Expires 2018
Marcia Arakelian	Expires 2018
Louise Chrisite	Expires 2017
Barbara Quiry	Expires 2017
Carolyn Semon	Expires 2017

MEMORIAL DAY COMMITTEE

John Byron
William Bailey
Philip Cannell
William Narcisi
Thomas Ruchala

LIASON TO THE ETHICS COMMISSION

Anita Carlson

FOURTH OF JULY COMMITTEE

Karen Greenwood, Chairman

John Scannell

Janet Barakian

Jon Koblich

John Fitzgerald

Cynthia Purcell

Lynne Amsden

Deborah Frost

James Provencher

Elsie Milliken

Mark Campbell

DEVELOPMENT & INDUSTRIAL COMMISSION

Michael Sullivan, Chairman	Expires 2018
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Thomas Dufault	Expires 2017
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Michele Van Reet	Expires 2018
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Douglas Briggs	Expires 2020
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Mark O'Clair	Expires 2016
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HISTORICAL COMMISSION

(3 Year Appointment, up to 7 Members)

Helen Viner, Chairman	Expires 2018
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Janet Barakian	Expires 2017
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Addison Redfield	Expires 2018
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Edward Bracebridge	Expires 2016
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HEALTH INSURANCE ADVISORY COMMITTEE

Kerry Remington	Neil Viner
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Janet Barakian	Thomas Downey
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Rebecca Tuttle	Justin Bassett
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Phyllis Chartier

HEALTH CARE BENEFITS CONSULTANT

Barbara Sbrogna

CENTRAL MASS REGIONAL PLANNING COMMITTEE

Charles Williams

ALTERNATE TO CENTRAL MASS REGIONAL PLANNING COMMITTEE

Addison Redfield

MUNICIPAL HEARINGS OFFIER

Anita Carlson

FINANCE COMMITTEE

(Appointed by Town Moderator, 3 Year Term)

Ratified by the Board of Selectmen

Lyndon Nichols, Chairman	Expires 2016
Deborah Kristoff	Expires 2016
David Bigelow	Expires 2017
Matthew Hadley	Resigned February 2016
Karen Nahrwold	Expires 2018
Randy Thomas	Resigned September 2015
Carlisle Bindoo	Expires 2018
Thomas Ruchala	Expires 2018

TREASURER COLLECTOR

Rebecca Tuttle

ELECTIONS OFFICERS

Anita Carlson	Chief Elections Office
Lynn Thomas	Warden
Sean Miller	Warden
Robin Tarani	Clerk
Nancy Nichols	Clerk
Bonnie Fauteux	Clerk
Kenneth Lowe	Ballot Box Inspector
William Bailey	Ballot Box Inspector
David Williams	Ballot Box Inspector
Sharon Bracebridge	Inspector
Barbara Campbell	Inspector
Louise Jordan	Inspector

BOARD OF REGISTRARS

Anita Carlson	Clerk
Lynn Thomas	Assistant Registrar
Holly Haines	Expires 2017
Dianne Landquist	Expires 2019
Todd Robbins	Expires 2018

AGRICULTURAL COMMISSION

Kate Gervais, Chairman	Expires 2017
Donna Kilpatrick	Expires 2016
Randy Jordan	Expires 2017
William Walker	Expires 2018
Glenn Kauppila	Expires 2018

AGRICULTURAL COMMISSION ALTERNATES

Charles Williams
Gerald Kristoff
Debbie Carlson
Edris Tracy
Kristi Evans
Jineen Walker

STORMWATER ADVISORY COMMITTEE

Gary Kellahe

REPRESENTATIVE TO WACHUSSETT EARTHDAY

Sheila Dibb

SOLAR COMMITTEE

Peter Letsky, Chairman

Diane Peterson

Norman Anderson

Gary Kellahe

Robert Donelson

CAPITAL IMPROVEMENT PLANNING COMMITTEE

Harry Sechman

Expires 2019

Joseph Becker

Expires 2017

Julianne Kelley

Expires 2018

Addison Redfield

Expires 2018



TOWN ADMINISTRATOR

FISCAL YEAR 2016 ANNUAL REPORT

I respectfully submit the Town Administrator's FY16 annual report. My service as Rutland's first ever Town Administrator began on June 1, 2015, and it has since been highlighted by many challenges and opportunities. An administrator's general duties are fairly consistent regardless of the municipality, but the functions of the position must be responsive to the municipality's unique characteristics and needs. The Town Administrator serves as chief administrative officer and agent of the Board of Selectmen to assure the proper operation of all town affairs on day to day basis. In this capacity, communication is essential. Upon taking office, I began interacting with town departments, boards, committees, regional administrators, state agencies, legislators and others on a regular basis in order to better understand their respective duties, challenges and goals. This was necessary to begin facilitating the coordination of town operations and strengthening working relationships with officials and agencies outside of Rutland.

The Town Administrator's responsibilities include serving as chief procurement officer, chief financial officer and budget director. Finances were an immediate priority in FY16, as Annual Town Meeting had adopted an omnibus budget without funding the Wachusett Regional School District's operations assessment due to insufficient revenues. Neither Rutland nor Paxton were able to support the district's proposed FY16 budget assessment in the spring of 2015. Without support from 4 of the 5 member towns, the district revised its budget proposal and operated on a statutory 1/12 budget in FY16 until it received support from 4 of the 5 member towns. The district's revised operations assessment was passed at the October 25, 2015 Special Town Meeting, but passage required reductions in municipal departments' operating budgets.

The Town Administrator's duties as personnel director demand significant time, research and coordination. The Administrator is responsible for appointing most employees under the Board of Selectmen's jurisdiction, and most department heads, subject to the Board's confirmation. Five collective bargaining agreements and 5 non-union employment agreements with the town are in place. On July 1, 2015, 3 of the 5 collective bargaining units and the town were just beginning negotiations, had just ratified, or were preparing to ratify agreements. Additionally, the town's personnel policies were incomplete, job descriptions required updates, and employee personnel files were decentralized, so in FY16 work began on all of these items.

Despite the challenges associated with establishing centralized administrative functions, FY16 saw some notable accomplishments. First, Rutland was the 13th municipality in Massachusetts to be designated a Compact Community under the Baker administration which allowed the town to begin applying for grant funding for regional or collaborative initiatives. Additionally, the town continued its effort to seek revenues from large solar developments on private land thanks to the work of the Solar Committee led by Chair, Peter Letsky. To identify similar opportunities on municipal parcels, the town received a grant for solar consulting services, and a professional consultant was contracted to advise the town.

It has been an honor to serve Rutland in my first full year as Town Administrator. I truly value the diverse opinions and the passion for the community shown by so many residents, and I look forward to accomplishing far more as we strengthen our collective commitment to moving the town forward.



REPORT OF THE TOWN CLERK

Vital Statistics Fiscal 2016

Births for Fiscal 2016	Eighty
Deaths for Fiscal 2016	Thirty-nine
Marriages for Fiscal 2016	Twenty-three

Vitals Comparison of Last Five Years					
Fiscal Year	2015	2014	2013	2012	2011
Births	89	75	75	70	77
Deaths	50	53	46	38	30
Marriages	37	25	30	22	20

Residents continue to use the Dog License forms provided in the annual census mailings. This has been very successful in licensing dogs early before the license fee increases on April 1st. All that is required is proof of a current rabies vaccination and if applicable, proof of spaying/neutering. Dog owners may call or email the clerk's office to check if a current rabies certificate is on file.

Dog & Kennel Licenses	\$ 20,081.00
Kennel Inspection Fees	\$ 250.00

Recordings

The Town Clerk's office issued 31 Business Certificates during the fiscal year.

The office records all Board of Appeals applications and findings. Three variances were filed with the Zoning Board of Appeals. One was granted and two were denied.

Miscellaneous

Six raffle permits were issued to non-profit organizations in town. Numerous documents were notarized by the clerk's office. Seven pole locations were recorded.

The office also works in conjunction with the Conservation Commission and Planning Board making documents and plans available to residents and abutters. The collection of fines for Civil Disposition Citations are also handled by the clerk's office.

Meeting agendas for all town boards and committees are posted on the town website:

www.townofrutland.org

Residents may subscribe to town news alerts by signing up at:
<http://www.townofrutland.org/subscriber>



TOWN CLERK

Rutland's Town Clerk office is staffed with a full time Town Clerk and a part time Assistant Town Clerk. The staffing hours in the clerk's office have not changed since the population (currently 8850) was half the present size. Although the workload and responsibilities of the office has increased greatly over the years we continue committed to serving the Rutland public in an efficient and timely manner. My thanks goes to Assistant Town Clerk Lynn Thomas for helping in that endeavor.

The "Door to Door Solicitation and Canvassing By-law" voted at the May 2015 Annual Town Meeting was approved by the Attorney General and became effective in September. Section Nine of the new General By-law requires the Town Clerk maintain a "Do Not Solicit List" for any residents who choose to have their property included on the list. Information on the list is available on the Town Website. The Police Department provides those who register for solicitation licenses in town with a copy of the "Do Not Solicit List".

It is the duty of the Town Clerk's office to submit any Zoning or General By-law changes voted at Town Meeting to the Attorney General's office for review and approval. Three General By-law changes and one Zoning By-law change were voted at the Annual Town Meeting in May. The packets were submitted to the AG's office in June. Once approval is received the changes are incorporated into the General By-laws and Zoning By-laws by our office.

During Fiscal Year 2016, a Senior Tax Work-off Program was implemented for the first time. Town Meeting vote in May of 2010 accepted MGL Chapter 59 Sec. 5 K, which allows for a volunteer program for tax payers over sixty years of age. Our office was fortunate to have two dedicated volunteers assisting us with filing and other office duties from January through May.

The Town Website and new Facebook page are maintained by the Town Clerk's office. Assistant Town Clerk Lynn Thomas is responsible for updating the Town of Rutland Facebook page. We share local events, emergency information, tax and election deadlines, news of meetings and elections, voter registration information, town employment opportunities and flu and rabies clinics among other items. The page has shown to be an effective way to connect with residents and has become popular with our community as well as with former residents.

In January of 2016 fees for vital records and business certificates were increased, bringing them more in line with fees in surrounding communities of similar size.

The Annual census was mailed to all households in January, followed by a second mailing in June. The 2016 Street Listing will be prepared with data from the census results.

The Town Clerk's office oversaw a Special Town Election in September followed by the Presidential Primary in March and the May Annual Town Election. Four Town Meetings were also held during the fiscal year. Our continued thanks goes to all the dedicated poll workers who give of their time to ensure Rutland's elections always run smoothly.

Respectfully submitted, Anita K. Carlson, Town Clerk

**Town of Rutland
Special Town Meeting
August 3, 2015**

Randy Jordan, Town Moderator opened the meeting at 7:23 PM and went over housekeeping rules for the evening.. The Town Clerk, read the posting of the Warrant followed by a Salute to the Flag. 321 voters were in attendance

ARTICLE 1:

RDIC Chairman Michael Sullivan moved that the Town vote to authorize the Rutland Development and Industrial Commission ("RDIC") to sell a parcel of land to Barton & Associates, Inc. or its affiliate or assignee in accordance with the purchase and sale agreement executed by the RDIC, said parcel being a portion of the former Rutland Heights Hospital property at 86 Maple Avenue (Assessors Map 41, Block A, Lot 3), Rutland, MA.

Motion seconded

The Finance Committee recommended the Town vote FAVORABLY on this article.

Discussion followed a presentation by representatives from Barton & Associates, a staffing company for the medical profession. Once construction is complete, the site will employ 150 individuals. In answer to various questions, Mr. Sullivan explained that the selling price was \$150,000.00 for the 11 or 12 acre parcel which is located on the left side of the drive. The total acreage of the property is 88 acres. In response to a question regarding the impact on town sewer, DPW Superintendent Gary Kellaher responded that the town's system currently has the capacity for the new building.

Motion carried.

ARTICLE 2:

Michael Sullivan moved that the Town approve the Certified Plan Application of Barton & Associates, Inc., located within the Rutland Heights Economic Opportunity Area at 86 Maple Avenue (Assessors Map 41, Block A, Lot 3), Rutland, MA and approve the Tax Increment Financing (TIF) Agreement between the Town and Barton & Associates, Inc., pursuant to the Massachusetts Economic Development Incentive Program created by MGL Chapter 23A; and approve forwarding said Application and Agreement to the Massachusetts Economic Assistance Coordinating Council (EACC) for its approval and endorsement.

Motion seconded.

The Finance Committee recommended the Town take NO ACTION on this article.

Mr. Sullivan explained that the purpose of his motion was to open discussion on the article.

After some comments, the motion for action was withdrawn. The intent is to place the article on a special town meeting warrant in the fall.

Motion to take No Action carried.

ARTICLE 3:

Lyndon Nichols moved that the Town vote to reduce by \$20,632.00, the amount raised and appropriated to defray the expenses of the Wachusett Regional School District Minimum Local Contribution for the fiscal year beginning July 1, 2015 as voted under Article 4 of the May 9, 2015 Annual Town Meeting, thereby reducing the amount raised and appropriated from \$6,811,613.00 to \$6,790,981.00.

Motion seconded.

The Finance Committee recommended the Town vote FAVORABLY on this article.

In response to a question from Prescott St. resident Christine David, Town Administrator Margaret Nartowicz explained the dollar amount of the reductions in both article 3 and 4 are reflected in the dollar figure of article 5.

Motion carried.

ARTICLE 4:

Lyndon Nichols moved that the Town vote to reduce by \$27,308.00, the amount raised and appropriated to defray the expenses of the Wachusett Regional School District Transportation Assessment for the fiscal year beginning July 1, 2015 as voted under Article 6 of the May 9, 2015 Annual Town Meeting, thereby reducing the amount raised and appropriated from \$729,439.00 to \$702,131.00.

Motion seconded.

The Finance Committee recommended the Town vote FAVORABLY on this article.

No Discussion.

Motion carried.

ARTICLE 5:

*Lyndon Nichols moved that the Town vote to raise and appropriate the sum of \$1,350,640.00 to defray the expenses of the **Wachusett Regional School District Operations Assessment** for the fiscal year beginning July 1, 2015.*

Motion seconded.

The Finance Committee recommended the Town vote FAVORABLY on this article.

Prouty Lane resident John Rokicki amended the motion by increasing the amount to be raised and appropriated to \$1,545,881.00. Discussion on the article and amendment ensued.

Amended motion was defeated.

Original motion carried.

ARTICLE 6:

Lyndon Nichols moved that the Town vote to raise and appropriate an additional sum of \$390,481.00 to fully fund the Wachusett Regional School District Operations Assessment for the fiscal year beginning July 1, 2015, provided this additional appropriation be contingent upon an election approval for a Proposition Two and One-half (2 ½) levy limit override under MGL Ch. 59, Sec. 21C, on a date to be set by the Board of Selectmen pursuant to MGL Ch. 59, Sec. 21C. Motion seconded.

The Finance Committee recommended the Town vote FAVORABLY on this article.

Residents and School Committee members spoke on the article.

Motion to move question made, seconded and passed.

Motion carried.

Moderator called for a motion to adjourn, Motion made and seconded. Special Town Meeting adjourned 9:08 PM

Respectfully submitted,

Anita K. Carlson

Town Clerk

TOWN OF RUTLAND

SPECIAL TOWN ELECTION

9/16/2015

Precinct	# 1	# 2	# 3	Total
 OVERRIDE QUESTION				
YES	216	251	212	679
NO	249	251	281	781
blanks	0	0	0	0
	465	502	493	1460
 Total Registered Voters				
	5788			

Shall the Town of Rutland be allowed to assess ad additional \$390,481.00 in real estate and personal property taxes for the purpose of funding the Wachusett Regional School District Operations Assessment for the fiscal year beginning July 1, 2015?

**SPECIAL TOWN MEETING
Glenwood Elementary School
October 26, 2015**

Moderator Randy Jordan opened the meeting promptly at 7:00 PM. The Town Clerk read the posting of the Warrant followed by a salute to the flag. A moment of silence was observed for Ed Bracebridge who recently passed away. Eddie was a lifelong Rutland resident and a fixture at town meetings. One hundred twenty-six registered voters were present

ARTICLE 1:

Leroy Clark moved that the Town vote to make available beginning in fiscal year 2016, a Senior Citizen Property Tax Work-off Abatement Program approved by acceptance of MGL c.59, §5K under Article 28 of the May 15, 2010 Annual Town Meeting. Motion seconded.

The Finance Committee recommended the Town vote FAVORABLY on this article.
No discussion. **Motion carried.**

ARTICLE 2:

Wayne Walker moved that the Town vote to appropriate from Free Cash **the sum of \$14,839.45** to fund the **Town's portion of the retirement benefit due a Wachusett Regional School District employee** in accordance with Section 18 of the Amended Wachusett Regional School District Agreement. Motion seconded.

The Finance Committee recommended the Town vote FAVORABLY on this article.
No discussion. **Motion carried**

ARTICLE 3:

Sheila Dibb moved that the Town vote to appropriate from Free Cash **the sum of \$40,000** to **purchase and equip a used dump truck with plow and sander** for the DPW. Motion seconded.

The Finance Committee recommended the Town vote FAVORABLY on this article.
No discussion. **Motion carried.**

ARTICLE 4:

Stephanie Bacon moved that the Town vote to appropriate from the Insurance Reimbursement Fund (225-192-5800) **the sum of \$36,621.97** and appropriate from the Naquag Green Project Fund (359-300-5960) **the sum of \$29,768.03**, for the **sum total \$66,390.00** to fund **Glenwood School roof repairs and required additional roof work**. Motion seconded.

The Finance Committee recommended the Town vote FAVORABLY on this article for the sum of \$66,390 with \$36,621.97 coming from insurance recovery and \$29,768.03 coming from the Naquag Green Repair funds.
No discussion. **Motion carried.**

ARTICLE 5:

Michael Pantos moved that the Town vote to appropriate from Free Cash **the sum of \$12,000.00** to fund **repairs to the Fire Department's Fire Pumper**. Motion seconded.

The Finance Committee recommended the Town vote FAVORABLY on this article.
No discussion. **Motion carried.**

ARTICLE 6:

Skip Clark moved to take NO ACTION. Motion seconded.

The Finance Committee recommended the Town vote NO ACTION on this article.

Resident Louis Cornacchioli asked why the recommendation of No Action. Town Clerk Anita Carlson explained that there were state reimbursement funds that could cover the cost of the September 16th Special Town Election. **Motion to take No Action carried.**

ARTICLE 7:

Lyndon Nichols moved that the Town vote to appropriate from Free Cash **the sum of \$8,294.00** to be added to the **Police Wages Account (210-5120)**. Motion seconded.

The Finance Committee recommended the Town vote FAVORABLY on this article.

No discussion. **Motion carried.**

ARTICLE 8:

Lyndon Nichols moved that the Town vote to amend the fiscal year 2016 elected Town Clerk salary fixed at the Annual Town Meeting of May 9, 2015 in accordance with Chapter 41, Section 108 of the General Laws as amended by appropriating from Free Cash **the sum of \$ 3,574.67** to be added to Town Clerk Salary (001-161-5110). Motion seconded.

The Finance Committee recommended the Town vote FAVORABLY on this article for the sum of \$3,574.67 to be added to the Town Clerk Salary Account (001-161-5110).

No discussion. Article required a 2/3 vote. Counters were used.

Motion carried 106 YES 0 NO

ARTICLE 9:

Wayne Walker moved that the Town vote to accept the provisions of Massachusetts General Law chapter 64L, section 2 and impose a local sales tax thereunder at the rate of .75 percent of the gross receipts from the sale of restaurant meals. Motion seconded.

The Finance Committee recommended the Town vote FAVORABLY on this article.

Crawford Rd. resident Mike Sullivan asked about the intended purpose of the article and questioned the fairness to local restaurants. The funds would be used to offset the budget. Margaret Nartowicz, Town Administrator, anticipates that at this time the user tax would bring in \$23,000 annually. Board of Selectmen member Sheila Dibb spoke in favor of passage. She stated that a “yes” vote would help mitigate anticipated reductions in police and fire in other articles to come before the body later in the evening. Scott Leonard, resident and owner of the Rutland Marketplace, spoke in favor. The tax would add approximately 4 cents to the price of a sandwich the Marketplace typically sells. **Motion carried.**

ARTICLE 10:

Lyndon Nichols moved that the Town vote to raise and appropriate **the sum of \$53,308**, appropriate from Assessors Overlay surplus **the sum of \$65,000**, appropriate from Free Cash **the sum of \$64,612**, and appropriate **the sum of \$109,275** and as funding therefor, to transfer said sum from the funding sources and in the amounts as specified in the chart entitled, “**Article 10 Funding Sources**” for the

FY2016 Wachusett Regional School District Operating Budget assessment, as recently re-certified by such district, with such total sum to be added to that appropriated for such purposes under Article 5 of the August 3, 2015 Special Town Meeting. Motion seconded.

The Finance Committee recommended the Town vote FAVORABLY on this article as a single motion to raise and appropriate the sum of \$53,308, appropriate from Assessors Overlay Surplus the sum of \$65,000, appropriate from Free Cash the sum of \$30,000 and transfer from (budget line items) the sum of \$143,887, for the sum total \$292,195 to defray the expenses of the Wachusett Regional School District Operations Assessment for fiscal year beginning July 1, 2015.

Joe Becker, Crestview Drive, asked if the proposed reduction details could be explained. Margaret Nartowicz explained the reductions per the handout entitled "Article 10 Funding Sources".

DPW Superintendent Gary Kellaher spoke to what the budget cuts will do to town budgets and services. Question was asked as to what happens if the article is voted down. Margaret Nartowicz answered that the town must fund the School Operations Budget Assessment. Paxton became the fourth town to pass the school budget and now Rutland has to come up with the funds to pay our share

School Committee member Charles Witkes said it was never his intention to pit the school budget against the town budgets. School Committee member Matt Ehrenworth and other residents spoke to the need for an override.

After considerable discussion Mike Pantos made a motion to move the question. Motion to move was seconded. The Moderator used counters. Motion to move question requires a 2/3 vote. Motion to move question defeated. 60 Yes 48 No.

Discussion continued. **Original motion passed.**

ARTICLE 11:

Sheila Dibb moved that the Town vote to authorize the Select Board to acquire by gift and accept a permanent sewer easement at 1 Christmas Tree Lane as shown on the handout entitled "**GRANT OF EASEMENT**" with a thank you to Mrs. Ila Kane. Motion seconded.

The Finance Committee recommended the Town vote FAVORABLY on this article.

Motion carried.

ARTICLE 12:

Stephanie Bacon moved that the Town vote to authorize the Board of Selectmen to negotiate and enter into a Tax Agreement for payments-in-lieu-of-taxes ("PILOT") pursuant to M.G.L. Chapter 59, Section 38H(b), and Chapter 164, Section 1, and any other enabling authority with Golden Hills Solar, LLC, its affiliate or assignee, for a term of up to 20 years and upon such other terms and conditions as the Board shall deem in the best interest of the Town, for both real property and personal property associated with construction and operation of a solar renewable energy generation facility, on a parcel of privately-owned land (Map 31 Lot A7) on Swartz Ave., upon which such facility is to be located, or upon another parcel of land upon which such facility may be constructed or operated; and, further, to authorize the Board of Selectmen to take all actions necessary to implement such agreement. Motion seconded.

The Finance Committee recommended the Town vote FAVORABLY on this article.

A set annual amount of \$47,250 would be taken in by the town for up to 20 year period with this article.

Motion carried

ARTICLE 13:

Michael Pantos moved that the Town vote to authorize the Board of Selectmen to negotiate and enter into a Tax Agreement for payments-in-lieu-of-taxes ("PILOT") pursuant to M.G.L. Chapter 59, Section 38H(b), and Chapter 164, Section 1, and any other enabling authority with Community Energy Solar, LLC, its affiliate or assignee, for a term of up to 20 years and upon such other terms and conditions as the Board shall deem in the best interest of the Town, for both real property and personal property associated with construction and operation of a solar renewable energy generation facility, on a parcel of privately-owned land (Map 32 Lot B4) on Kenwood Court, upon which such facility is to be located, or upon another parcel of land upon which such facility may be constructed or operated; and, further, to authorize the Board of Selectmen to take all actions necessary to implement such agreement. Motion seconded.

The Finance Committee recommended the Town vote FAVORABLY on this article.

A set annual amount of \$20,184 would be taken in by the town for up to 20 year period with this article.
Motion carried.

ARTICLE 14:

Leroy Clark moved that the Town vote to appropriate from Free Cash **the sum of \$10,000** to be added to the Reserve fund (001-132-5110) Motion seconded.

The Finance Committee recommended the Town vote FAVORABLY on this article.

The amount to be appropriated would bring the Reserve Fund total to \$25,000.

Motion carried.

The moderator entertained a motion to adjourn. Motion made and seconded.

Meeting adjourned at 8:41 pm

Respectively submitted,

Anita K. Carlson, Town Clerk

PRESIDENTIAL PRIMARY MARCH 1, 2016

Democratic Party	Precinct 1	Precinct 2	Precinct 3	Totals
Presidential Preference				
Bernie Sanders	271	285	270	826
Martin O'Malley	0	0	0	0
Hillary Clinton	175	164	178	517
"Rocky" De La Fuente	1	0	0	1
No Preference	2	1	2	5
write-ins	0	0	0	0
blanks	0	0	0	0
Totals	449	450	450	1349
State Committee Man				
William R. Shemeth, III	318	304	300	922
write-ins	2	3	4	9
blanks	129	143	146	418
Totals	449	450	450	1349
State Committee Woman				
Laura L. Jette	327	308	306	941
write-ins	2	2	1	5
blanks	120	140	143	403
Totals	449	450	450	1349
Town Committee				
Kenneth J. Lowe, Jr	239	256	220	715
Louis J. Cornacchioli	234	256	226	716
Karen A. Healey	223	217	208	648
Todd J. Robbins	203	203	192	598
Thomas P. Ruchala	238	238	210	686
Barbara L. Ruchala	230	229	206	665
Lynn M. Turcotte	210	200	179	589
David T. Turcotte	211	199	185	595
Kristen A. Lizotte	210	202	185	597
William G. Brazeau	204	195	177	576
Louise B. DiMarzio	211	206	191	608
Edward G. Purcell	257	236	218	711
Cindy L. Purcell	257	245	218	720
Benjamin G. Lizotte	199	200	182	581

Sheila H. Dibb	233	233	217	683
misc. write-ins	8	0	3	11
blanks	12348	12435	12733	37516
Totals	15715	15750	15750	47215

Republican Party

Precinct 1

Precinct 2

Precinct 3

Totals

Presidential Preference

Jim Gilmore	0	0	2	2
Donald J. Trump	233	230	211	674
Ted Cruz	58	70	74	202
George Pataki	0	0	0	0
Ben Carson	13	20	15	48
Mike Huckabee	0	1	1	2
Rand Paul	0	7	0	7
Carly Fiorina	1	1	1	3
Rick Santorum	1	0	0	1
Chris Christie	2	2	4	8
Marco Rubio	63	81	65	209
Jeb Bush	7	3	5	15
John R. Kasich	47	81	60	188
No Preference	4	3	6	13
write-ins	0	0	1	1
blanks	2	1	0	3
Totals	431	500	445	1376

State Committee Man

William J. Gillmeister	141	197	179	517
Reed V. Hillman	204	222	201	627
write-ins	1	0	0	1
blanks	85	81	65	231
Totals	431	500	445	1376

State Committee Woman

Ronna K. Prunier	166	220	197	583
Lindsay A. Valanzola	163	172	167	502
write-ins	1	0	0	1
blanks	101	108	81	290
Totals	431	500	445	1376

Town Committee

Howard Scott Davis Jr.	3	0	2	5
Deborah J. Kristoff	11	7	6	24
Lyndon S. Nichols	11	8	5	24
Michael S. Pantos	7	11	4	22
miscwrite-ins	26	10	4	40
blanks	15027	17464	15554	48045
Totals	15085	17500	15575	48160

Green-Rainbow Party

Precinct 1	Precinct 2	Precinct 3	Totals
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Presidential Preference

Sedinam Curry	0	0	1	1
Jill Stein	0	0	0	0
William P. Kreml	1	0	0	1
Kent Mesplay	0	0	0	0
Darryl Cherney	0	0	0	0
No Preference	1	0	0	1
Bernie Sanders	1	0	0	1
misc write-ins	0	1	0	1
blanks	0	0	0	0
Totals	3	1	1	5

State Committee Man

write-ins	0	0	1	1
blanks	3	1	0	4
Totals	3	1	1	1

State Committee Woman

write-ins	0	0	0	0
blanks	3	1	1	5
Totals	3	1	1	5

Town Committee

write-ins	0	0	0	0
blanks	30	10	10	50
Totals	30	10	10	50

United Independent

Precinct 1	Precinct 2	Precinct 3	Totals
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Party

Presidential Preference

United Independent Party	Precinct 1	Precinct 2	Precinct 3	Totals
Presidential Preference				
No Preference	0	0	0	0
Bernie Sanders	1	0	0	1
misc. write-ins	0	0	1	1
blanks	0	0	0	0
Totals	1	0	1	2
State Committee Man				
write-ins	0	0	0	0
blanks	1	0	1	2
Totals	1	0	1	0
State Committee Woman				
write-ins	0	0	0	0
blanks	1	0	1	2
Totals	1	0	1	2
Town Committee				
write-ins	0	0	0	0
blanks	10	0	10	20
Totals	10	0	10	20

**Special Town Meeting
Saturday, May 7, 2016
6:00 P.M.
Glenwood Elementary School**

*Moderator Randy Jordan opened the meeting at 6:03 pm. The Town Clerk read the posting of the Warrant which was preceded by a salute to the flag.
Sixty-seven registered voters were present.*

ARTICLE 1:

Leroy Clark, Chairman of the Board of Selectmen, moved that the Town vote to appropriate from Free Cash the sum of \$24,929.00 to the **Police Fulltime Wages Account (001-210-5120)** and the sum of \$404.36 to the **Police Quinn Bill Wages Account (001-210-5130)** for Fiscal Year 2016.

*Motion seconded. : The Finance Committee recommended the Town vote favorably on this article.
Maple Avenue resident Douglas Briggs inquired as to the amount of available free cash. The amount was \$277,426.88*

Motion carried unanimously.

ARTICLE 2:

Board of Selectmen member Wayne Walker moved that the Town vote to appropriate from Free Cash the sum of \$42,966.58 to the **Ambulance Wages Account (001-231-5120)** for Fiscal Year 2016.

Motion seconded. The Finance Committee recommended the Town vote favorably on this article.

Motion carried unanimously.

ARTICLE 3:

Sheila Dibb, Board of Selectman member, moved that the Town vote to appropriate from Free Cash the sum of \$47,567.45 to the **Rutland Regional Emergency Communications Center Wage Account (001-299-5110)** for Fiscal Year 2016.

Motion seconded. The Finance Committee recommended the Town vote favorably on this article.

Motion carried unanimously.

ARTICLE 4:

Leroy (Skip) Clark moved that the Town vote to appropriate from Free Cash the sum of \$53,400.00 to purchase **two (2) Cardiac Monitors and two (2) AEDs for the Fire and Ambulance Departments** and to authorize the trade in of the older units.

Motion seconded. The Finance Committee recommended the Town vote favorably on this article.

*When asked if this article had the support of the Capital Improvement Planning Committee,
Chairman Harry Sechman replied that it did.*

Motion carried.

ARTICLE 5:

Wayne Walker moved that the Town vote to appropriate from Free Cash the sum of \$800.00 to purchase a **wireless color laser jet printer** for the Rutland Free Public Library.

Motion seconded. The Finance Committee recommended favorable action on this article.

Motion carried unanimously.

ARTICLE 6:

Sheila Dibb moved that the Town vote to appropriate from the Naquag Green Project Fund the sum of \$17,480.00 to **install additional snow/ice guards at Glenwood Elementary School.**

Motion seconded. *The Finance Committee recommended the Town vote favorably on this article.*

Dick Williams questioned if the money was coming from the Greenhouse Fund. CIPC Chairman Harry Sechman replied that the funds were insurance monies in the Green Repair Account.

Motion carried unanimously.

ARTICLE 7:

Skip Clark moved that the Town vote to appropriate from Free Cash the sum of \$20,233.54, transfer from Town Vehicle Fuel (001-431-5400) the sum of \$10,000.00, and transfer from Article #3 of the October 26, 2015 Special Town Meeting (Used Dump Truck purchase) the sum of \$3,664.56, for the sum total \$33,898.10 to the **Snow and Ice Removal Account (001-423-5400)** for Fiscal Year 2016.

Motion seconded, *The Finance Committee recommended the Town vote favorably on this article.*

Motion carried unanimously

ARTICLE 8:

Wayne Walker moved that the Town vote to appropriate from Free Cash the sum of \$2,500.00 to the **Other Post-Employment Benefits Trust Fund.**

Motion seconded. : *The Finance Committee recommended the Town vote favorably on this article.*

Motion carried unanimously.

ARTICLE 9:

Sheila Dibb moved that the Town vote to appropriate from Free Cash the sum of \$26,156.11 to **purchase a server and related equipment.**

Motion seconded. *The Finance Committee recommended the Town vote favorably on this article.*

Doug Briggs questioned if the article had the CIPC's endorsement Mr. Sechman replied that is did not fall under the criteria of the CIPC.. The Town Administrator pointed out that a grant was pending and any unexpended amount would return to free cash.

Motion carried.

ARTICLE 10:

Peter Letsky, Solar Committee Chairman, moved that the Town vote to authorize the Board of Selectmen to enter into a contract or contracts with a term or terms of longer than three years for the purchase of solar and or other alternative energy based electricity and/or net metering credits associated with such a facility or facilities on such terms and conditions as it deems appropriate, and to take all actions and execute all documents necessary or appropriate in connection therewith.

Motion seconded. *The Finance Committee recommended favorable action on this article.*

Residents Douglas Briggs and Louis Cornacchioli questioned and expressed concern regarding the vagueness of the article. Sheila Dibb noted that all meetings are open to the public and that any contract would come before a Board of Selectmen meeting. She stated that the article basically allows the Board to begin the process of entering into a contract. Town Administrator Margaret Nartowicz explained that there would be no cost associated and that the article would allow the town to enter into a Virtual Net Metering Agreement that would result in savings of \$30,000 to the Town's utility costs starting in F/Y 2017. A Public Information Session was held on May 4, 2016.

Motion carried.

ARTICLE 11:

Peter Letsky moved that the Town vote to transfer to the Board of Selectmen, for the purpose of a lease for installation of a solar electric generating facility or facilities, the custody and control of the Town owned land located on Wheeler Road and shown on Rutland Assessors' Maps as Parcel 59 A1, and to authorize the Board of Selectmen to enter into such a lease and to take all actions and execute all documents necessary in connection with said transfer and lease.

Motion seconded: *The Finance Committee recommended favorably on this article.*

Motion carried unanimously

ARTICLE 12:

Peter Letsky moved that the Town vote to transfer to the Board of Selectmen, for the purpose of a lease for installation of a solar electric generating facility or facilities, the custody and control of the Town owned land located on Central Tree Road and shown on Rutland Assessors' Maps as Parcel 59 A12, and to authorize the Board of Selectmen to enter into such a lease and to take all actions and execute all documents necessary in connection with said transfer and lease.

Motion seconded: *The Finance Committee recommended the Town vote favorably on this article.*

Motion carried.

ARTICLE 13:

Harry Sechman, CIPC chairman, moved that the Town vote **to establish a Capital Stabilization Fund** for the purpose of funding capital projects and improvements involving major non-recurring tangible assets and projects in accordance with M.G.L. Chapter 40, §5B, and to appropriate from Free Cash the sum of \$2,500.00 to the fund.

Motion seconded. *The Finance Committee recommended Town vote favorably on this article.*

Ware Road resident Rachel Dolan asked what the amount of remaining free cash would be at the end of the meeting. Margaret Nartowncz explained that a small amount of free cash was also being used on the Annual Town Meeting warrant and that after both meetings the amount remaining would be \$13,226.41. Ms. Dolan brought up the importance of supporting the Council on Aging's Meals on Wheels Program and attempted to make a motion to amend the article to include funding for the Program. Town Counsel Paul Cranston explained that such an amendment was outside the scope of the article. Ms. Dolan then urged the Board of Selectmen to prioritize the program at a special town meeting in the fall. CIPC Chairman Harry Sechman spoke to the importance of establishing a Capital Stabilization Fund.

A 2/3 vote was required. Moderator called for a hand count. Scott Davis and Doug Briggs served as counters.

Motion carried 60 to zero.

Moderator called for a motion to adjourn. Motion to adjourn made and seconded.

Meeting adjourned at 6:38 pm

Respectfully submitted,

Anita K. Carlson

Town Clerk

**Annual Town Meeting
Saturday, May 7, 2016
7:00 P.M.
Glenwood Elementary School**

The meeting was opened promptly at 7 pm by Moderator Randy Jordan. Town Clerk Anita Carlson read the posting of the warrant. Jay Lacke gave the invocation after which Isabell McNamara sang the National Anthem Following a salute to the flag, the Moderator went over meeting procedures and introduced Board of Selectmen members Sheila Dibb, Wayne Walker and Leroy (Skip) Clark, Town Administrator Margaret Nartowicz, Town Counsel Paul Cranston, Town Clerk Anita Carlson and Finance Committee members Thomas Ruchala, Deborah Kristoff, David Bigelow, Carlisle Bindoo, and Lyndon Nichols. Moderator Jordan also announced that as long as there were no objections from the floor the Town Administrator and Town Counsel would be addressing question.

One hundred forty-eight registered voters were present.

ARTICLE 1:

Leroy Clark moved that the Town vote to accept the Annual Reports of the Town Officers and Committees for FY 2015.

Motion seconded. *The Finance Committee recommended the Town vote favorably on this article.*

No discussion.

Motion carried unanimously

ARTICLE 2:

Finance Committee Chairman Lyndon Nichols moved that the Town vote to fix the **salaries or compensation of elected Town Officers** for the fiscal year beginning **July 1, 2016**, in accordance with Section 108, Chapter 41, of the General Laws as amended.

Moderator:	\$	75.00	
Selectmen	\$	3,000.00	(Members each \$600.00)
Town Clerk	\$	53,449.50	
Assessors	\$	1,500.00	(Members each \$500.00)
Board of Health	\$	750.00	(Members each \$250.00)
Planning Board	\$	2,500.00	(Members each \$500.00)

Motion seconded. *The Finance Committee recommended the Town vote favorably on this article.*

No discussion.

Motion carried.

ARTICLE 3:

Lyndon Nichols moved that the Town vote to raise and appropriate **the sum of \$381,671.00** to defray the expenses of the **Southern Worcester County Regional Vocational School Assessment** for the fiscal year beginning **July 1, 2016**, said amount for Regional Schools to be inclusive of all costs required under the Education Reform Act, or any other applicable law, including all vocational education tuition payments made directly by the Town of Rutland.

Motion seconded. *The Finance Committee recommended the Town vote favorably on this article.*

Resident Dawn Beando pointed out that the per pupil costs for students at Bay Path High School is considerably more than the per pupil expenditures for the Wachusett District. Bay Path Superintendent John Lafleche briefly

went over the SWCRVS District budget. He noted that the district always asks for the minimum contribution and that one can't really compare the two districts.

Motion carried.

ARTICLE 4:

Lyndon Nichols moved that the Town vote to raise and appropriate **the sum of \$6,873,038.00** to defray the expenses of the **Wachusett Regional School District Minimum Local Contribution** for the fiscal year beginning **July 1, 2016**, said amount for Regional Schools to be inclusive of all costs required under the Education Reform Act, or any other applicable law.

Motion seconded. *The Finance Committee recommended the Town vote favorably on this article.*

No discussion

Motion carried unanimously.

ARTICLE 5:

Lyndon Nichols moved that the Town vote to raise and appropriate **the sum of \$644,062.00** to defray the expenses of the **Wachusett Regional School District Debt Service Assessment** for the fiscal year beginning **July 1, 2016**, said amount for Regional Schools to be inclusive of all costs required under the Education Reform Act, or any other applicable law.

Motion seconded. *The Finance Committee recommended the Town vote favorably on this article.*

No discussion

Motion carried unanimously.

ARTICLE 6:

Lyndon Nichols moved that the Town vote to raise and appropriate **the sum of \$858,199.00** to defray the expenses of the **Wachusett Regional School District Transportation Assessment** for the fiscal year beginning **July 1, 2016**, said amount for Regional Schools to be inclusive of all costs required under the Education Reform Act, or any other applicable law.

Motion seconded. *The Finance Committee recommended the Town vote favorably on this article.*

No discussion.

Motion carried unanimously.

ARTICLE 7:

Lyndon Nichols moved that the Town vote to raise and appropriate **the sum of \$1,678,883.00** to defray the expenses of the Wachusett Regional School District Operations Assessment for the Fiscal year beginning July 1, 2016 and to raise and appropriate **an additional sum of \$1,008,566.00 required to be approved for a Proposition Two and One-half (2 ½) levy limit Override under MGL, Chapter 59, § 21C on May 9, 2016**, said amount for Regional Schools to be inclusive of all costs required under the Education Reform Act, or any other applicable law.

Motion seconded. *The Finance Committee recommended the Town vote favorably on this article.*

Superintendent McCall explained that if it fails in two of the five towns, the school budget goes back to the school committee. Rutland School Committee member Ed Novak stated that the consensus on the committee is not to reduce the budget any further and the end result could be to have the State Dept. of Education come in December to set the budget.

Drew Weymouth of Briarwood Road made a motion to amend the article to fully fund the Wachusett District Operations Assessment without the override vote. Amendment seconded.

Discussion followed on the amendment

Sheila Dibb called for the amended motion to be withdrawn. She noted that cutting one million dollars from the town budget would be disastrous. Christine David encouraged people to get the vote out at the polls. Resident Steve Sherman commented that the amendment would disrupt the process that was already put in place to vote at the polls.

School Committee member Charles Witkes was not in favor of the amendment. Nancy Nichols commented that if the amendment passed and the override did not, town government would be crippled.
Amended motion & second withdrawn.

Darryll McCall next spoke on original article. Ed Novak spoke to State's failure to fund transportation
Original motion carried

ARTICLE 8:

Lyndon Nichols moved that the Town vote to raise and appropriate **the sum of \$5,913,822.68** to defray the expenses of **Municipal Departments** for the fiscal year beginning July 1, 2016 and raise and appropriate **an additional sum of \$193,741.50**, provided this **additional appropriation be contingent upon an election approval for a Proposition Two and One-half (2 ½) levy limit Override under MGL, Chapter 59, § 21C on May 9, 2016.**

GENERAL GOVERNMENT	904,680.10
PUBLIC SAFETY	2,201,763.66
PUBLIC WORKS	1,240,835.52
HUMAN SERVICES	145,103.54
LIBRARY & CULTURE	221,997.98
BENEFITS & INSURANCE	1,393,183.38
TOTAL	6,107,564.18

Motion seconded. *The Finance Committee recommended the Town vote favorably on this article.*
No discussion

Motion carried.

ARTICLE 9:

Lyndon Nichols moved that the Town vote to raise and appropriate **the sum of \$2,590,812.90** to defray the expenses of **Debt Services for the fiscal year beginning July 1, 2016** and to raise and appropriate **an additional sum of \$51,032.50**, provided this **additional appropriation be contingent upon an election approval for a Proposition Two and One-half (2 ½) levy limit Override under MGL, Chapter 59, § 21C on May 9, 2016.**

Motion seconded. *The Finance Committee recommended the Town vote favorably on this article.*

Lou Cornacchioli asked how portion of debt could be contingent on an override vote. Margaret Nartowicz explained that the loader debt that comes due in the fall could be deferred to FY 18 without penalty

Motion carried

ARTICLE 10:

Lyndon Nichols moved that the following sums be appropriated to operate the **Water Enterprise:**

Salaries and Wages	\$ 203,641.88
Expenses	\$ 189,370.00
Debt Service Principal	\$ 65,000.00
Debt Service Interest	<u>\$ 35,925.00</u>
TOTAL	\$ 493,936.88

And that **\$493,936.88** to come from Water Enterprise Revenues, and **\$106,760.24** to be appropriated in the general fund and funded from Water Enterprise Revenues.

Motion seconded. *The Finance Committee recommended the following sums be appropriated to operate the Water Enterprise:*

Salaries and Wages	\$ 203,641.88
Expenses	\$ 189,370.00
Debt Service Principal	\$ 65,000.00
Debt Service Interest	\$ 35,925.00

Total	\$ 493,936.88
<u>Indirect Charges</u>	<u>\$ 106,760.24</u>
TOTAL	\$ 600,697.12

No discussion

Motion carried unanimously.

ARTICLE 11:

Lyndon Nichols moved that the following sums be appropriated to operate the **Sewer Enterprise:**

Salaries and Wages	\$ 37,650.26
Expenses	\$ 49,000.00
Treatment and Trans. Charges	\$ 918,000.00
Debt Service Principal	\$ 75,000.00
Debt Service Interest	<u>\$ 14,750.00</u>
TOTAL	\$1,094,400.26

And that **\$1,094,400.26** to come from Sewer Enterprise Revenues, and **\$53,155.76** to be appropriated in the general fund and funded from Sewer Enterprise Revenues.

Motion seconded. *The Finance Committee recommended the following sums be appropriated to operate the Sewer Enterprise.*

Salaries and Wages	\$ 37,650.26
Expenses	\$ 49,000.00
Treatment and Trans. Charges	\$ 918,000.00
Debt Service Principal	\$ 75,000.00
Debt Service Interest	\$ 14,750.00
Total	\$1,094,400.26
<u>Indirect Charges</u>	<u>\$ 53,155.76</u>
TOTAL	\$1,147,556.02

No discussion.

Motion carried unanimously

ARTICLE 12:

Wayne Walker moved that the Town vote to appropriate all funds which become available in the **Fiscal Year 2017** from the Commonwealth of Massachusetts Department of Highways, **Chapter 90 Bond Issue proceeds**, to be used by the DPW for the repair and maintenance of town roads in conformance with Massachusetts General Laws and further that the Town vote to raise said appropriation by borrowing and authorize the Town Treasurer, with approval of the Board of Selectmen, to issue bonds or notes of the Town therefore, in anticipation of the receipt of said State Aid.

Motion seconded. *The Finance Committee recommended the Town vote favorably on this article.*
The allocation amount is \$376,005.

Motion carried.

ARTICLE 13:

Lyndon Nichols moved that the Town vote to authorize the following **FY 2017 Revolving Funds** in accordance with MGL Chapter 44, § 53E ½, to be expended under the authority and direction of the following agencies or officials, to be credited with receipts from the following revenue sources, to be expended for the following stated purposes, not to exceed the following spending limits respectively:

Revolving Fund	Authorized to Expend	Revenue Source	Use of Fund	Spending Limit
Recreation Committee	Recreation Committee	Fees paid by Participants	School year programs including but not limited to the Safe Place Programs	\$350,000.
Board of Health	Board of Health	Inspection Fees	Inspectional services, costs and expenses	\$45,000.
Planning Board	Planning Board	Filing and other fees	Administrative services, costs and fees	\$75,000.
Animal Control Department	Animal Control Officer	ACO Kennel User fees	Supplies for operation of Regional ACO Kennel	\$5,500.

Motion seconded. *The Finance Committee recommended the Town vote favorably on this article.*

Sheila Dibb amended motion to add line 4 from warrant article:

Recreation Committee	Recreation Committee	Fees paid by Participants	Recreational Activities	\$123,000.
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Amendment seconded.

Amendment passed 86 to 26.

Motion as amendment carried

ARTICLE 14:

Paul Mattson, Cable Advisory Committee Chairman moved that the Town vote to accept M.G.L. Chapter 44, Section 53F¾ and also establish a special revenue fund known as the **PEG Access and Cable Related Fund**, to reserve cable franchise fees and other cable-related revenues for appropriation to support PEG access services and oversight and renewal of the cable franchise agreement, the fund to begin operation for the fiscal year 2017 which begins on **July 1, 2016**, to transfer **the sum of \$281,705.93** from the Cable Fund to the **PEG Access and Cable Related Fund**, to authorize the cable advisory committee to expend **the sum of \$85,000.00** in Fiscal Year 2017 for PEG access services and oversight, and to retain all unspent funds in the **PEG Access and Cable Related Fund**.

Motion seconded. *The Finance Committee recommended the Town vote favorably on this article.*

Paul Mattson explained that funds come from grants from Charter Communication and that a new TV center in the library is near completion.

Motion carried.

ARTICLE 15:

Marilyn Sidoti, Planning Board Bylaw Subcommittee Chairman moved that the Town vote to amend the General Bylaw section titled **“Fingerprint-Based Criminal Record Background Check”** by adding the following sentence after “Use of Criminal Record by Licensing Authority”, and before the section entitled “Fees”: *“If the applicant wants to challenge the accuracy or completeness of the record, municipal officials must advise the applicant that the procedures to change, correct, or update the record are set forth in Title 28, CFR 16.34”.*

Motion seconded. *The Finance Committee recommended the Town vote favorably on this article. Planning Board recommended favorable.*

Motion carried unanimously.

ARTICLE 16:

Marilyn Sidoti moved that the Town vote to amend the **Zoning By-law** section titled “Special Uses” by adding the following language in italics: *“B. The owner of an existing dwelling desiring to replace that dwelling with a new dwelling on the same parcel while occupying the existing dwelling, may obtain a temporary permit from the*

Building Inspector to continue occupancy while the new dwelling is built. All existing appurtenances to the existing dwelling, including but not limited to well, water, sewer, septic and electrical used for the existing dwelling must conform to or be brought to current regulation requirements at the time of connection to the new dwelling. The temporary permit shall expire thirty (30) days after issuance of the occupancy permit of the new dwelling, and the existing dwelling shall be completely razed, and the foundation and the land it occupied shall be graded to be compatible with surrounding area”.

Motion seconded. *The Finance Committee recommended the Town vote favorably on this article.*

Planning Board recommended favorable.

No discussion.

2/3 vote required Motion carried unanimously.

ARTICLE 17:

Marilyn Sidoti moved that the Town vote to amend the **General Bylaw** section titled “**Non-Criminal Disposition, Section 3, Enforcement Personnel**” by inserting “*Building Inspector*” to the Section 21D fines chart, as shown on the handout entitled “**Section 21D fines**”.

Motion seconded. *The Finance Committee recommended the Town vote favorably on this article. Planning Board recommended favorable.*

No discussion.

Motion carried.

ARTICLE 18:

Motion to waive reading

Marilyn Sidoti moved that the Town vote to amend the **General By-Law of Rutland** section titled “**Council on Aging**” by deleting Section 2 in strikethrough, and replacing it with the language shown in italics: ~~Section 2. The Council on Aging to consist of seven citizens appointed by the Board of Selectmen. Initially, the terms of the members shall be for 1, 2, or 3 years and so arranged that the terms of approximately 1/3 of the members will expire each year and their successors shall be appointed for terms of three years each.~~ “Section 2. *The Council on Aging will consist of seven Rutland citizens appointed by the Board of Selectmen.*

Initially the terms of the members shall be for 1, 2, or 3 years and so arranged that the terms of approximately 1/3 of the members will expire each year and their successors shall be appointed for terms of three years each. The board shall also consist of two Rutland residents who will serve as alternate members. The alternate members shall be appointed by the Board of Selectmen and the initial terms shall be for two and three years so arranged that the terms will expire at the end of two and three years and their successors shall be appointed for terms of two and three years. The alternate members shall have voting privileges for the purpose of obtaining a quorum. The alternate member with the most tenure will be the first to vote in order to obtain a quorum.”

Motion seconded. *The Finance Committee recommended the Town vote favorably on this article.*

Planning Board recommended favorably.

No discussion.

Motion carried unanimously.

ARTICLE 19:

Lyndon Nichols moved that the Town vote to accept MGL, Chapter 60, Section 15B, and to establish a **Tax Title Collection Revolving Fund** for the Treasurer/Collector.

Motion seconded. *The Finance Committee recommended the Town vote favorably on this article.*

Doug Briggs questioned why the fund was needed and how money would be replenished.

Rebecca Tuttle, Town Treasurer, explained that this is a new MGL and that the fund would be a useful tool to assist in tax title collection. Fees collected from tax title accounts would replenish the revolving fund. In reply to a question from Lou Cornacchioli, Ms. Tuttle stated that there is currently \$700,000 in outstanding tax title accounts.

Motion carried.

ARTICLES 20 through 27:

Town Counsel Paul Cranson explained “Consent Agenda” – which allows articles to be grouped together and voted as a whole. The articles all pertain to housekeeping amendments to the Wachusett Regional School District Agreement. The Moderator read each Article number in turn and the meeting body agreed to taking the following as one motion:

ARTICLE 20: (WRSD)

To see if the Town will vote to approve the amendment of **Section 1.1.3** of the Amended Wachusett Regional School District Agreement, as recommended and approved by vote of the Regional District School Committee on March 14, 2016. The proposed amendment will align the annual census review with the proposed five year review of the Regional Agreement; or take any action in relation thereto.

ARTICLE 21: (WRSD)

To see if the Town will vote to approve the amendment of **Section 1.1.6** of the **Amended Wachusett Regional School District Agreement**, as recommended and approved by vote of the Regional District School Committee on March 14, 2016. The proposed amendment is grammatical, replacing the word “in” with the word “on.”; or take any action in relation thereto.

ARTICLE 22: (WRSD)

To see if the Town will vote to approve the amendment of **Section 5** of the **Amended Wachusett Regional School District Agreement**, as recommended and approved by vote of the Regional District School Committee on March 14, 2016. The proposed amendment will change the Member Town assessment payment schedule from semi-annual payments to payments four times a year, with Member Towns Princeton and Paxton making assessment payments the first day of July, October, January and April; the Member Towns of Holden, Rutland, and Sterling making assessment payments the first day of August, November, February, and May; or take any action in relation thereto.

ARTICLE 23: (WRSD)

To see if the Town will vote to approve the amendment of **Section 7** of the **Amended Wachusett Regional School District Agreement**, as recommended and approved by vote of the Regional District School Committee on March 14, 2016. The proposed amendment updates “Massachusetts Department of Education” to “Massachusetts Department of Elementary and Secondary Education”; or take any action in relation thereto.

ARTICLE 24: (WRSD)

To see if the Town will vote to approve the amendment of **Section 14.1** of the **Amended Wachusett Regional School District Agreement**, as recommended and approved by vote of the Regional District School Committee on March 14, 2016. The proposed amendment changes the review of the Regional Agreement from every three years to every five years; or take any action in relation thereto.

ARTICLE 25: (WRSD)

To see if the Town will vote to approve the amendment of **Section 16** of the **Amended Wachusett Regional School District Agreement**, as recommended and approved by vote of the Regional District School Committee on March 14, 2016. The proposed amendment corrects “single projected” to “single project”; or take any action in relation thereto.

ARTICLE 26: (WRSD)

To see if the Town will vote to approve the amendment of **Section 17.1** of the **Amended Wachusett Regional School District Agreement**, as recommended and approved by vote of the Regional District School Committee on March 14, 2016. The proposed amendment reduces the length of lease agreements between the Member Towns and the Wachusett Regional School District from twenty years to ten years; or take any action in relation thereto.

ARTICLE 27: (WRSD)

To see if the Town will vote to approve the amendment of **Section 19.1** of the **Amended Wachusett Regional School District Agreement**, as recommended and approved by vote of the Regional District School Committee on March 14, 2016. The proposed amendment adds the phrase “as described in Section 14.2”; or take any action in relation thereto.

Sheila Dibb moved to consider all items listed under articles # 20 through # 27 relating to WRSD as one vote. Motion seconded. *The Finance Committee recommended favorably on this article.*

Motion carried unanimously, Articles # 20 through # 27

ARTICLE 28:

Wachusett School Committee Member Ed Novak moved that the Town vote to endorse the naming of the science project room at **Wachusett Regional High School** in memory of Dr. Neil Ault as the “**Dr. Neil Ault Science Project Room**” in accordance with the WRSDC Policy # 7161.

Motion seconded. *The Finance Committee recommended favorably on this article.*

Motion carried.

ARTICLE 29:

Town Moderator Randy Jordan made the following appointment to the Finance Committee:

Thomas Ruchala	reappointed to fill vacated term to expire in 2018
Lyndon Nichols	reappointed to another 3 year term to expire in 2019
Deborah Kristoff	reappointed to another 3 year term to expire in 2019
Sheryl Vernon	appointed to fill vacated term to expire in 2017

Moderator entertained a motion to adjourn Motion made and seconded.

At 9:05 pm meeting adjourned to Monday, May 9th Election, polls open from 7 am to 8 pm after which meeting is dissolved.

Margaret Nartowicz thanked everyone for coming and wished a Happy Mother’s Day to all

Respectfully submitted,
Anita K. Carlson
Town Clerk

**TOWN OF RUTLAND
ANNUAL TOWN ELECTION
MAY 9, 2016**

MODERATOR	# 1	# 2	# 3	Total
Randy E. Jordan	329	358	347	1034
Joseph Becker/write in votes	23	14	11	48
misc. write-ins	1	6	3	10
blanks	<u>91</u>	<u>70</u>	<u>53</u>	<u>214</u>
totals	444	448	414	1306
SELECTMAN				
Leroy C. Clark	205	253	195	653
Lauralynn Weymouth	151	114	159	424
misc. write -ins	4	11	6	21
blanks	<u>84</u>	<u>70</u>	<u>54</u>	<u>208</u>
totals	444	448	414	1306
ASSESSOR				
Arthur F. Loncoln	304	328	302	934
misc. write-ins	2	5	2	9
blanks	<u>138</u>	<u>115</u>	<u>110</u>	<u>363</u>
totals	444	448	414	1306
BOARD OF HEALTH				
Karin M. Prucnal	304	338	320	962
misc.write-ins	3	3	0	6
blanks	<u>137</u>	<u>107</u>	<u>94</u>	<u>338</u>
totals	444	448	414	1306
PLANNING BOARD				
Addison E. Redfield	281	326	287	894
write-ins	2	4	2	8
blanks	<u>161</u>	<u>118</u>	<u>125</u>	<u>404</u>
totals	444	448	414	1306
LIBRARY TRUSTEE / 3 yrs 2 seats				
Shelley A. Mitchell	282	322	300	904
Ruthann Rovezzi	278	308	282	868
write-ins	0	4	0	4
blanks	<u>328</u>	<u>262</u>	<u>246</u>	<u>836</u>
totals	888	896	828	2612
WRSD School Committee 2 seats				
Charles E. Witkes	251	275	270	796
Matthew Lavoie	244	304	274	822

misc. write -ins	16	13	6	35
blanks	<u>377</u>	<u>304</u>	<u>278</u>	<u>959</u>
totals	888	896	828	2612

SWCRVSD Sch Comm / 3 yrs

AnnMarie T. Pantos	286	329	289	904
write-ins	2	2	1	5
blanks	<u>156</u>	<u>117</u>	<u>124</u>	<u>397</u>
totals	444	448	414	1306

Q # 1 OVERRIDE

YES	182	199	166	547
NO	257	246	245	748
blanks	<u>5</u>	<u>3</u>	<u>3</u>	<u>11</u>
totals	444	448	414	1306

Q # 2 OVERRIDE

YES	231	220	215	666
NO	208	222	191	621
blanks	<u>5</u>	<u>6</u>	<u>8</u>	<u>19</u>
totals	444	448	414	1306

Total Registered Voters	5963
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Override Questions

1) Shall the Town of Rutland be allowed to assess an additional **\$1,008,566** in real estate and personal property taxes for the purpose of funding the Wachusett Regional School District Operations Assessment for the fiscal year beginning July 1, 2016?

2) Shall the Town of Rutland be allowed to assess an additional **\$244,774** in real estate and personal property taxes for the purpose of funding the operating expenses of municipal departments for the fiscal year beginning July 1, 2016?



REPORTS OF THE TREASURER/COLLECTOR FOR THE YEAR ENDED JUNE 30, 2016

As your Treasurer/Collector, I respectfully submit the following to you as my annual report.

First, I would like to recognize the hard work and dedication of the office staff, consisting of Lisa Schiemann and Lynn Thomas. Without their help and dedication I wouldn't have been able to accomplish all of the things we have throughout this year. Thank you!

DEPOSITS AND INVESTMENTS

The town's cash and investments totaled \$4,276,131 at June 30, 2016. All cash and investments held are in compliance with Massachusetts General Law, Chapter 44 Sections 54 and 55, related to the deposit and investment of public funds. Our critical liquid assets are invested to insure our three main objectives of safety, liquidity and yield are obtained. We maintain a cash position in four local banking institutions with an average rate of return in fiscal 2016 of 0.13%.

Our Investment portfolio for Trust Funds, including Stabilization and our newly created Other Post- Employment Benefits irrevocable trust, is managed by Bartholomew & Company, Inc. The prudently invested assets totaled \$1,150,883 at June 30, 2016, and produced a time weighted return on investment of 3.08% in the fiscal year.

RECEIVABLES

Tax collections, including real estate, personal property and motor vehicle excise taxes accounted for \$14,945,569 or 79.90% of our general fund revenues in fiscal 2016. Real estate taxes accounted for \$13,126,061 of the total tax collections in 2016. The three year percentage of net tax levy collected in the current year was as follows:

Fiscal 2016	97.99%
Fiscal 2015	97.81%
Fiscal 2014	96.80%

In fiscal 2016, tax lien collections helped contribute \$105,380 towards our Certified Free Cash amount of \$927,080.

DEBT

Standard and Poors assigned a AA long-term rating to the town's 2015 general obligation bonds citing in part our,

Adequate debt and contingent liability position, with debt service charges of 14.7% of expenditures and net direct debt that is 93.7% of total governmental fund revenue and rapid amortization with 70% of debt scheduled to be retired in 10 years.

As a result of our strong debt rating, on September 1, 2015, the town issued \$7,480,000 of general obligation bonds with a true interest cost of 2.28% to currently refund \$7,893,384 of outstanding bonds. As a result, the refunded bonds are considered to be defeased and the liability has been removed from the general long-term debt account group and the enterprise debt. The current refunding was undertaken to refund the town's outstanding 2005 bonds and the 2001 U.S. Rural Development Loan for the town library. The present value savings equaled \$1,238,837, or 15.69 percent of the par value of the bonds. The future budgetary savings will total \$1,686,456.

Respectfully Submitted,

Rebecca L. Tuttle, CMMT

**TOWN OF RUTLAND
SCHEDULE OF CASH AND INVESTMENTS
FOR THE YEAR ENDED JUNE 30, 2016**

Bank and Investment Accounts	2016 Balances
Cash and Equivalents:	
Cash on Hand	50.00
Unibank	1,059,951.18
Fidelity Bank	1,776,677.55
Spencer Savings Bank	236,357.42
GFA Credit Union	52,212.35
	<hr/>
Total Cash and Equivalents	3,125,248.50
	<hr/>
Investments:	
Bartholomew - Commonwealth Financial Network - Trust Funds	1,148,404.74
Bartholomew - Commonwealth Financial Network - OPEB	2,477.81
	<hr/>
Total Investments	1,150,882.55
	<hr/>
Total Cash and Investments	4,276,131.05
	<hr/>

**TOWN OF RUTLAND
SCHEDULE OF TAXES RECEIVABLE-GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2016**

Description	Uncollected July 1, 2015	Commitments	Refunds	(Less)		Uncollected June 30, 2016
				Abatements & Adjustments	Transfers to Tax Title	
Real Estate						
2016	-	13,230,262.92	35,554.83	(57,140.85)	(12,942,358.59)	\$266,318.31
2015	277,360.31		6,562.10	(2,262.02)	(61,875.32)	\$79,241.97
2014	107,408.10			(779.89)	(23,596.40)	\$13,806.09
2013	35,528.21			34.59	(15,813.57)	\$1,952.20
2012	1,396.13			(1.18)	(201.55)	\$1,193.40
2011	35.35				(35.35)	\$0.00
	421,728.10	13,230,262.92	42,116.93	(60,149.35)	(103,268.75)	\$362,511.97
Personal Property						
2016	-	429,442.20	95.06		(424,468.53)	\$5,068.73
2015	2,973.81				(1,449.84)	\$1,523.97
2014	720.18				(45.19)	\$674.99
2013	1,597.23					\$1,597.23
2012	1,338.75					\$1,338.75
2011	1,439.45					\$1,439.45
2010	1,595.63			(1,595.63)		\$0.00
2009	1,128.27			(1,128.27)		\$0.00
2008	1,446.08			(1,446.08)		\$0.00
2007	1,259.99			(1,259.99)		\$0.00
2006	1,148.39			(1,148.39)		\$0.00
	14,647.78	429,442.20	95.06	(6,578.36)	0.00	\$11,643.12
Motor Vehicle Excise						
2016	-	1,171,112.24	9,869.52	(19,363.29)	(1,082,936.05)	\$78,682.42
2015	73,209.73	140,250.67	14,410.39	(13,126.28)	(194,986.71)	\$19,757.80
2014	29,852.00		932.32	(752.66)	(15,961.00)	\$14,070.66
2013	8,217.44		346.76	(388.04)	(3,407.79)	\$4,768.37
2012	3,624.87				(513.33)	\$3,111.54
2011	3,456.55			(50.00)	(334.58)	\$3,071.97
2010	2,742.19			(2,560.11)	(182.08)	\$0.00
2009	3,351.45		481.88	(3,693.33)	(140.00)	\$0.00
2008	4,196.90			(4,044.82)	(152.08)	\$0.00
2007	4,844.81			(4,844.81)		\$0.00
2006	4,464.18			(4,464.18)		\$0.00
2005	4,081.36			(3,960.11)	(121.25)	\$0.00
2004 and prior	4,245.32			(4,233.24)	(12.08)	\$0.00
	146,286.80	1,311,362.91	26,040.87	(61,480.87)	-	\$123,462.76
Tax Liens						
	665,162.91			14,786.81	144,465.35	719,034.83
Tax Possessions						
	29,884.01					29,884.01
Other Excise Taxes						
	116.00			(116.00)		0.00

**TOWN OF RUTLAND
SCHEDULE OF CHARGES RECEIVABLE WATER FUND
FOR THE YEAR ENDED JUNE 30, 2016**

Description	Uncollected July 1, 2015	Commitments	Refunds	(Less)			Uncollected June 30, 2016
				Abatements & Adjustments	Transfers to Liens	Collections	
Water Charges							
2016	-	550,271.21	4,568.20	(1,226.94)		(502,784.17)	50,828.30
2015	53,776.28			(1,060.51)	(23,831.66)	(21,728.60)	7,155.51
2014	14,887.33			(368.11)	(12,100.27)	(2,418.95)	(0.00)
2013	126.34				(126.34)		(0.00)
	68,789.95	550,271.21	4,568.20	(2,655.56)	(36,058.27)	(526,931.72)	57,983.81
Water Liens							
2016	-	54,983.59				(51,546.34)	3,437.25
2015	4,523.60				(3,572.27)	(782.18)	169.15
2014	-						0.00
2013	265.25			(265.25)			0.00
	4,788.85	54,983.59	0.00	(265.25)	(3,572.27)	(52,328.52)	3,606.40
Water Tank Charges							
2016	-	130,492.10				(119,523.27)	10,968.83
2015	11,882.94				(5,293.05)	(4,919.06)	1,670.83
2014	2,557.28			815.23	(2,971.60)	(400.91)	0.00
2013	50.75			30.00	(80.75)		0.00
	14,490.97	130,492.10	0.00	845.23	(8,345.40)	(124,843.24)	12,639.66

**TOWN OF RUTLAND
SCHEDULE OF CHARGES RECEIVABLE-SEWER FUND
FOR THE YEAR ENDED JUNE 30, 2016**

Description	Uncollected July 1, 2015	Commitments	Refunds	(Less)			Uncollected June 30, 2016
				Abatements & Adjustments	Transfers to Liens	Collections	
Sewer Charges							
2016	-	954,354.56	1,716.49	(3,372.91)		(863,164.34)	89,533.80
2015	88,570.34		1,115.58	(1,103.17)	(40,383.19)	(36,096.65)	12,102.91
2014	25,925.79			(779.41)	(21,295.24)	(3,851.14)	(0.00)
2013	395.26				(356.59)	(38.67)	0.00
2012	32.50			(32.50)			0.00
	114,923.89	954,354.56	2,832.07	(5,287.99)	(62,035.02)	(903,150.80)	101,636.71
Sewer Liens							
2016	-	85,810.41				(82,381.26)	3,429.15
2015	4,406.88				(4,031.60)		375.28
	4,406.88	85,810.41	-	-	(4,031.60)	(82,381.26)	3,804.43
Sewer Repairs							
2016	-	98,111.00				(90,028.14)	8,082.86
2015	8,787.50				(3,937.75)	(3,595.09)	1,254.66
2014	2,694.00			(185.00)	(2,223.00)	(286.00)	(0.00)
2013 & prior	(122.50)			7,361.67	(5,725.67)	(1,513.50)	(0.00)
	11,359.00	98,111.00	-	7,176.67	(11,886.42)	(95,422.73)	9,337.52

TOWN OF RUTLAND
SCHEDULE OF OUTSTANDING DEBT - GENERAL FUND
FOR THE FISCAL YEAR ENDED JUNE 30, 2016

Principal										Maturities
Account Group-General Long Term Debt										
Description	True Interest Cost	Original Loan Date	Final Payment/Refunding Date	Balance July 1, 2015	Funds Borrowed	Principal Payments	Debt Refunding	Balance June 30, 2016	Interest Paid	FY 2017
School Construction-Central Tree Refunded	3.14%	02/15/08	02/14/19	4,437,000		(1,050,000)		3,387,000	139,322	P 1,089,000
School Construction-Elementary	4.29%	10/15/05	10/15/25	5,115,000		(465,000)	(4,650,000)	0	115,088	I 106,352
School Construction-Elementary - Refunding	4.29%	09/01/15	10/15/25				4,350,000	4,350,000	95,186	P 455,000
School-Land Elementary	4.29%	10/15/05	10/15/25	360,000		(40,000)	(320,000)	0	8,150	I 148,813
School-Land Elementary - Refunding	4.00%	09/01/15	10/15/23				295,000	295,000	7,113	P 40,000
School-Naquag Green Repair	2.11%	02/01/12	09/01/21	400,000		(50,000)		350,000	7,650	I 11,000
Building Renovation	4.29%	10/15/05	10/15/25	385,000		(35,000)	(350,000)	0	8,663	P 55,000
Building Renovation - Refunding	3.38%	09/01/15	10/15/25				330,000	330,000	7,256	I 6,600
Fire Apparatus	3.10%	11/10/11	11/10/16	102,000		(51,000)		51,000	2,371	P 35,000
Fire Truck	2.11%	02/01/12	06/30/17	160,000		(80,000)		80,000	2,400	I 11,338
DPW Equipment	2.11%	02/01/12	06/30/17	41,000		(21,000)		20,000	610	P 51,000
Library	5.00%	11/14/01	11/14/40	2,273,384			(2,273,384)	0	94,170	I 791
Library - Refunding	3.29%	09/08/15	10/15/35				2,225,000	2,225,000	44,639	P 80,000
Public Safety Building	4.38%	04/22/04	04/22/42	2,335,976		(46,940)		2,289,036	102,199	I 72,456
DPW Building	4.38%	04/22/04	04/22/42	1,331,100		(26,968)		1,304,132	57,533	P 48,994
Rutland Heights Hospital	0.55%	11/18/11	11/07/16	515,000		(31,000)		484,000	2,773	I 100,145
Ambulance	2.08%	07/16/14	07/16/19	245,000		(49,000)		196,000	4,299	P 56,368
DPW Loader	0.70%	11/13/15	11/07/16	0	150,000	0		150,000	0	P 30,000
MWPAT Title V	0.00%	11/23/04	08/01/24	24,922		(2,376)		22,546	1,202	I 3,317
Total General Long-Term Debt				\$ 17,725,382	\$ 150,000	\$ (1,948,284)	\$ (393,384)	\$ 15,533,714	700,624	P 2,113,503
Less Title V Funding and MWPAT Subsidy						2,376			(1,202)	I 523,647
Total General Principal & Interest Paid										(1,077)
										522,570

TOWN OF RUTLAND
SCHEDULE OF OUTSTANDING DEBT - ENTERPRISE FUND
FOR THE FISCAL YEAR ENDED JUNE 30, 2016

Description	True Interest Cost	Original Loan Date	Final Payment/Refunding Date	Principal					Maturities
				Balance July 1, 2015	Funds Borrowed	Principal Payments	Debt Refunding	Balance June 30, 2016	
Proprietary Fund-Enterprise(Water)									
Water Tank Design	2.11%	02/01/12	06/30/16	20,000		(20,000)		-	P -
Water Tank	2.11%	02/01/12	06/30/26	1,524,000		(64,000)		1,460,000	P 65,000 35,925
Total Water Fund Debt				1,630,000	-	(84,000)		1,460,000	P 65,000 35,925
Proprietary Fund-Enterprise(Sewer)									
Sewer Repairs	4.28%	10/15/05	10/15/15	340,000		(40,000)	(300,000)	-	P -
Sewer Repairs - Refunding	4.00%	09/08/15	10/15/23	-			280,000	280,000	P 40,000 10,400
Sewer Repairs	2.11%	02/01/12	06/30/22	265,000		(35,000)		230,000	P 35,000 4,350
Total Sewer Fund Debt				680,000	-	(75,000)	(20,000)	510,000	P 75,000 14,750
Total Enterprise Debt				2,310,000	-	(159,000)	(20,000)	1,970,000	P 140,000 50,675

TOWN OF RUTLAND, MASSACHUSETTS
Town Accountant

Annual Report

For the Year Ended June 30, 2016

TOWN OF RUTLAND, MASSACHUSETTS

Town Accountant

Annual Report

For the Year Ended June 30, 2016

TABLE OF CONTENTS

Exhibit

FINANCIAL STATEMENTS AND SUPPLEMENTAL SCHEDULES:

Combined Balance Sheet – All Fund Types and Account Group.....A

Statement of Revenues, Expenditures and Changes in Fund Balance –

General Fund – Budget and ActualB

Statement of Revenues, Expenses and Changes in Fund Equity –

Proprietary Fund Type – Enterprise (Water and Sewer)C

Schedule of Local Receipts – General FundD

Schedule of Appropriations and Expenditures – General Fund.....E

Schedule of Revenues, Expenditures, and Changes in Fund Balances –

All Non-General Funds F

TOWN OF RUTLAND
COMBINED BALANCE SHEET
ALL FUND TYPES AND ACCOUNT GROUP
June 30, 2016
(See Accountant's Compilation Report)

EXHIBIT A-1

ASSETS

	Governmental Funds			Proprietary Funds			Fiduciary Fund	Account Group		Total (Memorandum Only)
	General	Special Revenue	Capital Projects	Water Enterprise	Sewer Enterprise	Trust and Agency	General	Long-Term Debt		
ASSETS										
Pooled Cash and Equivalents	1,535,525.90	(25,135.70)	109,273.13	850,710.34	616,638.01	38,236.82				3,125,248.50
Investments		103,584.91				1,047,297.64				1,150,882.55
Receivables:										
Real Estate Taxes	362,511.97									362,511.97
Personal Property Taxes	11,643.12									11,643.12
Less Allowance for Abatements and Exemptions	(68,430.38)									(68,430.38)
Motor Vehicle Excise Taxes	123,462.76									123,462.76
Tax Liens and Possessions	748,918.84									748,918.84
Ambulance Charges	216,159.78									216,159.78
Sewer User Fees					101,636.71					101,636.71
Sewer Repair Charges					9,335.02					9,335.02
Sewer Betterments					35,837.11					35,837.11
Sewer Liens					3,804.43					3,804.43
Water User Fees				57,983.81						57,983.81
Water Tank Fees				12,639.66						12,639.66
Water Liens				3,606.40						3,606.40
Title V Septic Loans		16,250.72								16,250.72
Other	972.75	9,742.75								87,582.33
Due From Other Governments	22,835.00	694,639.46		27,164.48		76,866.83				744,638.94
Capital Assets, Net				3,144,042.59	1,432,716.00					4,576,758.59
Amount to be Provided for Long-Term Obligations								15,533,713.00		15,533,713.00
Total Assets	2,953,599.74	799,082.14	109,273.13	4,096,147.28	2,199,967.28	1,162,401.29		15,533,713.00		26,854,183.86

Exhibit A-1

TOWN OF RUTLAND
COMBINED BALANCE SHEET
ALL FUND TYPES AND ACCOUNT GROUP
June 30, 2016
(See Accountant's Compilation Report)
(Continued)

EXHIBIT A-2

LIABILITIES

Warrants and Accounts Payable	205,852.62	81,347.54	24,654.81	6,092.23	5,996.00	323,943.20
Amounts Withheld From Employees and Other Liabilities	75,377.73				16,561.90	91,939.63
Temporary Debt Payable		629,546.44				629,546.44
Deposits Payable					86,835.75	86,835.75
Deferred Revenue:						
Real Estate and Personal Property Taxes	305,724.71					305,724.71
Motor Vehicle Excise Taxes	123,462.76					123,462.76
Tax Liens and Possessions	748,918.84					748,918.84
Ambulance Charges	216,159.78					216,159.78
Sewer Fees and Liens				150,613.27		150,613.27
Water Charges and Liens			74,229.87			74,229.87
Title V Loans		16,250.72				16,250.72
Recreation Revolving		14,646.00				14,646.00
Bonds and Notes Payable			1,460,000.00	510,000.00	15,533,713.00	17,503,713.00
Total Liabilities	1,675,496.44	741,790.70	-	666,705.50	109,393.65	20,285,983.97

EXHIBIT A-3

Exhibit A-3

TOWN OF RUTLAND
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2016
(See Accountant's Compilation Report)

EXHIBIT B

General Fund						
	Prior Year Encumbrances	Original Budget	Final Budget	Actual	Current Year Encumbrances	Variance Favorable (Unfavorable)
REVENUE:						
Property Taxes - Net		12,188,108.25	13,544,116.25	13,672,065.84		127,949.59
State Aid, Reimbursements and Grants:						
Unrestricted		852,780.00	852,780.00	852,780.00		-
Education		871,744.00	871,744.00	871,744.00		-
Other		137,048.00	137,048.00	216,618.37		79,570.37
Local Receipts:						
Motor Vehicle Excise Taxes		1,150,000.00	1,150,000.00	1,273,502.89		123,502.89
Licenses, Fines, Permits and Fees		239,000.00	239,000.00	283,983.78		44,983.78
Property Taxes - Net		613,000.00	613,000.00	525,860.45		(87,139.55)
Interest and Penalties on Taxes		80,000.00	80,000.00	91,227.65		11,227.65
Interest on Investments		6,500.00	6,500.00	10,667.53		4,167.53
Charges for Services:						
Public Safety		520,000.00	520,000.00	585,705.27		65,705.27
Other		252,500.00	252,500.00	321,350.06		68,850.06
Total Revenue	-	16,910,680.25	18,266,688.25	18,705,505.84	-	438,817.59
EXPENDITURES:						
General Government	45,065.21	892,143.00	956,838.31	811,950.77	91,010.13	53,877.41
Public Safety	-	2,031,137.90	2,219,961.97	2,159,836.55	8,591.25	51,534.17
Public Works and Facilities	-	1,118,363.00	1,145,657.54	1,090,501.24	19.99	55,136.31
Education	-	8,566,625.00	10,175,647.45	10,175,647.45		-
Human Services	-	152,904.00	133,328.00	107,311.51		26,016.49
Culture and Recreation	2,678.05	216,172.22	213,713.27	205,228.18	1,347.62	7,137.47
Employee Benefits and Insurance	5,000.00	1,275,214.00	1,272,641.00	1,205,738.35		66,902.65
Debt Service:						
Principal Retirement	-	1,992,794.53	1,956,794.53	1,945,907.78		10,886.75
Interest(Including Temporary Loans)	-	685,125.60	699,425.60	701,820.04		(2,394.44)
Total Expenditures	52,743.26	16,930,479.25	18,774,007.67	18,403,941.87	100,968.99	269,096.81
Excess of Revenues Over (Under) Expenditures	(52,743.26)	(19,799.00)	(507,319.42)	301,563.97	(100,968.99)	707,914.40
OTHER FINANCING SOURCES (USES)						
Issuance of Debt		-	-	150,000.00		150,000.00
Transfer from Special Revenue Fund		22,500.00	22,500.00	22,500.00		-
Transfer to Capital Stabilization Fund		-	(2,500.00)	(2,500.00)		-
Transfer to OPEB Trust Fund		-	(2,500.00)	(2,500.00)		-
Transfer to Unemployment Trust Fund		(3,000.00)	(3,000.00)	(3,000.00)		-
Total Other Financing Sources (Uses)	-	19,500.00	14,500.00	164,500.00	-	150,000.00
NET CHANGE IN BUDGETARY FUND BALANCE						
	(52,743.26)	(299.00)	(492,819.42)	466,063.97	(100,968.99)	857,914.40
Other Budgetary Items:						
Free cash			374,777.16			
Overlay Surplus			65,000.00			
School District Debt Premium		2,182.79	2,182.79			
Deficits Raised on Recap		(1,883.79)	(1,883.79)			
Prior year encumbrances	52,743.26		52,743.26			
Total Other Budgetary Items	52,743.26	299.00	492,819.42			
NET BUDGET						
	-	-	(0.00)			

TOWN OF RUTLAND
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND EQUITY
PROPRIETARY FUND TYPE-ENTERPRISE (WATER AND SEWER)
FOR THE YEAR ENDED JUNE 30, 2016

EXHIBIT C

OPERATING REVENUES:	<u>Water</u>	<u>Sewer</u>	<u>Total</u>
Charges for Services	716,746.52	1,104,291.87	1,821,038.39
Connection Fees	15,700.00	23,456.00	39,156.00
Intergovernmental Aid	27,164.48	10,000.00	37,164.48
Other Income	7,999.38	-	7,999.38
	<hr/>		
Total Operating Revenue	767,610.38	1,137,747.87	1,905,358.25
	<hr/>		
OPERATING EXPENSES:			
Salaries and Wages	190,901.42	35,102.67	226,004.09
Operations and Maintenance	247,195.04	125,935.50	373,130.54
Treatment and Transportation	-	672,263.58	672,263.58
Depreciation & Amortization	148,721.20	47,435.00	196,156.20
	<hr/>		
Total Operating Expenses	586,817.66	880,736.75	1,467,554.41
	<hr/>		
OPERATING INCOME	180,792.72	257,011.12	437,803.84
	<hr/>		
NON-OPERATING INCOME (EXPENSES)			
Interest Expense	(37,415.00)	(19,510.48)	(56,925.48)
Gain on Debt Refunding		20,000.00	20,000.00
Total Non-Operating Income (Expenses)	(37,415.00)	489.52	(36,925.48)
	<hr/>		
NET INCOME	143,377.72	257,500.64	400,878.36
	<hr/>		
FUND EQUITY, BEGINNING OF YEAR	2,393,884.88	1,275,761.14	3,669,646.02
	<hr/>		
FUND EQUITY, END OF YEAR	2,537,262.60	1,533,261.78	4,070,524.38
	<hr/>		

TOWN OF RUTLAND
SCHEDULE OF LOCAL RECEIPTS-GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2016 and 2015
(See Accountant's Compilation Report)

EXHIBIT D

Description	2016 Amount	2015 Amount	2016-2015 Variance
Licenses, Fines, Permits and Fees			
Fees-Board of Appeals	-	375.00	(375.00)
Fees-Police Reports	693.50	566.00	127.50
Fees-Fire	13,511.01	11,284.37	2,226.64
Fees-Town Clerk	6,403.75	-	6,403.75
Municipal Liens	13,600.00	11,400.00	2,200.00
Collector Charges	48,346.89	57,051.67	(8,704.78)
Alcohol Licenses	6,800.00	5,360.00	1,440.00
Dog Licenses	20,591.00	20,193.50	397.50
Other Licenses	4,902.89	4,496.00	406.89
Board of Health Permits	5,445.00	18,090.31	(12,645.31)
Building Permits	72,693.74	66,149.99	6,543.75
Police Gun Permits	4,287.50	3,287.50	1,000.00
Plumbing Permits	12,980.00	10,726.00	2,254.00
Electrical Permits	40,124.00	51,905.91	(11,781.91)
Gas Storage Permits	8,805.00	6,425.00	2,380.00
Court Fines	24,799.50	13,600.00	11,199.50
Total Licenses, Fines, Permits and Fees	283,983.78	280,911.25	3,072.53
Interest on Taxes			
Penalties and Interest-Property Taxes	82,494.73	67,018.64	15,476.09
Penalties and Interest-Excise taxes	8,732.92	14,834.08	(6,101.16)
Total Interest on Taxes	91,227.65	81,852.72	9,374.93
Other			
Trailer Charges	3,024.00	684.00	2,340.00
DPW Non Refundable Deposits	1,900.00	1,960.00	(60.00)
Wachusett Maintenance	58,500.00	58,500.00	0.00
Tipping Fee Surcharge	12,829.12	13,469.07	(639.95)
RMV Non Renewal Surcharge	8,520.00	7,760.00	760.00
Police Off-Duty Admin	6,574.40	4,788.00	1,786.40
Cell Tower Lease	19,449.04	18,882.58	566.46
Water Indirect Charges	95,131.40	99,579.40	(4,448.00)
Sewer Indirect Charges	62,408.50	47,136.00	15,272.50
Sale of Inventory and Scrap	1,738.35	1,579.83	158.52
Premium on Bonds Issued	29,219.68	-	29,219.68
Miscellaneous Revenue	22,055.57	24,645.03	(2,589.46)
Total Other	321,350.06	278,983.91	42,366.15

TOWN OF RUTLAND
SCHEDULE OF APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 2016
(See Accountant's Compilation Report)

Account	Fiscal 2016 Original Appropriations	Fiscal 2016 Supplemental Appropriations	Reserve Fund and Other Transfers	Fiscal 2015 Carryover Appropriations	Fiscal 2016 Carryover Appropriations	Fiscal 2016 Adjusted Budget	Expenditures	Unexpended Balance
General Fund								
General Government								
Town Moderator Salary	75.00					75.00	75.00	-
Town Moderator Other Charges	150.00					150.00	-	150.00
Selectboard Salaries	3,000.00					3,000.00	3,000.00	-
Administrative Assistant	66,082.00					66,082.00	66,082.00	-
Selectboard Clerical	17,100.00	(3,187.80)				13,912.20	9,156.07	4,756.13
Selectboard Purchased Services	793.00					793.00	747.32	45.68
Selectboard Supplies	1,925.00					1,925.00	1,855.10	69.90
Selectboard Other Charges	3,361.00					3,361.00	3,162.81	198.19
Town Administrator Salary	99,400.00					99,400.00	99,400.00	-
Town Administrator Purchased Services	5,000.00	(1,000.00)		1,688.19		5,688.19	4,113.07	1,575.12
Town Administrator Supplies	2,000.00			1,042.55		3,042.55	2,836.04	206.51
Town Administrator Other Charges	6,000.00	(1,000.00)			(750.00)	4,250.00	3,892.71	357.29
Finance Committee Other Charges	200.00					200.00	176.00	24.00
Reserve Fund	15,000.00	10,000.00	(22,999.68)			2,000.32	-	2,000.32
Town Accountant Purchased Services	29,263.00					29,263.00	29,200.00	63.00
Town Audit Purchased Services	28,450.00				(7,880.00)	20,570.00	20,567.29	2.71
Town Accountant Supplies	900.00					900.00	880.92	19.08
Town Accountant Other Charges	200.00	(33.00)				167.00	150.65	16.35
Assessors Salaries	1,500.00					1,500.00	1,500.00	-
Assessors Purchased Services	95,384.00	(439.00)		1,000.00	(7,200.67)	88,744.33	88,585.31	159.02
Assessors Supplies	1,200.00	(100.00)				1,100.00	1,099.87	0.13
Assessors Other Charges	1,451.00	(1,001.00)				450.00	450.00	-
Assessors Art#12 5/14/14 Office Equipment	-			660.81	(337.73)	323.08	323.08	(0.00)
Town Treasurer Salary	60,508.00		1,000.00			61,508.00	61,508.00	-
Town Treasurer Assistant Salary	37,282.00					37,282.00	36,999.16	282.84
Town Treasurer Clerical Wages	16,983.00	(2,413.20)	(1,000.00)			13,569.80	10,028.22	3,541.58
Town Treasurer Purchased Services	21,501.00	(955.00)				20,546.00	20,546.00	-
Town Treasurer Supplies	900.00					900.00	900.00	-
Town Treasurer Other Charges	555.00					555.00	555.00	-
Tax Title Purchased Services	11,300.00				(3,352.02)	7,947.98	7,947.98	-
Tax Title Supplies	1,400.00					1,400.00	605.00	795.00
Tax Title Other Charges	94.00					94.00	-	94.00
Tax Title Art#34 5/15/10 Land of Low Value				11,790.00		11,790.00	11,790.00	-
Tax Title Art#11 5/14/14 Software				3,210.46	(1,710.46)	1,500.00	1,500.00	-
Postage Purchased Services	2,343.00					2,343.00	2,331.90	11.10
Postage Supplies	16,328.00	(700.00)	2,000.00			17,628.00	17,628.00	-
Machine and Paper Purchased Services	2,270.00					2,270.00	2,263.86	6.14
Machine and Paper Supplies	800.00					800.00	595.28	204.72

TOWN OF RUTLAND
SCHEDULE OF APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 2016
(See Accountant's Compilation Report)

EXHIBIT E-2

Account	Fiscal 2016 Original Appropriations	Fiscal 2016 Supplemental Appropriations	Reserve Fund and Other Transfers	Fiscal 2015 Carryover Appropriations	Fiscal 2016 Carryover Appropriations	Fiscal 2016 Adjusted Budget	Expenditures	Unexpended Balance
General Fund								
General Government								
Town Network Purchased Services	53,301.00	(4,972.00)		132.14	(20,101.26)	28,359.88	28,359.88	-
Town Network Art#19 5/7/16 Server & Related Equipment		26,156.11			(24,499.11)	1,657.00	807.00	850.00
Town Centrex Telephone	15,000.00					15,000.00	9,745.57	5,254.43
Town Counsel Purchased Services	26,200.00		20,000.00			46,200.00	46,117.71	82.29
Town Clerk Salary	42,199.00					45,773.67	45,773.67	-
Town Clerk Assistant Salary	17,488.00	3,574.67				17,488.00	17,484.08	3.92
Town Clerk Purchased Services	1,200.00					1,200.00	1,200.00	-
Town Clerk Supplies	435.00					435.00	435.00	-
Town Clerk Other Charges	600.00					600.00	503.87	96.13
Elections Salaries	8,500.00	(1,150.00)				7,350.00	7,350.00	-
Elections Purchased Services	6,500.00	(1,150.00)				5,350.00	5,350.00	-
Elections Supplies	250.00					250.00	250.00	-
Board of Registrars Salaries	500.00					500.00	70.80	429.20
Board of Registrars Purchased Services	1,930.00					1,930.00	1,917.64	12.36
Board of Registrars Supplies	158.00					158.00	152.58	5.42
Conservation Commission Salaries	2,013.00					2,013.00	2,012.50	0.50
Conservation Commission Purchased Services	300.00					300.00	240.00	60.00
Conservation Commission Supplies	100.00					100.00	-	100.00
Conservation Commission Other Charges	450.00					450.00	393.00	57.00
Planning Board Wages	2,500.00					2,500.00	2,500.00	-
Planning Board CMRP Assessment	2,120.00					2,120.00	2,069.29	50.71
Agricultural Purchased Services	250.00					250.00	241.89	8.11
Agricultural Art#3 4/26/10 Restriction						-	-	-
Development & Ind Commission Purchased Services	100.00					100.00	100.00	-
Development & Ind Comm Art#17 10/19/04 Rut Hgts Consult				248.88	(178.88)	70.00	70.00	-
Development & Ind Comm Art#11 5/9/15 Rut Hgts Prof Serv				10,000.00	(10,000.00)	-	-	-
Development & Ind Commission Supplies	100.00					100.00	5.00	95.00
Board of Appeals Clerical	1,430.00					1,430.00	198.87	1,231.13
Board of Appeals Purchased Services	1,140.00					1,140.00	228.00	912.00
Board of Appeals Supplies	106.00					106.00	-	106.00
Board of Appeals Other Charges	133.00					133.00	-	133.00
Public Buildings Community Hall Purchased Services	18,025.00		(320.49)			17,704.51	10,269.69	7,434.82

TOWN OF RUTLAND
SCHEDULE OF APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 2016
(See Accountant's Compilation Report)

Account	Fiscal 2016 Original Appropriations	Fiscal 2016 Supplemental Appropriations	Reserve Fund and Other Transfers	Fiscal 2015 Carryover Appropriations	Fiscal 2016 Carryover Appropriations	Fiscal 2016 Adjusted Budget	Expenditures	Unexpended Balance
General Fund								
General Government								
Public Buildings Old Library Purchased Services	10,675.00					10,675.00	6,468.17	4,206.83
Public Buildings Town Clock Purchased Services	175.00					175.00	-	175.00
Public Buildings Public Safety Purchased Services	40,000.00					40,000.00	39,943.52	56.48
Public Buildings Community Center Purchased Services	20,400.00		(1,140.95)			19,259.05	14,430.22	4,828.83
Public Buildings Woodhouse Purchased Services	1,030.00					1,030.00	852.65	177.35
Public Buildings Community Hall Supplies	1,545.00		320.49			1,865.49	1,714.27	151.22
Public Buildings Community Center Supplies	1,648.00		140.95			1,788.95	1,745.10	43.85
Public Buildings Old Library Supplies	1,250.00					1,250.00	1,247.43	2.57
Public Buildings Public Safety Supplies	27,000.00					27,000.00	14,273.19	12,726.81
Public Buildings Woodhouse Supplies	250.00					250.00	241.36	8.64
Public Buildings Art#4 11/18/13 Remodel Office Space CH				292.18		292.18	292.18	-
Town Report	1,500.00			15,000.00	(15,000.00)	-	-	-
State & County Charges	32,944.00					32,944.00	32,945.00	(1.00)
Total General Government	892,143.00	21,629.78	(1,999.68)	45,065.21	(91,010.13)	865,828.18	811,950.77	53,877.41

TOWN OF RUTLAND
SCHEDULE OF APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 2016
(See Accountant's Compilation Report)

EXHIBIT E-4

Account	Fiscal 2016 Original Appropriations	Fiscal 2016 Supplemental Appropriations	Reserve Fund and Other Transfers	Fiscal 2015 Carryover Appropriations	Fiscal 2016 Carryover Appropriations	Fiscal 2016 Adjusted Budget	Expenditures	Unexpended Balance
General Fund								
Public Safety								
Police Chief Salary	93,164.00					93,164.00	93,164.00	-
Police Chief Holiday Wages	1,075.00					1,075.00	1,075.00	-
Police Clerical Salaries	30,785.00					30,785.00	30,785.00	-
Police Full-time Salaries	569,953.00	33,223.00				603,176.00	578,873.07	24,302.93
Police Quinn Bill Wages	17,701.00	404.36				18,105.36	17,239.52	865.84
Police Constable Salary	75.00				(75.00)	-	-	-
Police Purchased Services	26,148.00					26,148.00	20,784.13	5,363.87
Police Supplies	25,650.00		2,200.00			27,850.00	27,256.44	593.56
Police Other Charges	13,620.00				(695.00)	12,925.00	11,513.28	1,411.72
Fire Chief Salary	85,322.00					85,322.00	85,322.00	-
Fire Chief Holiday Wages	985.00	(656.00)				329.00	328.17	0.83
Fire Part-time Salaries	36,728.00	(768.00)	(2,000.00)			34,000.00	30,774.80	3,225.20
Fire Clerical Salaries	14,727.00	(2,903.00)				11,824.00	11,642.18	181.82
Fire Purchased Services	18,000.00		2,000.00			20,000.00	19,987.71	12.29
Fire Supplies	10,000.00	(351.00)	2,000.00			11,649.00	11,609.46	39.54
Fire Other Charges	45,000.00					45,000.00	44,991.85	8.15
Fire Additional Equipment	13,250.00	(2,902.00)				10,348.00	10,347.86	0.14
Fire Art#5 10/26/15 Repair Fire Pumper		12,000.00				12,000.00	11,991.78	8.22
Building Inspector Salary	31,389.00					31,389.00	31,389.00	-
Building Inspector Alternates	3,000.00	(1,857.00)	(97.00)			1,046.00	-	1,046.00
Building Inspector Clerical	16,083.00		97.00			16,180.00	16,179.21	0.79
Building Inspector Purchased Services	5,200.00					5,200.00	3,839.97	1,360.03
Building Inspector Supplies	1,100.00					1,100.00	804.84	295.16
Building Inspector Other Charges	2,100.00					2,100.00	2,065.00	35.00
Building Inspector Capital	2,545.00					2,545.00	1,308.99	1,236.01
Gas Inspector Salary	3,150.00					3,150.00	3,150.00	-
Gas Inspector Alternates	500.00	(300.00)				200.00	200.00	-
Gas Inspector Other Charges	350.00					350.00	350.00	-
Plumbing Inspector Salary	15,120.00					15,120.00	15,120.00	-
Plumbing Inspector Alternates	900.00	(500.00)				400.00	400.00	-
Plumbing Inspector Supplies	425.00					425.00	-	277.56
Plumbing Inspector Other Charges	1,650.00				(147.44)	277.56	-	277.56
						1,650.00	1,650.00	-

Exhibit E-4

TOWN OF RUTLAND
SCHEDULE OF APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 2016
(See Accountant's Compilation Report)

Account	Fiscal 2016 Original Appropriations	Fiscal 2016 Supplemental Appropriations	Reserve Fund and Other Transfers	Fiscal 2015 Carryover Appropriations	Fiscal 2016 Carryover Appropriations	Fiscal 2016 Adjusted Budget	Expenditures	Unexpended Balance
General Fund								
Public Safety								
Electrical Inspector Salary	26,143.00					26,143.00	26,143.00	-
Electrical Inspector Alternate	900.00					900.00	900.00	-
Electrical Inspector Purchased Services	750.00	(250.00)				500.00	399.86	100.14
Electrical Inspector Supplies	500.00	(250.00)				250.00	48.76	201.24
Electrical Inspector Other Charges	3,000.00					3,000.00	2,815.00	185.00
Civil Defense						-		-
Dog Officer Salary	34,986.00		(730.00)			34,256.00	29,736.00	4,520.00
Dog Officer Assistant Salary	510.00		730.00			1,240.00	1,170.40	69.60
Dog Officer Purchased Services	1,333.00		6.61			1,339.61	1,339.61	-
Dog Officer Supplies	1,333.00		(6.61)		(149.81)	1,176.58	958.00	218.58
Dog Officer Other Charges	1,300.00					1,300.00	379.64	920.36
Traffic Commission Wages	129.00				(129.00)	-		-
Dispatch Wages	230,608.90	47,567.45				278,176.35	278,176.35	-
Dispatch Purchased Services	68,460.00				(7,395.00)	61,065.00	58,726.72	2,338.28
Dispatch Supplies	7,000.00					7,000.00	6,920.31	79.69
Ambulance Wages	505,645.00	42,966.58	3,799.68			552,411.26	549,821.80	2,589.46
Ambulance Purchased Services	24,005.00					24,005.00	23,990.39	14.61
Ambulance Supplies	20,000.00	(1,000.00)	2,000.00			21,000.00	20,986.41	13.59
Ambulance Other Charges	13,400.00		1,000.00			14,400.00	14,381.04	18.96
Ambulance Equipment	5,400.00					5,400.00	5,400.00	-
Ambulance Art#4 5/7/16 Cardiac Monitor		53,400.00				53,400.00	53,400.00	-
Total Public Safety	2,031,137.90	177,824.39	10,999.68	-	(8,591.25)	2,211,370.72	2,159,836.55	51,534.17

TOWN OF RUTLAND
SCHEDULE OF APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 2016
(See Accountant's Compilation Report)

EXHIBIT E-6

Account	Fiscal 2016 Original Appropriations	Fiscal 2016 Supplemental Appropriations	Reserve Fund and Other Transfers	Fiscal 2015 Carryover Appropriations	Fiscal 2016 Carryover Appropriations	Fiscal 2016 Adjusted Budget	Expenditures	Unexpended Balance
General Fund								
Public Works and Facilities								
Highway Department Superintendent Salary	97,365.00					97,365.00	97,365.00	-
Highway Department Clerical	21,164.00					21,164.00	20,802.26	361.74
Highway Department Temporary Clerk	9,047.00					9,047.00	9,047.00	-
Highway Department Wages	536,215.00	(7,000.00)				529,215.00	496,240.27	32,974.73
Highway Department Purchased Services	4,665.00		(2,700.00)			1,965.00	1,653.94	311.06
Highway Department Supplies	4,120.00		(1,400.00)		(19.99)	2,700.01	2,616.03	83.98
Highway Department Other Charges	927.00					927.00	724.00	203.00
Highway Construction/Maint Purchased Services	11,390.00		195.00			11,585.00	11,457.03	127.97
Highway Construction/Maint Supplies	30,960.00	(9,485.00)	4,416.13			25,891.13	20,057.24	5,833.89
Highway Construction/Maint Gravel	1,800.00		(1,220.10)			579.90	-	579.90
Highway Construction/Maint Street Signs	1,000.00		(691.03)			308.97	308.97	-
Highway Art#3 10/26/15 Used Dump Truck	30,930.00	40,000.00	(3,664.56)			36,335.44	36,335.44	-
Town Garage Purchased Services	1,524.00	(3,454.00)	2,000.00			29,476.00	28,088.74	1,387.26
Town Garage Supplies	7,210.00					1,524.00	1,502.79	21.21
Machinery & Maintenance Purchased Services	69,100.00					7,210.00	3,745.87	3,464.13
Machinery & Maintenance Supplies	91,100.00	(14,000.00)	(3,500.00)			65,600.00	64,920.85	679.15
Town Vehicle Fuel	150,000.00	20,233.54	(15,000.00)			62,100.00	54,964.81	7,135.19
Snow & Ice Supplies	8,652.00		13,664.56			183,898.10	183,898.10	-
Snow & Ice Plow Blades and Chains	34,984.00		7,500.00			8,652.00	8,652.00	-
Streetslights	6,210.00		1,400.00			42,484.00	40,948.09	1,535.91
Waste Disposal						7,610.00	7,172.81	437.19
Total Public Works & Facilities	1,118,363.00	26,294.54	1,000.00	-	(19.99)	1,145,637.55	1,090,501.24	55,136.31

Exhibit E-6

TOWN OF RUTLAND
SCHEDULE OF APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 2016
(See Accountant's Compilation Report)

EXHIBIT E-7

General Fund	Account	Fiscal 2016 Original Appropriations	Fiscal 2016 Supplemental Appropriations	Reserve Fund and Other Transfers	Fiscal 2015 Carryover Appropriations	Fiscal 2016 Carryover Appropriations	Fiscal 2016 Adjusted Budget	Expenditures	Unexpended Balance
Education	Wachusett Assessment	8,167,945.00	1,594,895.00				9,762,840.00	9,762,840.00	-
	Southern Worcester County Vocational Assessment	398,680.00	(712.00)				397,968.00	397,968.00	-
	Art#2 10/26/15 Sick Leave Buy-back		14,839.45				14,839.45	14,839.45	-
	Total Education	8,566,625.00	1,609,022.45	-	-	-	10,175,647.45	10,175,647.45	-

TOWN OF RUTLAND
SCHEDULE OF APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 2016
(See Accountant's Compilation Report)

EXHIBIT E-8

General Fund	Account	Fiscal 2016 Original Appropriations	Fiscal 2016 Supplemental Appropriations	Reserve Fund and Other Transfers	Fiscal 2015 Carryover Appropriations	Fiscal 2016 Carryover Appropriations	Fiscal 2016 Adjusted Budget	Expenditures	Unexpended Balance
Human Services									
	Board of Health Salary	750.00					750.00	750.00	-
	Board of Health Clerical	18,408.00					18,408.00	18,407.50	0.50
	Board of Health Animal Inspector	550.00					550.00	550.00	-
	Board of Health Purchased Services	10,823.00					10,823.00	10,294.81	528.19
	Board of Health Supplies	200.00					200.00	68.29	131.71
	Board of Health Other Charges	100.00					100.00	-	100.00
	Board of Health Rabies Control	1,125.00					1,125.00	695.00	430.00
	Council on Aging Director Salary	29,632.00					29,632.00	29,296.93	335.07
	Council on Aging Outreach Worker	14,412.00					14,412.00	14,402.24	9.76
	Council on Aging Purchased Services	3,854.00	(1,351.00)				2,503.00	2,445.00	58.00
	Council on Aging Supplies	1,030.00					1,030.00	1,030.00	-
	Council on Aging Other Charges	210.00					210.00	197.38	12.62
	Veterans Services Salary	3,360.00					3,360.00	3,360.00	-
	Veterans Services Purchased Services	50.00					50.00	-	50.00
	Veterans Services Supplies	250.00					250.00	249.99	0.01
	Veterans Services Other Charges	150.00					150.00	45.99	104.01
	Veterans Services Benefits	68,000.00	(13,225.00)	(5,000.00)			49,775.00	25,518.38	24,256.62
Total Human Services		152,904.00	(14,576.00)	(5,000.00)	-	-	133,328.00	107,311.51	26,016.49

Exhibit E-8

TOWN OF RUTLAND
SCHEDULE OF APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 2016
(See Accountant's Compilation Report)

General Fund	Account	Fiscal 2016 Original Appropriations	Fiscal 2016 Supplemental Appropriations	Reserve Fund and Other Transfers	Fiscal 2015 Carryover Appropriations	Fiscal 2016 Carryover Appropriations	Fiscal 2016 Adjusted Budget	Expenditures	Unexpended Balance
Culture and Recreation									
	Library Salary	66,082.00					66,082.00	66,082.00	-
	Library Assistant Salary	30,283.00					30,283.00	30,283.00	-
	Library Children's Program Wages	24,757.00					24,757.00	24,757.00	-
	Library Aides Wages	13,300.00		3,000.00			16,300.00	14,032.32	2,267.68
	Library Purchased Services	36,800.00	(4,809.00)	(3,000.00)			28,991.00	24,174.21	4,816.79
	Library Supplies	3,675.00					3,675.00	3,675.00	-
	Library Other Charges	41,025.22	(1,128.00)				39,897.22	39,897.22	-
	Library Art#5 5/7/16 Color Printer		800.00				800.00	747.00	53.00
	Library Art#5 5/9/15 Wireless Internet				2,422.90	(924.47)	1,498.43	1,498.43	-
	Historical Commission	250.00			255.15	(423.15)	82.00	82.00	-
Total Culture and Recreation		216,172.22	(5,137.00)	-	2,678.05	(1,347.62)	212,365.65	205,228.18	7,137.47

TOWN OF RUTLAND
SCHEDULE OF APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 2016
(See Accountant's Compilation Report)

EXHIBIT E-10

Account	Fiscal 2016 Original Appropriations	Fiscal 2016 Supplemental Appropriations	Reserve Fund and Other Transfers	Fiscal 2015 Carryover Appropriations	Fiscal 2016 Carryover Appropriations	Fiscal 2016 Adjusted Budget	Expenditures	Unexpended Balance
General Fund								
Insurance and Benefits								
County Retirement	400,384.00					400,384.00	400,384.00	-
Group Health Insurance	629,350.00	(2,573.00)	(230.00)			626,547.00	583,833.44	42,713.56
Group Life Insurance	1,980.00		230.00			2,210.00	2,128.80	81.20
Payroll Tax Costs	50,000.00					50,000.00	50,000.00	-
General Insurance	193,500.00		(5,000.00)	5,000.00		193,500.00	169,392.11	24,107.89
Total Insurance and Benefits	1,275,214.00	(2,573.00)	(5,000.00)	5,000.00	-	1,272,641.00	1,205,738.35	66,902.65
Debt Service								
Long Term Debt Principal	1,992,794.53	(21,700.00)	(14,300.00)			1,956,794.53	1,945,907.78	10,886.75
Long Term Debt Interest	685,125.60		14,300.00			699,425.60	699,422.46	3.14
Temporary Debt Interest	-		-			-	2,397.58	(2,397.58)
Total Debt Service	2,677,920.13	(21,700.00)	-	-	-	2,656,220.13	2,647,727.82	8,492.31
Total General Fund	16,930,479.25	1,790,785.16	0.00	52,743.26	(100,968.99)	18,673,038.68	18,403,941.87	269,096.81

TOWN OF RUTLAND, MASSACHUSETTS
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
ALL NON GENERAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2016

Exhibit F

	Fund Balances July 1, 2015	Revenues	Expenditures	Other Financing Sources (Uses)	Fund Balances June 30, 2016
Special Revenue:					
Federal and State Grants:					
Municipal Incentive Grant	584.00				584.00
Extended Polling Hours	11,757.73	1,037.00	7,093.17		5,701.56
Smart Growth Grant	2,333.00				2,333.00
Agricultural Marketing Grant	142.90				142.90
DOER Solar Grant	-	8,543.99	11,656.32		(3,112.33)
Police Equipment Grant	1,358.50		1,358.50		-
Fire SAFE Grant	3,270.78	6,953.00	2,901.39		7,322.39
Forest Fire Grant	52.00				52.00
Fire Decontamination Grant	2,060.75	19,224.00	441.72		20,843.03
Fire Certification Grant	30.30	4,256.00	4,286.30		-
Fire FEMA EMPG Grant	622.00	1,693.28	1,800.78		514.50
Fire Assistance to Firefighters Grant	0.81				0.81
Fire LPG Homeland Security	277.81				277.81
Animal Control Officer Grant	3,048.88				3,048.88
Dispatch Regional and Incentive Grants	(825,129.92)	487,550.53	394,234.01		(731,813.40)
Highway Grants	(21.19)	522,283.77	523,843.78		(1,581.20)
CIC Innovation Grant - Bucket Truck	3,849.70	6,000.00	1,329.43		8,520.27
Title V Septic Grants	4,443.27				4,443.27
Board of Health WTE Grant	43.56		43.56		-
Board of Health H1N1 Grant	32.95				32.95
Council on Aging Grants	13.13	14,080.64	14,093.77		(0.00)
Library Grants	-	11,069.44	10,486.37		583.07
Cultural Council	3,129.63	4,705.15	3,221.00		4,613.78

TOWN OF RUTLAND, MASSACHUSETTS
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
ALL NON GENERAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2016

Exhibit F

	Fund Balances July 1, 2015	Revenues	Expenditures	Other Financing Sources (Uses)	Fund Balances June 30, 2016
Special Revenue:					
Other:					
Police DEA Funds	8,621.49	439.58	6,539.53		2,521.54
Police Gifts	8,983.69	42,278.67	49,178.10		2,084.26
Fire & Ambulance Gifts	142.75	395.00	19.61		518.14
Old Fire Barn Restoration Gifts	505.00				505.00
Holden Hospital Ambulance Gift	18,743.62	19,114.46		(22,500.00)	15,358.08
Fire Certification Gift	1,868.99				1,868.99
Animal Control Officer Gifts	845.00	425.00			1,270.00
Cable Access Funds	266,972.39	92,547.50	90,552.98		268,966.91
Insurance Reimbursement	30,993.72	36,621.97	61,523.80		6,091.89
Library Gifts	9,300.24	3,179.03			12,479.27
Recreation Gifts	1,772.11	2,725.00	24.99		4,472.12
Fourth of July Gifts	9,959.68	26,289.35	16,659.20		19,589.83
Frank Woods Studio Gift	91.64				91.64
COA Gifts	344.98	5,000.00	1,175.52		4,169.46
COA Building Fund Gifts	2,277.84				2,277.84
Debt Premiums	43,655.73	292.81			43,948.54
Septic Loan Repayment	35,950.82	3,643.51	3,577.55		36,016.78
Wetlands Fund	81,628.50	4,587.33			86,215.83
Recreation Revolving	6,929.88	152,117.74	146,452.78		12,594.84
After School Revolving	18,696.40	148,411.16	156,656.91		10,450.65
Tipping Fee Revolving	0.01	128,487.68	128,487.68		0.01
Inspection Revolving	8,699.04	44,650.00	41,660.50		11,688.54
Road Machinery Fund	-	2,431.15			2,431.15
Agricultural Gifts	6,010.38				6,010.38
Naquag Greenhouse Gifts	14,000.00	8,500.00			22,500.00
Planning Board Administration Revolving	38,286.84	21,247.25	8,494.95		51,039.14
Planning Board 53G Revolving	106,992.33	16,500.00	13,869.01		109,623.32
Total Special Revenue Funds	(65,826.34)	1,847,280.99	1,701,663.21	(22,500.00)	57,291.44

Exhibit F-2

TOWN OF RUTLAND, MASSACHUSETTS
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
ALL NON GENERAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2016

Exhibit F

	Fund Balances July 1, 2015	Revenues	Expenditures	Other Financing Sources (Uses)	Fund Balances June 30, 2016
Capital Projects:					
Land Purchase	1,000.00				1,000.00
Remodel Primary Building	72,031.45				72,031.45
New Fire Apparatus	124.00				124.00
Naquag Green Project	76,923.28			(47,248.03)	29,675.25
Glenwood School Roof	-	36,621.97	81,390.00	47,248.03	2,480.00
DPW Garage Construction	3,485.87				3,485.87
Skateboard Park	476.56				476.56
Total Capital Projects	154,041.16	36,621.97	81,390.00	-	109,273.13
Perpetual Permanent Funds:					
OPEB Trust	-	(22.19)		2,500.00	2,477.81
250th Fire Station Fund	6,469.72				6,469.72
Monroe School Fund	20,000.00				20,000.00
Taylor Cemetery	200.00				200.00
Library Funds	67,746.05				67,746.05
Total Perpetual Permanent Funds	94,415.77	(22.19)	-	2,500.00	96,893.58
Permanent Funds Expendable:					
250th Fire Station Fund	5,971.88	123.87			6,095.75
Monroe School Fund	22,508.38	423.22			22,931.60
Taylor Cemetery Fund	1,344.09	15.37			1,359.46
Library Funds	47,011.72	1,135.93	5,806.68		42,340.97
Anderson Senior Award Gift	2,710.00				2,710.00
Unemployment Fund	31,105.83	9,732.91	1,137.85	3,000.00	42,700.89
Conservation Fund	10,454.85	115.70			10,570.55
Stabilization Fund	791,322.59	7,822.94			799,145.53
Capital Stabilization	-	2.86		2,500.00	2,502.86
Unrealized Gain (Loss)	2,215.31	23,541.14			25,756.45
Total Permanent Funds Expendable	914,644.65	42,913.94	6,944.53	5,500.00	956,114.06
Total - Non-General Governmental Funds	1,097,275.24	1,926,794.71	1,789,997.74	(14,500.00)	1,219,572.21

Exhibit F-3



**REPORT OF THE BOARD OF ASSESORS
FISCAL YEAR 2016
JULY 1, 2015 - JUNE 30, 2016**

Assessed Valuation of the Town of Rutland for Fiscal Year 2016

Real Estate	94.45%	\$ 740,207,167.00
Commercial	2.16%	\$ 16,936,233.00
Industrial	.26%	\$ 2,019,000.00
Personal Property	3.13%	\$ 24,504,200.00
Total		\$ 783,666,600.00
Exempt Property (Town and State owned)		\$ 104,540,200.00
Tax Rate Summary		
Total amount to be raised		\$ 20,696,889.65
Total estimated receipts and other revenues		\$ 7,084,600.81
Tax Levy		\$ 13,612,288.84

The fiscal year 2016 tax rate of \$17.37 decreased \$0.28 per thousand of value from fiscal year 2015.

On March 10, 2015 the Board of Assessors voted to lower the Clause 41C Elderly exemption qualifying age from 70 to 65 and to increase the exemption amount from \$750.00 to \$1,000.00. This became Warrant Article 21 for the Annual Town Meeting on May 9, 2015 and was passed by the taxpayers. Please contact the Assessors' Office for more information on available exemptions.

Tax brochures containing useful tax information will be available in the Assessors' Office on January 1, 2017. Triennial revaluation work will be completed this fall for the FY 2017 recertification of values.

The Rutland Board of Assessors is tasked with the duty of fair and equal assessments in accordance with the rules and regulations of the Massachusetts Department of Revenue.

The Assessor's office is located in the town's center within the Community Hall building. We both invite and encourage you to visit the office and share your thoughts and concerns.

Elected Board Members	Term Expires
Jeffrey Gibbs, Chairman	2018
Arthur Lincoln	2019
Joyce McGuinness	2017



REPORT OF THE DEPARTMENT OF PUBLIC WORKS

GENERAL HIGHWAY

During this construction season approximately 2 1/2 miles of Town Roads saw full depth reclamation and new base and top coat bituminous concrete using Chapter 90 funds totaling approximately \$450,000.00. The Town roads were; 1 mile of Hillside Rd, 1/2 mile of Prescott St., 1/2 mile of Maple Ave, and 2000' Drury Lane. Included in that total 1 mile of Irish Lane was resurfaced using asphaltic millings.

Latex traffic safety lines were painted on approximately 65,000 linear feet of Town roads. The roads were Maple Avenue, Pommogussett Road, Wachusett Street, Pleasantdale Road, Wheeler Road, Glenwood Road, Prescott Street, Campbell Street, Kenwood Drive, and East County Road.

60 ton of bituminous concrete and 23 ton of cold patch were used to repair delaminating pavement.

997 catch basins and 129 dropped inlets were cleaned of sand, dirt, and leaves.

All of the Town's approximate 420,000 linear feet of paved roads were swept.

All of the Town's approximate 10 miles of gravel roads were graded and shaped. Gravel was added on an as needed basis.

Due to our being a part of the Central Mass Regional Equipment Collaborative (CMREC) with the Towns of Auburn, Hubbardston, Paxton, Barre, and Rutland as the lead Town, we were able to remove approximately 80 hazardous trees from our roadsides. We are able to utilize the truck and chipper for 12 weeks out of every calendar year and it has saved us over \$32,000.00 to date.

WINTER OPERATIONS

During fiscal year 2016, there were 24 snow and ice events that involved crews being sent out to plow and treat roads. Total snowfall was approximately 63 inches. Approximately 1,900 ton of sodium chloride and 2,500 ton of washed sand was purchased to treat roads.

PARKS AND CEMETERIES

During the growing season, all of the Town's approximate 20 acres of lawns, ball fields, all fields at Naquag Elementary, Central Tree Middle, and Glenwood Schools, including the 6 plus acres of cemeteries are mowed and trimmed at least once a week.

SEWER

All of the Town's sewer easements were cleared of debris and also mowed. The sewer department, with the help of the DPW, continues to help clear debris from the MWRA easements so our Operation and Maintenance (O&M) charges could be reduced. There were 5 easements involved with this clean-up which reduced our O&M charge by several thousand dollars. It is hoped we will be able to continue this practice in the future.

All pump stations are checked on a daily basis and general maintenance is done both in the buildings and on the grounds of the stations with the Sewer and DPW staff.

WATER

Rutland's Water Treatment Plant continues to perform as designed providing water to residents with water that exceeds all EPA and DEP standards.

In the spring of 2016, a complete flush of the water system was done and a new flow meter was installed on the raw water intake at the Water Treatment Plant.

The installations of the Hersey meter program nears completion with approximately 1550 meters that have been installed. There are approximately 42 left to be installed. These meters are key to our automatic reading system which improves our readings with both accuracy and time.

Rutland's water supply, other than private wells, comes from Muschopauge Pond and this is our most precious resource. We have made subtle changes to help protect our supply as it is our only supply. Due to security concerns, we keep close tabs on our water supply as we are susceptible to contamination. Our Pond is constantly monitored and samples taken to assure us that no contaminants have entered our supply.

WATER WITHDRAWAL FROM MUSCHOPAUGE POND

<u>MONTH</u>	<u>GALLONS</u>	<u>Water Level Below High Water Mark</u>
July	11,638,100	15.5"
August	10,481,900	22.0"
September	10,284,200	26.5"
October	9,695,900	31.5"
November	9,295,900	33.75"
December	9,500,400	34.75"
January	9,218,900	31.0"
February	8,242,100	16.5"
March	8,950,500	4.0"
April	10,520,500	6.5"
May	10,977,400	0.0" Level
June	<u>12,489,900</u>	5.0"
Total:	121,295,700	
Average Daily Use:	332,317 g.p.d.	

Respectfully submitted,

Gary Kellahe
Superintendent



Donald A. Haapakoski
Chief of Police

Town of Rutland
DEPARTMENT OF POLICE
“... in partnership with our community.”

Annual Report: Rutland Police Department (FY16)

During fiscal year 2016, it continued to be a busy time for the department. The number of calls for service has increased (18,066), as well as, the number of crimes committed and investigated.

The Rutland Police Department is the primary law enforcement agency for the Town of Rutland, charged with the responsibility to insure the safety of all persons in the Town through the enforcement of the criminal and civil laws of the Town and the Commonwealth. The Police Department has the following responsibilities: • Protection of lives and property of all citizens • Preservation of the peace • Prevention of crime and disorder • Identify and prosecute violators of the law • Plan for and supervise public safety at special events • Respond to all emergencies • Support regional and national homeland security strategies • The protection of the individual rights of all persons within the Town of Rutland. The Police Department is divided into three divisions under the supervision of the Chief of Police: the Administrative, Investigative and the Operations Division. The Operations Division provides direct services to the public and is responsible for the enforcement and prevention objectives. The Investigative Division provides for the follow-up or in depth investigation of crimes, evidence functions and narcotics investigations. The Administrative Support Division provides support functions for those direct services for both members of the Department and the public; including shared oversight of the Regional Emergency Communications Center and Regional Animal Control Program.

The department handled over 18,066 calls and incidents over the past year. Below I have listed a small sampling of the types of crimes/calls the department handled.

Rape/Sexual Assaults	10	Assaults/Intimidation	90
Breaking & Entering Res/Vehicle/Att.	42	Vandalism	59
Larceny/Theft/Forgery/Fraud	118	Trespassing	15
Traffic/By-laws/Misc.	128	911 Silent Calls	61
Alarms/Res/Commercial/Hold-up	300	Prisoner Watch	162
Radar Assignments	529	Attempt Suicide	10
Court Appearances	93	Disturbances/General/Domestic	223
Runaways	46	Lost/Found Property	106
Lock outs	79	General Police	560
Disabled Vehicles	148	Officer Wanted	397
Erratic Operator/ MV	180	Animal Complaints	539
Suspicious Activity	249	Mutual Aid/PD	189
Served Summonses	123	Assist Citizen	160
MV Accidents	161	MV Stops	1532
Field Investigations	157	Welfare Checks	93
Citations; civil, criminal/arrest	292	Citation Warnings	630

OUI Arrest	15	Restraining Orders/violation	42
Traffic Safety Assignments	1957	Assist Ambulance	468
Illegal Dumping	12	Field Investigation	107
Suicides/Attempts	7	Parking Violations	33
Warrants, Criminal	131	Arrests	237

Rutland has 8,803 residents with over 1,200 students and staff in our schools daily, with ten fulltime officers we lack the basic staffing to handle the activity levels of the town. The state average is sixteen officers for our population and activity level. Over the next few years I believe it is imperative that we improve on staffing by increasing the department to at least thirteen fulltime and ten-part time officers. This has been the constant problem in the past as the department never kept pace with the growing population. By not doing so, we find ourselves falling behind on the basic needs of the department; and that effects our ability to protect the citizens and respond to their needs.

I would like to thank the, Fire Department, Highway Department, School Department, Regional Emergency Communications Center, Board of Selectman and their staff, as well as, all the town boards and committees that we have worked with over this past year. Their help has been greatly appreciated by the members of the police department. Most of all, I would like to thank the citizens of Rutland for their continued support for our department.

Sincerely,

Chief Donald A. Haapakoski



RUTLAND FIRE - AMBULANCE EMERGENCY MANAGEMENT AGENCY 2016 ANNUAL REPORT

Emergency and Service Calls

The Rutland Fire Department consists of seven fulltime personnel including the fire chief as well as thirty on-call, volunteer and per diem firefighters and emergency medical technicians. Department personnel responded to a total of 1,193 total incidents (calls for service) in calendar year 2016. The department responded to a variety of incidents including; alarm investigations, brush fires, medical emergencies, motor vehicle accidents, structure fires and service calls, just to name a few. Additional personnel hours were spent conducting training and providing work details that support emergency response and storm related standbys, as well as provide blasting, firework and special events detail coverage.

Permits and Inspections

The Fire Department issued 540 permits in 2016 and performed numerous site inspections. Inspection types include; smoke and carbon monoxide detectors, oil burners, oil tanks, LP gas tanks, tank removals, blasting and fire suppression systems and many of them require a minimum of one site visit to confirm that the work has been done properly and installed per fire and life safety codes, and that the equipment operates safely. We continued to see an increase in open burning fires with a total of 535 permit activations between January 15th and May 1st. In addition to daily permit inspections, annual inspections are conducted at commercial and industrial sites as well as annual liquor license inspections completed in conjunction with the building inspector. Any questions regarding permits, fees or for scheduling an inspection call the fire department business line or access the information on-line on our website.

Fire Prevention and Public Safety Education

With strong support of the pre-schools and elementary schools in Rutland, fire prevention and public safety education continues to be a large priority of the department. In 2016 these efforts continued to be coordinated by Firefighter Dan Dean. The department conducted several educational programs including the S.A.F.E. (Student Awareness of Fire Education) program which is a major component. The department is fortunate to receive annual grant money to support the educational needs of our students. In addition to the educational programs conducted in the elementary and pre-schools the department also provides station tours, site visits, public safety day and we host the annual Public Safety Open House at the Fire Station, which includes representatives from the Police Department, Department of Public Works, Board of Health and Community Emergency Response Team (C.E.R.T.).

Smoke & Carbon Monoxide Detectors

The largest percentage of fire deaths in the home occurs at night while people are asleep. Therefore, a working smoke alarm can provide an early warning that can make the difference between life and death. According to studies published by the National Fire Protection Association, having a smoke alarm cuts your risk of dying in a fire by nearly half. A smoke alarm should be part of an overall home fire safety strategy that also includes preventing fires by adopting fire safe behavior and developing and practicing a home fire escape plan. In a fire, escape time may be very limited. Therefore, escape plans are a critical aspect of a home fire safety strategy. A reminder to our residents that in 2006 a new State law (Nicole's Law) took effect requiring anyone who owns residential property that contains fossil fuel burning equipment (i.e. oil, gas, wood, coal, etc.) or contains enclosed parking (i.e. attached or drive under garage) is required to install carbon monoxide (CO) alarms. The importance of having a carbon monoxide detector is often underestimated. Unfortunately, carbon monoxide sources, such as furnaces, generators and gas heaters are common in homes and can put your family at risk for carbon monoxide poisonings. If you do not

currently have a working smoke or CO detector and would like information on obtaining or installing them in your home, please contact the Fire Department.

Emergency Management

Emergency Management continues to play a vital role in town. Often times our emergency management functions are governed by the weather. Whether it is sandbagging operations to divert water or preparing shelters activities due to impending blizzards or ice storms, Rutland's Emergency Management is the liaison to the State and Federal agencies that will provide assistance to our community such as with the December 2008 Ice Storm. One of our most active forces within emergency management is that our Community Emergency Response Team (CERT). The CERT Program educates people about disaster preparedness for hazards that may impact our area and trains them in basic disaster response skills, such as fire safety, light search and rescue, team organization, and disaster medical operations. Using the training learned in the classroom and during exercises, CERT members can assist others following an event when professional responders are not immediately available to help. CERT members are made up of a group of volunteer citizens including; students, teachers, retirees, former military, engineers and business professionals. The team is trained on a regional level along with volunteers from surrounding communities. If you would like to join this team please contact the fire department business line.

Closing Narrative

In closing, I would like to thank the members of the Rutland Fire Department for their tireless commitment and dedication to the community. Our Firefighters and Emergency Medical Technicians are second to none and the citizens of Rutland should be proud of all of them. I also want to thank their families for the love and support that is afforded to them for always having to run out to an incident or training. On behalf of the entire department, I would like to thank the residents of Rutland for their incredible support of the fire department and its mission. Because of this support we are able to maintain the apparatus that is critical to our response and the equipment that is worn by the firefighters and emergency medical technicians for their health and safety. It has always been evident in my tenure as Deputy Chief as to the important role that public safety plays to all of the citizens of Rutland. We also remain diligent in applying and receiving grant money to help offset some of the burden to the town. Please feel free to visit our website at www.rutlandfire.com to learn more about the Rutland Fire Department, our history, our equipment or as a reference to fire codes and regulations. The Rutland Fire Department, located at 240 Main Street in the center of town is staffed daily 24/7. Wishing everyone a safe and healthy 2017

Respectfully Submitted,

Seth Knipe
Deputy Chief

CALL FOR SERVICE

Incident Type Category	2015	2016
[100-199] Fire/Explosion	22	29
[200-299] Overpressure Rupture	0	0
[300-399] Rescue Call	795	819
[400-499] Hazardous Condition	27	24
[500-599] Service Call	77	129
[600-699] Good Intent Call	77	100
[700-799] False Call	99	90
[800-899] Severe Weather / Natural Disaster	1	0
[900-999] Special Type / Complaint	0	2
Undetermined	0	0
TOTAL	1098	1193



RUTLAND REGIONAL EMERGENCY COMMUNICATIONS CENTER

Serving the Towns of Barre, Hubbardston, Oakham, and Rutland

242 Main Street, P.O. Box 669, Rutland, Massachusetts 01543
Tel. (508) 886-4033 • Fax (508) 886-4125



Michael C. Moriarty, Director of Communications

July 1, 2015 - June 30, 2016
FY 2016 Annual Report

The Rutland Regional Emergency Communication Center is located in the Public Safety Complex, the department operates 24/7 hours a day, 365 days a year. The Communication Center is always staffed with two APCO certified Public Safety Telecommunicators at all times which provides a higher level of service. The Communication Center handles all 9-1-1 calls, emergency calls made on other lines, general business calls, Department of Public Works calls, and Animal Control related calls, walk-in request for services and dispatch functions for Police, Fire and EMS for the towns of Barre, Hubbardston, Oakham and Rutland. The Center logged 60,492 in the Computer Aided Dispatch system for FY 2016, this does not include the calls that did not meet the requirements to be logged.

The Rutland Regional Emergency Communications Center was awarded \$309,229 in the FY16 Development Grant process. This was granted to construct a new Communications Data room that is located in the basement of the Public Safety Complex. This project is currently in progress and we are working closely with the Regional IT Director to accommodate several new technologies in the future (back-up control stations, dispatch console support equipment, CAD-RMS equipment, radio communications and telephone equipment). The Rutland RECC is running a complete Cisco Meraki network with a minimum of two layers of redundancy along with a 100x100MB fiber optic internet connection backed with a SLA from Charter Communications. The Rutland RECC will have a dedicated information technology disaster recovery site located in Barre, MA.

The Massachusetts State 911 Department is working on releasing Next Generation 9-1-1 in the near future. The difference between this system to the current Vesta Pallas system is that the system will depend on high quality mapping maps of emergency service zone boundaries and maps of address locations as points. The Current system uses your phone number to look up the corresponding physical address from a database. Vesta Pallas was established when all phones were landlines. NG911 is an internet protocol (IP)-based system that allows digital information (e.g voice, photos, videos, text messages) to flow seamlessly from the public, through the 911 network, and on to emergency responders. This will require the staff of the Rutland RECC to attend an extensive training class to learn to operate the system and provide exceptional services to the citizens in the coverage area.

The Rutland RECC Telecommunicators are required by the state to attend 16 hours of continuing education every fiscal year. This allows them to attend training classes for topics that they do not handle on a regular basis. The Rutland RECC has three certified Communications Training Officers that work with new employees hired and administer the Rutland RECC 242 hour training program. All new employees must complete 330 hours of internal and external departmental training before they are released from training.

The Rutland RECC has seen a lot of changes in staffing over the past year. The Rutland RECC is staffed by 7 full time dispatchers and 1 part-time dispatcher. Our full-time staff is made up of two Supervisors: Phyllis Chartier & James Gagne, and five dispatchers: Cindy Tamkus, Michelle Jones, Jeffrey Makela, Talisha Soto, Ann Trotto and 1 part-time dispatcher Chris Wilder. These employees have shown they are always extremely dependable and have proven to be an asset to the Center as well to the citizens we serve as well. All of our employees go above and beyond at a moment's notice. The Rutland RECC is lucky to have all of these employees as they are the first, first responders to every call placed for service.

We need to continue to stress that 9-1-1 is for EMERGENCY CALLS ONLY. All business calls should be made on our non-emergency lines. When you dial 9-1-1 with an emergency, be prepared to answer all the questions that the dispatcher may ask. The dispatcher is responsible with supplying first responders with the most accurate information possible. All dispatchers are trained in Emergency Medical Dispatch, which they will ask you a series of questions that will assist the EMS personnel responding to your call. Please listen to the dispatcher as they may give you important pre-arrival instructions until help arrives. If you or a family member has a disability, please come to the Communications Center and we will assist you with filling out a disability form and submit it to the State 9-1-1 Department. This information is a confidential and will ultimately assist us when and if you should require emergency services.

The Rutland RECC will continue to strive to provide an exceptional quality of service to the communities we serve. The department will continue to explore the possibility of adding additional towns to the Center which will reduce the yearly cost for each town. If you have any questions or concerns please do not hesitate to call me at the Rutland Regional Emergency Communication Center and I will do everything in my power to resolve that concern or answer your question.

The Rutland Regional Emergency Communication Center thanks you for your continued support.

Respectfully Submitted,

Michael C. Moriarty
Director of Communications



ANNUAL REPORT OF THE RUTLAND COUNCIL ON AGING FISCAL YEAR ENDING JUNE 30, 2016

The Board of Directors for the Council on Aging wishes to thank all of the members for their service, and welcome new members Gerald Kristoff and Barbara Quiry. The group worked diligently to ensure the best services for all seniors and ascertain that the council maintains fiscal responsibility and transparency.

Staffing included Nancy Nichols as Director; Cathy Corcoran as Outreach Coordinator in and Dining Site Manager, Suzanne Tatro.

The Friends of the COA continue to support a variety of ongoing activities and programs for the Council including funding for in-town Elderbus services, the mailing of the monthly newsletter to every senior household, and birthday lunch coupons to those seniors in town who choose to celebrate their birthdays with us. The group manages a fund to assist seniors in need of help with fuel assistance and also provided funds for various supplies and program expenses. They are a hard-working group, invaluable to the success of our COA, and we thank them for all they do.

The COA provided a variety of services, programs, activities and events to over 1,400 seniors and their families/caregivers this past year. In addition to the **Central Tree Senior News**, the council's monthly newsletter, information about the COA's activities and services was provided through our local Cable TV, The Holden Landmark, the Worcester Telegram and Gazette, and the Rutland Town Web Site, www.townofrutland.org.

Services offered to seniors included AARP tax assistance, Visiting Nurse Association flu clinic, Walgreen's flu clinics and blood pressure clinics, Worcester Community Action Council fuel assistance, Farmer's Market food assistance, legal consultation through Estate Preservation Law Offices, medical related presentations by Worcester Memorial Hospital and by Summit Elder Care. SCM Elderbus provided transportation for medical appointments, shopping and in-town service. Trips were coordinated Holden Council on Aging and held with Best of Times, Collette Vacations and Fox Tours.

Elder Services of Worcester continued a congregate meal program, offered weekdays under the direction of Sue Tatro and volunteers; Carolyn Semon, Virginia Jurgiel, Sandra Robertson, Harvey and Lou Ann Hollm and many others who step-up to help when needed. Meals are delivered daily to homebound seniors and are supplied via the Meals on Wheels program. We are grateful for the continued efforts of our volunteer drivers who make this program possible.

A variety of other programs were offered with the assistance of Fallonhealth Summit ElderCare, SHINE (Serving the Health Information Needs of Elders), Oriol Health Care, MCPHS(Mass college of Pharmacy and Health Sciences), Fallon NaviCare, Rutland LIONS Club, Worcester County Sheriff's Department, and the WRHS Leaf Raking assistance group. Other notable events this year included trips to local museums, Sheriff's summer picnic, musical performances, Intergenerational Dinner, Thanksgiving and Holiday Luncheons, annual Central Tree Middle School holiday breakfast, LIONS Club senior dinner, Valentine celebration, 1st Annual Grandparents and Grandchildren Day, Honky Tonk music program, Thanksgiving, National Donut Day, Brown Bag Auction, WRHS Senior Prom, St Patrick's Day lunch, and Friends of COA summer picnic. The Rutland Cultural Council awarded a grant for a former Miss USA musical concert. The COA would also like to thank the Rutland Fire Department/EMT's for continued monthly blood pressure screenings and informational meeting; and the Worcester

County Sheriff's Office for house numbering and File of Life programs, and for other educational programs they provide.

Ongoing activities include bowling, Wii bowling, scrapbooking, Watercolor, Chair Caning, Pitch, Cribbage, manicures/pedicures, dominos, No Cooking on Thursday group, book club, Bingo, knitting, chair yoga, massage therapy, and a senior fitness class sponsored by Oriol Health Care of Holden. We also continue with the satellite library; durable medical equipment lending with the Rutland LIONS Club; and SHINE counseling.

The COA continues to reach out to our senior population by coordinating services/activities/programs, making scheduled home visits, and providing assistance to caregivers. This year we fulfilled a need for legal, medical, and caregiver assistance by providing programs and presentations by community organizations. We also provided a ten week Aging Mastery Program which covered a variety of topics promoting healthy aging. We are continuing to provide informational programs on medical topics of concern as well as referral information. The FRIENDS group supports performances and presentations to support social activities within the senior population.

We wish to extend a sincere ***thank you*** to all of the volunteers who so generously offer their time, talents, donations and efforts to support our senior population throughout the year. *We had the opportunity to employ three Rutland seniors through the Senior Tax Work-Off program. We thank them for their time and dedication to the Council on Aging. Also, many thanks to all of the community businesses who donate to our center and support its programs.*

Board meetings are held at the Library or Community Center the third Wednesday of the month at 5:15 pm, excluding December, July, and August.

Respectfully submitted,

COUNCIL ON AGING

Board of Directors

Rose Anne Ferrandino, Chairperson
Patricia LaChance, Secretary
Barbara Quiry
Alternate member #1: vacant

Gerald Kristoff, Vice-Chairperson
Marcia Arakelian
Carolyn Semon
Alternate member #2: vacant

Staff

Nancy Nichols, Director

Cathy Corcoran, Outreach Coordinator



RUTLAND RECREATION COMMITTEE ANNUAL REPORT FISCAL YEAR ENDING 2016

Rutland Recreation continues to offer the residents of Rutland a wide variety of activities. The committee wishes to thank everyone who supports our offered programming.

Susan Novak finished her term and did not seek reappointment. We thank the previous members for their commitment to the Committee.

Pam Chenevert resigned as Recreation Director in December of 2015. Katelyn Wojnarowicz was appointed as the Director of Recreation/The Safe Place Programs in February of 2016. Corinna Frohock was appointed as the Recreation Programs Coordinator in April 2015.

The summer was a busy time for recreation with many programs being offered. The Doll and Bike Parade during the 4th of July festivities was a success with many children participating in the event. The town pool is refreshing break from the summer heat. Many town children participated in both the morning and afternoon American Red Cross swim lessons. Many pool parties were held at the pool. Summer Fun was offered for the youth of the town at Naquag Elementary School.

As the school year began so did the Under the Learning Tree programs at both the Naquag and Glenwood Elementary Schools. Favorite continuing programs included Dodgeball, Floor Hockey, and Zumba/Yoga. Additions included Art/Spanish Classes and LEGO Club.

The winter basketball season was well attended by boys and girls from town in grades kindergarten to 8th grade. Men's over 30 League had another successful year. Men's pick-up basketball was also offered. The Family Skate Day was held in Gardner. Many local families enjoyed a day of skating with friends.

The Father Daughter Dance held at Glenwood Elementary School allowed fathers (and father figures) and their daughters to dress up, dance, and socialize. The event was the most popular and successful of the year.

The Annual Easter Egg Hunt included a guest appearance by the Easter Bunny himself. Easter activities were available at the community center prior to the start of the egg hunt as well as sign-ups for summer programming and pool passes.

Adult programming of Zumba, Yoga, and Aerobics continued to be offered throughout the year.

Katelyn Wojnarowicz continued as Safe Place Administrator which is the town's before and after school program. The before and after school program is currently licensed through the Commonwealth of Massachusetts, Department of Early Education and Care. The Safe Place Program provides care for school-age children in grades K-8. The Safe Place at Naquag Elementary School and The Club House at Glenwood Elementary School provide both morning and afternoon childcare for school-age children.



RECOMMENDED CAPITAL BUDGET AND CAPITAL IMPROVEMENT PLAN FISCAL YEAR 2017-2022

CAPITAL IMPROVEMENT PLANNING OVERVIEW AND PROCESS

The Capital investments are the physical foundation of government service delivery, including water and sewer systems, roads, and buildings to house government services, police and fire stations, parks and recreation facilities, health, social service and community programs. Decisions about capital investments affect the availability and quality of most government services. This infrastructure is often taken for granted, yet is a cornerstone of the implications for health, safety and quality of life.

The Town of Rutland Board of Selectmen, in 2008, established a Capital Improvement Planning Committee (CIPC) to help guide the Town over the ensuing years.

The purpose of the Capital Budget and Capital Improvement Plan is to anticipate present and future needs of a growing community. This document is the result of an on-going annual process of constructive feedback from the various departments, boards, agencies and commissions of the Town and Region.

The preparation of the Capital Budget and Capital Improvement Plan represents a major effort by the Town of Rutland, to improve its methods of fiscal control and stability. The compilation of this report is intended for use as a financial tool for making decisions concerning future public improvement projects and should serve as a guideline and information source when formulating the towns' budgets.

OVERVIEW OF THE CIP PROCESS

Developing a five year Capital Improvement Program (CIP) is the first step in developing the annual Operating Budget, in accordance with the Town's Financial Policies. For 2017, the committee will develop a capital budget as well as a capital plan for years 2017 through 2022.

It should be noted that in many instances the accomplishment of a specific improvement project is often contingent upon the approval of federal and state assistance and the availability of such funds. This program will be updated annually at which time, revisions, adjustments, additions and deletions may be made.

The Capital Budget and Capital Improvement Plan is essentially a schedule of public improvement projects for a six year period of time. This schedule is prepared annually from lists of projects and improvements submitted by the operating departments of town governments. Individual project data is recorded on special forms distributed by the Capital Improvement Planning Committee to every participating department each year. Information requested on these special forms includes the assignment of priority by each department, estimate of project cost and proposed method of financing each project. Along with all the necessary information concerning the projects, the department must also indicate the relative importance of each project in terms of the department's overall program.

Public Improvement projects were defined as those projects which:

1. Require an expenditure of Capital Outlay funds amounting to more than \$10,000.00 and having a useful life expectancy of not less than (5) years.

2. Consist of real property acquisition, construction, capital asset improvements, long-life capital equipment, or major maintenance/repair of an existing capital item, as distinguished from a normal operating expenditure.

3. Are single projects, or groups of single homogeneous projects to be constructed or provided as single units of funding support.

Capital improvement projects may be replacement items, but do not include maintenance. These would include all "in-place" costs including installation, engineering and architectural fees. Projects of long life but of relatively low cost are included if they are similar enough to be grouped together as one large capital project.

Persons submitting forms assigned priorities to each project.

The fundamental purposes of the Capital Improvement Planning process are as follows:

1. To consolidate and coordinate the various departmental requests with the hope of reducing delays and coordinating individual improvement programs;
2. To establish a system of procedures and priorities by which each proposal can be evaluated in terms of the public need, the comprehensive plans of the Town, and the interrelationships of projects and cost requirements; and,
3. To schedule the proposals over a five year period according to their priority evaluation.

The process of developing a CIP separate from, but tied into, the Operating Budget is advantageous for numerous reasons, including:

- The town is better prepared to coordinate projects between departments and with other agencies and businesses, such as Wachusett Regional School District, thereby providing for equitable distribution of capital projects.
- The extensive CIP process increases the Town's and the general public's understanding of the Town's capital needs and capabilities, attempting to insure that the most essential improvements are provided first.
- A separate process to consider capital projects encourages exploration and use of alternative means to fund projects, gaining maximum benefit from available public funds.
- There is more time to allow greater resident involvement in the CIP. Residents are therefore better able to understand and react to the suggested policies and practices a CIP outlines. With a CIP development process separate from consideration of the Operating Budget, the CIP can be considered and discussed on its own merits, without the pressures of other Operating Budget concerns.
- There is more time to assure that projects coincide with the Town's adopted master plans and related policies, coordinating physical infrastructure with financial planning.

The CIP process includes consideration of how projects will affect the Town's Operating Budget after the project is completed. For example, if a new building is built, funds will need to be added to the Operating Budget for maintenance of that building.

After the CIP for 2017 is finalized, the projects that are approved and designated to be funded will be included in the Town’s 2017 Operating Budget. The consideration given to these projects separate from other Operating Budget concerns should help the Town to develop adequate financial policies, anticipate any financing problems that may arise and use taxpayers’ money wisely.

There are several reasons why a five year outlook is important. Many of these projects have long-term implications—they will have impacts on the Operating Budget or they are connected to other projects planned in the Town. Residents and the Board of Selectmen will usually find it useful to discuss and consider projects, and their operational and funding impacts in the context of more than one year. A five-year outlook also gives the public and the Board an idea of what infrastructure needs will be in the near future. If the Board of Selectmen anticipates that certain expensive projects will be necessary in the next four to five years, they can begin planning and budgeting for them now, rather than being caught by surprise when the project is desperately needed and time is limited to consider other possible options.

CAPITAL ASSET INVENTORY RECAP

One of the processes of the CIP is to compile and maintain the listing of all capital assets in the town. This is to provide a framework with which to evaluate and prioritize the infrastructure replacement under the CIP. During the first year the inventory assessment was nearly completed. This is a credit to all town departments/committees. A capital asset could only be inventoried on the committee list if the replacement value was \$10,000 or more and had a useful life of at least 5 years. The committee expects that by end of FY 2017 the total capital asset inventory for the town will be completed.

FINAL FY 2017 CAPITAL BUDGET

As shown below in Table 1 the recommended total capital budget for 2017 is \$95,000.

Proposed Projects	2011
Defibrillators	\$56,000
Election Precinct Tabulators (4)	\$24,000
Central Tree Technology Upgrade Pending	\$15,000
Total	\$95,000

Following is a list and explanation of the above projects.

DEFIBRILLATORS

Estimated Cost: \$56,000

Funding Proposed: Free cash.

Description: The Fire Department requested 2 Defibrillators along with 5 AEDS. The Defibrillators were recommended but only 3 AEDS were recommended.

Support/Justification:

Rating: 34.5

CIPC Recommendations:

The committee scored this project as a mandatory project with high priority, a 10+ year useful life, unchanged cost, unchanged revenues and no grant funding. For these reasons, the project was rated a score of 34.5. At this time, the committee recommends funding 2 Defibrillators and 3 AEDS for \$56,000.

ELECTION PRECINCT TABULATORS

Estimated Cost: \$24,000

Funding Proposed: Free cash.

Description: The Town Clerk has requested 4 new EPT for the upcoming Presidential Election.

Support/Justification:

The current tabulators will no longer have ports available for servicing and are outdated.

Rating: 45

CIPC Recommendations:

The committee scored this project as extremely high priority, given the upcoming Presidential Election. For these reasons, the project was rated a score of 45. At this time, the committee recommends funding the four Electronic Precinct Tabulators.

Replacement of IT INFRASTRUCTURE FOR CENTRAL TREE

Estimated Cost: \$30,000/\$15,000

Funding Proposed: Free cash and \$7,000 offset from Wachusett Fund

Description:

The network administrator has requested an upgrade of outdated Infrastructure for the Central Street School.

Support/Justification:

The Infrastructure is old and will need to be upgraded to be in Compliance under the state's mandates for MCAS System.

Rating: 34

CIPC Recommendations: The Committee feels that id an arrangement can be made with Bay Path Regional Vocational to provide the installation free of charge, the committee would recommend spending up to \$15,000 for the fiscal 2017 year from free cash.

FY 2017-2022 OVERVIEW AND ANALYSIS

Projected FY 2017-2022 Capital Improvement Plan as shown below for future asset recommendations under consideration.

ASSET SUBMITTED**DEPT****ESTIMATED GROSS COST**

Community Hall Remodel/Update

Selectman

\$1,800,000

Ford F350 CAB Pick-up	DPW	31,890
Vermeer SC 362 Stump Cutter	DPW	17,996
Holder C992 All Year Outdoor	DPW	70,000
Maintenance Vehicle		
Mill &Pave Parking Lots	DPW	106,000
(Recommended but not implemented)		
Electronic Message Center	_____	40,000
F350 4X4 Back-up AMB/		58,000
Heavy Duty Vehicle	_____	
Emergency Mgmt Center Buildout	FIRE	500,000
IT Infrastructure Upgrade – Glenwood	WRSS	30,000
IT Infrastructure Upgrade – Naquag	WRSS	30,000

TOTAL: \$2,688,886		

CIP PROJECT BUDGET SUMMARIES AND DETAILS OF CHANGE

The CIP committee is also evaluating fiscal years 2023-2028 in determining the capital asset needs of the town. This future years planning is being done to provide an equitable, balanced and monetarily achievable plan for the critical equipment and infrastructure needs of the town.

A copy of this report may be obtained from the Capital Improvement Planning Committee.

Respectfully submitted,

Harry Sechman, Chair

Joe Becker, Vice Chair

Julianne Kelley, Secretary

Addison Redfield, Member



RUTLAND DEVELOPMENT & INDUSTRIAL COMMITTEE ANNUAL REPORT FY 2016

The Rutland Development and Industrial Commission (RDIC) continued to focus most its efforts on the potential development, maintenance and upkeep of the Heights Planned Development District (HPDD).

Over the course of the last year we had one very interested party that placed an initial down payment on a portion of the site. Unfortunately, due to environmental issues as well as time constraints they retracted their offer.

The committee is actively working on a plan to selectively harvest some of the old overgrown and damaged timber to further enhance new growth for the betterment of the site. This will include but will not be limited to the clear cutting of the overgrown pine stand on northeastern corner along Maple Avenue.

In addition, the committee reached an agreement with the Central Tree Middle School to allow cross country/mountain biking on the site. The students spent significant time to develop trails on the site that will support their program.

Finding parties to develop the site has been and will continue to be a challenge. Vacant commercial and industrial land in close proximity to Rutland and with better road access will continue to be a challenge to attract interested parties.

The committee tries to meet at least once a month and your attendance and participation is encouraged and most welcome.

Respectfully submitted,

Michael Sullivan
Vice Chairmen



FISCAL YEAR 2016 REPORT OF THE TOWN OF RUTLAND FINANCE COMMITTEE

To the Citizens of Rutland:

The Finance Committee is comprised of seven town residents of the Town of Rutland being appointed by the Town Moderator to serve for a period of three years. The Committee makes recommendations to the Town Meeting after considering the needs of the community and the financial impact of all town meeting articles presented. This encompasses the annual operating budget, as well as other financial matters such as financial management, financial policy, and financial planning. The Finance Committee is charged by the Town of Rutland bylaws to review budget requests from all departments as well as elected and appointed boards in order to submit and recommend a balanced budget to the town.

The Finance Committee's Fiscal Year 2016 Budget Recommendation was developed during Fiscal Year 2015 and voted on by the Town in May of 2015. During the development of the original FY 2016 budget, the Finance Committee balanced the needs of each town department with the financial resources for the town. These resources included:

- **Levy Limit = \$11,491,232.12.** This figure represents estate taxes levied by the town including revenues generated from new construction, \$240,000; and a 2 ½ % increase over the FY 2015 levy limit (Prop 2 ½), \$287,280.80.
- **Approved Debt Exclusions = \$ 1,626,655.** This figure represents additional real estate taxes levied with voter approval over and above the levy limit to pay the debt incurred for specific capital projects. These projects include the WRHS renovation project, the elementary school construction, fire truck, Rutland heights, international truck, fire pumper, Naquag Green repairs, and Bay Path renovations.
- **Estimated Receipts (after charges) = \$3,701,027.58.** This includes state "Cherry Sheet" funds, Local receipts, and state reimbursement amounts.

In total, after local, state and county charges, the Finance Committee forecasted that the Town of Rutland has approximately \$18.9 million to raise and appropriate for the FY 2016 operating budget. After the original budget and all subsequent revisions were voted, the operating budget was finalized at \$18.4 million. This resulted in revenue levels being projected lower than was required to fund the recommended budget. Please note \$0.00 of the stabilization fund was used to supplement the budget. During the FY17 budget planning process, revenue projections were made based on prior year actual receipts. Passage of an override to fund municipal services and a debt exclusion on the Central Tree & Naquag debt service resulted in an increase of nearly \$.75 on the tax rate preventing devastating municipal budget reductions. Unfortunately \$81,281 in municipal budget reductions and \$208,743 of cash reserve from Free Cash and Overlay Surplus were used to meet the Wachusett Regional School increases.

The summaries of budget changes from FY 2015 to FY 2016 are as follows:

General Government:	5.9%	increase
Public Safety:	8.6%	increase
Department of Public Works:	14.4%	increase
Human Services:	4.7%	increase
Culture & Recreation:	5.6%	increase

Municipal Debt Service:	0.5%	decrease
Miscellaneous:	9.2%	increase
Wachusett Regional Schools:	13.03%	increase
Vocational Schools:	4.1%	decrease

The Finance Committee has the responsibility to oversee and approve requests from the Reserve Account. Town Department request transfers from the Reserve Fund for unforeseen and unexpected expenses. This saves time and the expense of calling a special town meeting for small needs. Transfers are made from this fund by a vote of the Finance Committee when they conform to the requirements of the law, and can only be used for the purpose which they were specifically transferred. Funds were allocated during the year to various departments as detailed below:

Reserve Fund Transfers to FY 2013 Budget

Date	Account	Department	Amount	Purpose
1/22/2016	159-5400	Postage Supplies	\$2,000.00	postage supplies
2/08/2016	210-5400	Public Safety	\$2,200.40	replace transmission
3/7/2016	151-5200	Legal	\$5,000.00	personnel issues
3/31/2016	151-5200	Legal	\$5,000.00	personnel issues
4/28/2016	151-5200	Legal	\$5,000.00	personnel issues
5/16/2016	231-5120	Ambulance	\$3,799.68	wages, 3 rd person

Total Transfers **\$23,000.08**

The Finance Committee is committed to funding the stabilization fund and improving the town's bond rating. The Town has made progress in strengthening fiscal stability by committing to financial responsible strategies, but growth in excess of revenues continues to strain town services. The Finance Committee will continue to work closely with the Town Administrator, all departments and committees to develop responsible budgets that maintain public safety and services to the best of their ability.

Respectfully,

Your Finance Committee,

Lyndon S. Nichols

Lyndon S. Nichols, Chair

Carlisle Bindoo, Vice Chair

Karen Nahrwold, Secretary

Deborah Kristoff

David Bigelow

Thomas Ruchala

Sheryl Vernon



FISCAL YEAR 2016 REPORT OF THE BUILDING/ZONING OFFICER

Number	Description	Stated Value	Fees Collected
08	Additions	544,900.00	\$2,545.00
08	Alterations	185,750.00	1,225.00
01	Barns	32,000.00	185.00
01	Carport	3,804.00	45.00
02	Chimney	7,752.00	70.00
08	Condominiums	1,087,867.00	3,852.00
14	Decks	128,273.00	990.00
03	Demolitions	N/A	100.00
03	Duplexes	679,000.00	2,475.00
06	Foundations	49,000.00	679.00
02	Garages	253,200.00	1,845.00
01	Gazebo	7,700.00	65.00
16	HVAC	151,800.00	1,256.00
13	Insulation	39,144.00	555.00
01	Mudroom	4,000.00	45.00
17	Remodels	441,902.00	2,580.00
09	Repairs	160,423.00	1,085.00
02	Replacement Doors	7,292.00	95.00
11	Replacement Windows	110,275.00	945.00
45	Roofs	372,867.00	3,180.00
01	Screen Porch	5,000.00	50.00
02	Self-Storage Building	330,000.00	2,050.00
16	Sheds	43,389.50	685.00
04	Siding	45,122.00	330.00
27	Single Family Homes	6,388,000.00	18,860.00
01	Single Family w/in-law	400,000.00	675.00
122	Solar Modules	2,814,238.00	18,352.00
44	Solid Fuel Burning Stoves	139,538.00	1,080.00
02	Sprinkler Systems	40,000.00	400.00
30	Swimming Pools	325,376.00	2,400.00
01	Tents	N/A	0.00
01	Three-Season Porch	15,100.00	100.00
08	Weatherization	25,722.00	355.00
54	Periodic Inspections		2,100.00

Respectfully submitted,

William C. Cassanelli
Building Commissioner / Zoning Officer



REPORT OF THE ELECTRICAL INSPECTOR

Total number of permits issued	273
Total number of inspections	258
Total number of solar inspections	118
Total amount of fees collected:	\$38,284.00

Respectfully submitted,

Lester J. Grace, Jr.
Electrical Inspector

REPORT OF THE PLUMBING INSPECTOR

Total number of permits issued	96
Total number of inspections:	
Underground	09
Rough	55
Final	94
Total amount of fees collected:	\$12,346.00

Respectfully submitted,

James M. Smith
Plumbing Inspector

REPORT OF THE GAS INSPECTOR

Total number of permits issued	94
Total number of inspections:	
Underground	27
Rough	32
Final	67
Total amount of fees collected:	\$8,905.00

Respectfully submitted,

James M. Smith
Gas Inspector



REPORT OF THE BOARD OF HEALTH FISCAL YEAR 2016

The Board met regularly on every other Monday of each month. Scott Gilroy was elected Chairman of the Board, with Karin Prucnal as Vice-Chairperson and Elliott Nadeau as Clerk. The Board employed Randy Mizereck as an agent to monitor perc tests and to perform other inspections during the year. Randy Mizereck was present for over 40 perc tests and over 150 inspections during the year. The Board also employed Randy Mizereck to review over 30 septic system designs. VNA Care Network, Inc. was employed for nursing services for the elderly and needy.

The Board sponsored a Seasonal Public Flu Clinic vaccinating over 100 individuals with the assistance of the Volunteer Nurses of the Wachusett Medical Reserve Corps and Rite Aid. The vaccine was supplied through the Department of Public Health and funding available as distributed by the Massachusetts Region 2 Public Health Emergency Preparedness Coalition and Rite Aid. The Board plans to continue yearly flu clinics.

The Board has investigated various health code violations and overseen well and septic system installations, repairs, and improvements. There are areas of special concern within the Town that consume much of the Board's time and energy throughout the year.

The Board monitored the town's contracts for waste removal with hauler's and with Wheelabrator in order to maintain the proper level to protect the town's rate.

The Board consulted with the State Department of Environmental Protection on issues of special concern and regarding variances to the State and Town regulations.

The Board renewed a contract for a fifth year the preparation of a site-specific environmental monitoring and maintenance plan with Mark W. Popham, R.S. of the closing of the Charnock Hill Road Landfill required by Massachusetts Department of Environmental Protection.

During the fiscal year 2016, the Town Treasurer received over \$200,000 collected for various fees including tipping/surcharges charged by the Board of Health. The Board's budget paid \$870.00 for nursing, physical therapy and home health visits.

Respectfully Submitted,
Board of Health

Scott Gilroy
Chairman

Karin Prucnal
Vice-Chairperson

Elliott Nadeau
Clerk



REPORT OF THE LIBRARIAN

Library Circulation

Books	45,893
Periodicals	950
Audios	4,737
Videos	5,438
Miscellaneous	210
E-Books	<u>435</u>
Total Circulation	57,663

Library Hours

Tuesday	10-8pm
Wednesday	10-8pm
Thursday	1-8pm
Saturday *	10-1pm
*(closed Memorial Day-Labor Day)	

The Rutland Public Library had another busy and productive year. The wireless internet connection has been upgraded this year with better fiber optic wire making the wireless connection very fast and efficient. If you have not tried it please come in and give it a try. The connection is good 7 days a week 24 hours a day.

The Commonwealth eBook collection has had a very good start circulating over 400 eBooks in our first year. If you haven't downloaded the axis360 app yet please, come in and we will get you started with your eBook borrowing!

The library meeting space is active as ever hosting 474 meetings and community activities from July to June. These activities range from board meetings, scout meetings, historical society's "Festival of Trees", a flu clinic sponsored by the Board of Health, and voting at Rutland's 2nd precinct.

Our Children's librarian has had a very busy year offering special events like "The Little House Open House", Kids cooking program, Wachusett Meadows butterfly workshop, and "Creature Teachers" live animal show.

The Friends of the Rutland Library continue to support us by helping plan and carry out several activities during the year such as purchasing all of the museum passes, the book sale held each month, Kids Fall Fest and Halloween Parade. These special events are funded by our "Friends" making many of the FREE programs you and your families attend possible. If you haven't joined our "Friends" please consider doing so they are always looking for members and support. Many volunteer opportunities are available at the library please ask if interested.

The Aldrich Society donated a telescope to the Rutland Library as part of their incentive to encourage a love of star gazing. Please come in and borrow the telescope and gaze at the stars with your family.

There are so many people and families supporting the library through volunteer efforts and generous donations we cannot list all of them, but please know we are forever grateful for your loyal and continued support of our mission.

As always we thank the town for the support they provide through funding and services from the other departments.

Respectfully submitted
Kerry Remington



ZONING BOARD OF APPEALS ANNUAL REPORT FISCAL YEAR 2016

Pursuant to Rutland's Zoning By-Law and Massachusetts General Laws chapter 40A, the Zoning Board of Appeals (the "Board") performs the following functions:

- (1) Acts upon requests for Variances from the requirements of the Town's Zoning By-law;
- (2) Acts upon requests for Special Permits as authorized by the Town's Zoning By-Law;
- (3) Acts upon requests for Site Plan Approval with respect to alterations or modifications of structures or uses within business or industrial districts; and
- (4) Acts upon appeals by persons aggrieved by reason of their inability to obtain a permit from any administrative official, board, or the building inspector.

The Board meets as required/dictated by the volume of petitions, applications or appeals filed with the Town. The Board functions in accordance with its specific authority granted by the Town's Zoning By-Law, M.G.L. c40A, and its own procedural rules. In accordance with those rules, fees are charges to cover administrative costs of conducting required public hearings.

The Rutland Zoning Board of Appeals works within Town structure to grant as many applications as possible to assist in the cautious, flexible growth of the Town.

The Board reviewed the following applications in Fiscal Year 2016 from Town By-Laws and voted as follows:

1 Variance Approval

2 Variance Denials

Respectfully submitted,

Richard Surette, Chairman
Chris Senecal, Vice-Chairman
Robert Paulsen, Member
Lynn Miller, Administrative Assistant

Paul Kirrane, Associate Member
Arthur Wells, Associate Member



TOWN OF RUTLAND CABLE ADVISORY COMMITTEE

Committee Members:

*Paul Mattson
Ray Becker
Addison Redfield
Brenda Savoie*

The Rutland Cable Advisory Committee was deeply saddened by the loss of our beloved member, Kathy Clark who passed away in August. Kathy was a valued member and friend of the entire committee and will be greatly missed by all.

Annual Report of the Cable Advisory Committee

2016 saw the completion of the new TV Studio and Meeting Room facility in the lower level of the Rutland Library. The Cable Advisory Committee (CAC) began planning for this project in 2014, and it would not have come to fruition were it not for the effort put forth by Chairman Paul Mattson and Committee Member Addison Redfield, both volunteering countless hours of their time on this project. We are also thankful to the faculty and students of Bay Path Regional Vocational High School for their top-notch work on this project, resulting in significant cost savings for the entire project.

The installation of new equipment is currently underway which involved a great deal of research to obtain the best equipment for our space and requirements. We are confident that what was selected will support Rutland's cable activities for years to come.

Goals for the upcoming year include additional equipment purchases for the Studio portion of the facility and continuing progress towards live broadcast capabilities from remote locations including Glenwood and Naquag Elementary Schools. This will allow us to broadcast Town Meetings in real-time.

The CAC continues to improve the quality of the Rutland Community Television (RCTV) programming and offers a way for residents to get connected with their Town. RCTV programming can be viewed on Charter Communications channel 191. As always, we welcome new volunteers and fresh ideas and encourage those interested, or who would like to produce a show of their own, to email us at RCTV11@TownofRutland.org or call 508-886-4730.

Committee Members:

Paul Mattson, Chairman
Ray Becker
Addison Redfield
Brenda Savoie



REPORT OF THE 4TH OF JULY COMMITTEE

In 2016 we celebrated the 68th annual 4th of July activities with the theme – It's a Rutland Thing. We were honored to have the Briggs Family, for their many years of volunteering, as our grand marshals. We had 40 entries in the parade. There were floats, bands, cars, fire trucks, politicians, businesses, families, neighborhoods and horses. The grand prize went to the Rutland Rednecks. In addition to the parade we celebrated with junior olympics, volleyball tournament, bike and doll carriage parade, a road race, lip sync, chicken barbeque, strawberry festival, band concert, pancake breakfast and the ever popular fireworks. None of this would have happened without the volunteers and groups who donated their time to make this event a huge success in conjunction with the town employees from the Town Hall, Fire and Police Departments and the Department of Public Works. Thank you to the Rutland Recreation, Rutland Lions Club, Cub Scout Pack #141, Senior High Youth Fellowship, Rutland Fire Brigade and the Friends of the Council on Aging for either running an event or serving food. Additional food was sold over the three days by Rutland non-profits. We appreciated the tasty treats prepared the Cub Scout Pack #141, Demond Pond Watershed Association, Rutland Business Association, Rutland Little League and Girl Scout Troop 36015. As part of our fundraiser efforts these non-profits donated 20% of their profits. Fundraising is an integral of making these events the success they are. Rutland residents and business from the Wachusett area have generously donated to make these events free to all those who attend. This also includes those houses that took part in the town wide yard sale. It costs approximately \$20,000.00 to do the events. We do have a website that you can keep track of what is going on or how to donate – www.rutlandma-4thofjuly.org

Respectfully submitted,

Karen Greenwood
Chairman



TOWN OF RUTLAND
DEPARTMENT OF VETERANS' SERVICES

Walk-In Hours: 5:30p-7:00p (1st Thursday each month at Rutland Public Library)

Or

By Appointment: Call: (520) 508-4364

Email: SGagnon@townofrutland.org

The Veterans' Service Officer (VSO) is dedicated to helping veterans learn about, apply for, and in some cases receive benefits. Veterans and their dependents may be eligible for Massachusetts and Federal benefits. The Department of Veteran Services (DVS) is a state agency that is directed and funded under Chapter 115 of Massachusetts General Laws. This should not be confused with the Veterans Administration (VA), a federal program which may offer additional services.

The veteran must be discharged under Honorable Conditions, must have served a minimum of 90 days active duty, and meet the established income criteria. Some benefits offered for eligible veterans and their dependents include, but are not limited to:

Housing
Employment
Heating assistance
Rental assistance
Medical expense reimbursement
VA Service Connection Claim assistance
Funeral expenses
'Welcome Home Bonus' programs
Educational benefits
Lost service record retrieval
Replacement medals

The town of Rutland is proud to support the sacrifice of the men and women who have served our country. From aging veterans that may need continued assistance and support, to younger veterans struggling to transition to civilian life, it is with honor that the VSO assist you with benefits that you have earned. Please contact me to learn more.

Stephen Gagnon,
Veterans' Service Officer



REPORT OF CONSERVATION COMMISSION

The Job of Wetlands Protection:

As the municipal focal point for environmental protection, Conservation Commissions were given responsibility in 1972 for administering the Wetlands Protection Act (G.L. Ch. 131 §40). Thus the Commission serves the community in a regulatory as well as a conservation capacity.

Under this law, Commissions across the state process over ten thousand applications every year for permits to do work in and near wetlands, flood plains, banks, riverfront areas, beaches and surface waters. The Wetlands Protection Act is described in detail in MACC's Environmental Handbook for Massachusetts Conservation Commissioners.

The Rutland Conservation Commission has undergone many changes this year not the least of which is an almost entirely new set of members. We have been able to fill all available seats with volunteers who have made a major commitment to the Town by way of time freely given to aid in protecting the many valuable wetlands resources the Town enjoys along with the diversity of wildlife existing in them. These volunteers come from a wide cross-section of backgrounds and interests. They come on board with fresh ideas and great enthusiasm. Their training has already begun both with formal offsite training by The Massachusetts Association of Conservation Commissioners and on the job training by getting their "feet wet" on site visits conducted by The Conservation Commission.

From the period of July 1, 2015 to June 30, 2016, the Commission has reviewed 15 Notices of Intent and issued the following:

- 15 Orders of Conditions
- 12 Certificate of Compliance
- 5 Determination of Applicability
- 1 Abbreviated Notice of Resource Area Delineation

The Commission has adopted and utilized M.G.L. Ch. 44 §53G, which allows the Rutland Conservation Commission to impose reasonable fees for the employment of outside consultants, engaged by the Conservation Commission, for specific expert services. Such services shall be deemed necessary by the Commission to come to a final decision on an application submitted to the Conservation Commission pursuant to the requirements of: the Wetlands Protection Act (G.L. Ch. 131 §40), Conservation Commission Act (G.L. Ch. 40 §8C), or any other state or municipal statute, bylaw or regulation, as they may be amended or enacted from time to time.

The Commission consists of the following:

Joseph Dell'Aquila, Chairman

Peter Craine, Vice-Chairman

Members: Eric Bigelow, Shawn Moore, Scott Landgren, Willard Cannon

Harry Johnson, Associate Member

The Commission's secretary is Karen Wambach.

We would like to give special thanks to all that support the Commission in what we do.

Respectfully Submitted,

The Conservation Commission



REPORT OF THE RUTLAND PLANNING BOARD FISCAL YEAR 2016

The business of the Planning Board has remained steady throughout the year.

The Board, utilizing its professional staff and engineering firm, has reviewed and endorsed numerous “approval not required” (ANR) plans and several special permits for estate lots and common driveways have been granted along with site plan approvals.

The following public hearings/approvals were granted.

- Treasure Valley II Solar
- Brice Lemon newly amended open space subdivision between Charnock Hill and Main Street
- Proposed zoning article III proposed amendment special uses add subsection E
- Special permit Town Center District/2 Condominiums & 1,800sqft retail/residential mixed use property/ Maple Ave/Highland Park
- Lussier Enterprises, Storage Facility Barre Paxton Road
- Addition to structure at 10 Naquag Street by CB Blair Development Corporation

Other:

- The Planning Board received a grant from CMRPC to fund a part time planner for 6 months.
(Eric Smith, followed by Jeff Bagg)

The members of the bylaw sub-committee are:

Norman Anderson	Dick Williams	Tim Nahrwold	Marilyn Sidoti
Addison Redfield	Bonnie Besse	Julianne Kelley	

- The subcommittee completed work on the Medical Marijuana Dispensary Bylaw.

Respectfully submitted by the Rutland Planning Board

Norman Anderson, Chairman

Addison Redfield, Vice Chairman and alternate to the CMRPC

Dick Williams, Member and Representative to the Central Massachusetts Regional Planning Commission (CMRPC)

Tim Nahrwold, Member

Marilyn Sidoti, Member

Susan Ducharme, Secretary



RUTLAND AGRICULTURAL COMMISSION
250 Main Street
Rutland, MA 01543
2016 Annual Report

The mission statement of the Rutland Agricultural Commission is to “Increase public awareness of agriculture, and the positive impact it has on the town. Farms retain open space and the rural character of Rutland. They provide fresh, local wholesome products.”

The Rutland Agricultural Commission maintained their commitment to local agriculture during this busy and productive fiscal year. We participated in the Fourth of July parade with an array of historical tractors recognizing the importance of family farms throughout Rutland’s agricultural history. We continue to produce and feature “Rutland Right to Farm” signs that are available for purchase.

In September, the Rutland Agricultural Commission again joined with the Historical Society in hosting the annual “Fall Festival of Forgotten Arts” on Rutland’s Town Common. The Agricultural Commission organized a Farmer’s Market in which local farms and agricultural businesses sold their fresh produce and products. We also had farm animals and educational information alongside information about local agriculture.

In November, Agricultural Commission members donated a complete Thanksgiving dinner, including many local products, to the Rutland Food pantry. We also displayed a farm-themed tree at the Rutland Historical Society’s annual Festival of Trees in December.

During the growing season, and the Rutland Agricultural Commission hosted the annual Planting Day with the Second Graders in the Naquag Greenhouse. Students, along with their teachers and members of the Rutland Agricultural Commission, planted flower seeds, which were incorporated into the curriculum for the remainder of the school year. The Commission also provided fertile eggs so they could be incubated and hatched in the classroom.

Our members continue to be active outside our community by attending quarterly Regional Agricultural Commission meetings, as well as being actively involved with other local agricultural organizations.

Respectfully Submitted:
Randy Jordan, Acting Chairman
Donna Kilpatrick, Vice Chairman/Secretary
Kate Gervais, Member
Glenn Kauppila, Member
William Walker, Member
Deb Carlson, Alternate
Jerry Kristoff, Alternate
Richard Williams, Alternate



HISTORICAL COMMISSION ANNUAL REPORT

The Historical Commission monitors the use of the Franklin Wood Studio. It continues to be used for meetings by various town committees and groups, as well as regional committees including the Route 122 Scenic Byway and the Ware River Advisory Committees.

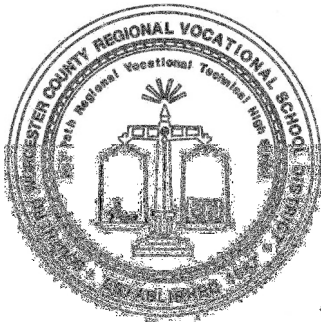
We continue to discuss the status of the Prison Camp Cemetery with The Division of Recreation and Conservation (DCR) as it is located on their property.

We appreciate the help of our DPW for plowing and yard work.

The Commission regrets the loss of our member, Edward Bracebridge, with his passing. His historical knowledge of the town is greatly missed.

We would welcome new members who have an historical knowledge and interest in our town.

Respectfully submitted,
Helen Viner, Chair
Janet Barakian, Treasurer
Addison Redfield, Secretary



AUBURN • CHARLTON • DUDLEY • NORTH BROOKFIELD • OXFORD
PAXTON • RUTLAND • SOUTHBRIDGE • SPENCER • WEBSTER
Southern Worcester County Regional Vocational School District
BAY PATH REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL
57 OLD MUGGETT HILL ROAD
CHARLTON MASSACHUSETTS
(508)248-5971 – (508)987-0326
FAX (508)248-4747

RUTLAND
2016 Annual Report

Bay Path Regional Vocational Technical High School graduated a class of 259 students in June of 2016, and accepted a class of 306 freshmen in September of 2016. Our current enrollment has reached 1,115 students.

Of the 6 Rutland seniors who graduated 2 are now gainfully employed in an occupation related to their training and 4 are attending now attending college. Currently, 33 students from Rutland are enrolled in one of our 21 vocational areas.

Eleven Rutland students are receiving extra services from our Special Education Department.

Whenever possible, we have continued our practice of utilizing our occupational programs to provide requested services to municipalities, non-profit organizations and residents from any of our ten district towns. During the 2015-2016 school year, our 21 vocational programs completed 1,123 work orders, of which, 20 were for residents of the Town of Rutland.

Our Hilltop Restaurant and Minuteman Shoppe are opened to the public Tuesday through Friday from 11:00am to 1:00pm. Our cosmetology program is also open to the general public. Appointments for cosmetology services must be made in advance by calling the school. Residents of the Bay Path district are encouraged to take advantage of the services provided by our students. These learning opportunities benefit not only the students but provide useful services at reasonable costs to in-district residents. We will continue this type of work whenever possible, keeping in mind that the projects must be of educational value for our students.

Our Evening School Program continues to serve the adult needs of our 10 town district, as well as an additional 20 surrounding towns. Our Spring and Fall programs had a combined enrollment of 1,481, in programs ranging from Business & Finance, Career/ Licensing; Computers; Cooking; Entertainment; Health & Fitness; Hobbies & Crafts; Home & Job; Language & Art; and Sports & Leisure. The program also offered a wide variety of over 400 online courses, including career certificate programs and courses to satisfy professional development requirements for teachers.

This year, the only "Out of District" students that have been accepted are students who began their high school education at Bay Path while residing in one of the Districts ten member towns and then subsequently moved out of the District before completing their high school education. It is important to note that the town where the students now reside must pay an out of district tuition for each student ranging in cost between \$14,701 and \$16,488. Those towns also pay the transportation costs for those students.

The Wachusett Regional School System continues to provide excellent cooperation for our recruiting program and we are thankful for their efforts. I believe that they share our feeling that all students must be given the right, the information, and the opportunity to make an informed school choice.

We, at Bay Path, will continue to serve Rutland with the finest vocational education programs available for high school students and adults, and will, when at all possible, use our skills and facilities to further town projects as they add to our students' education.

Respectfully submitted,

John A. Lafleche
Superintendent-Director

2016 ANNUAL REPORT
Wachusett Watershed Regional Recycle Center
Wachusett Earthday, Inc

2016 proved a continued and growing reliance on the services provided at the Regional Recycle Center. Located at 131 Raymond Huntington Highway in West Boylston, the Recycle Center is a partnership of the seven Wachusett Watershed towns (Boylston, Holden, Paxton, Princeton, Rutland, Sterling and West Boylston), the MA Department of Conservation & Recreation (DCR), and Wachusett Earthday, Inc., with support from the MA Department of Environmental Protection.

Wachusett Earthday, Inc, the non-profit organization staffed by an all-volunteer group, operates the Wachusett Watershed Regional Recycling Center for the collection and disposal of household goods and items for reuse, bulk waste and recycling, and the proper disposition of hazardous household products. The Center operates on a year-round basis on Monday from 5-7PM, Tuesday from 9-11AM, Wednesday from 2:30-4:30PM and every third Saturday of each month from 8-11AM. Please see the website: www.wachusettearthday.org and/or Town websites for updates, announcements and weather closings.

During FY2016, 158 collections were held: four regular collections of Hazardous Household Products (HHP) were augmented by two HHP-only collections in May and October; three regular free shredding days were augmented by an additional free shredding day in July. The actual number of cars visiting the site over the course of the year increased 44%, from 17,735 in FY2015 to 25,512 in FY2016.

This fiscal year, more than 12,160 gallons of Hazardous Household Products (chemicals, paints, fertilizers etc) were responsibly disposed of. Other items collected and properly disposed of included: 117 tons of appliances and metals, 1,190 tires, 724 propane cylinders, 62 fire extinguishers, 130 tons of paper, corrugated cardboard, plastic & mixed recycling, 446 tons of project debris & furniture, over 2 tons of fluorescents, more than 2 tons of alkaline batteries, nearly 3 tons of rechargeable & lead acid batteries, thousands of pieces of electronic equipment including over 3,600 computer monitors & TVs, and over 3 tons of clothing. The Boy & Girl Scouts continued to assist with the collection of returnable cans and bottles. Additionally, Wachusett Earthday initiated a mattress recycling program that, between March and June 30, has kept 239 mattresses out of landfills +/- incinerators. Site improvements included redirection of traffic flow for increased safety, relocation of the tire and propane tank depots, as well as plans for additional paving along the building; additional improvements are planned for the next year as funds permit.

The Recycle Center is staffed by 15 to 20 people during every two hour shift; between 4 and 10 volunteers put in an extra 4 hours every Friday afternoon, when the site is open for organization and restocking. Many additional behind-the-scenes hours, comprised of administrative, research and organizational work, are completed off-site. Between 50 and 75 volunteers regularly donate their time to the Regional Recycle Center as well as additional time donated by various Scout Troops, the WPI Alpha Phi Omega service organization, the Sheriff's Community Service Program and an enthusiastic contingent from the Bancroft School. Earthday volunteers staffed booths and tents at the Sterling Fair and Holden Days, offering free items and educational information on reuse and recycling.

In the past year, WEI continued the expansion of outreach programs into the seven watershed towns and the greater Worcester County Community. The Salvation Army, the Worcester Free Store, several local animal shelters, Habitat for Humanity/ReStore. Toys for Tots, the Lions Club, Veterans Inc, the Department of Children & Families and the Montachusett Veteran's Outreach Center are among the partnerships proving fruitful.

For 2017, six Hazardous Household Products (Chemicals, Paints, Pesticides etc) collections are planned from 8 AM to noon.

- Four HHP collections will be on the third Saturdays (April 15, June 17, September 16, November 18), and will also include bulk waste, recycling and reuse.
- Chemicals, Paints, Pesticides, etc **ONLY** will be collected on May 6 & October 7. The remainder of the site will be CLOSED on those two Saturdays.

Free document shredding will be held on March 18, May 20 and October 21 from 8 to 11 AM.

Holiday closings in 2017 will be on July 4, November 22 & 23 and December 26.

For 2017, the Center will close on Monday evenings during the months of January, February and December but will be open instead on the first Saturdays of those months (1/7/17, 2/4/17, and 12/2/17). Evening hours will resume on **Thursdays**, March 2 from 5–7PM.

The Wachusett Watershed Regional Recycle Center Town Representative Team includes designated representatives of the seven Wachusett Towns, the MA Department of Conservation & Recreation and Wachusett Earthday, Inc. The Team meets periodically to review operations. The board of directors of Wachusett Earthday, Inc, meets monthly to manage operations.

2016 Members of the Wachusett Watershed Regional Recycle Center Town Representatives:

Boylston – Martin McNamara	Rutland – Sheila Dibb
Holden – Jacqui Kelley/Robin Farrington/Pam Harding	
Paxton – Carol Riches	Sterling – William Tuttle,/Mike Szoslek/Kama Jayne
Princeton – Arthur Allen	West Boylston – Anita Scheipers/Mike Kittredge, Nancy Lucier

Wachusett Earthday – Helen Townsend

MA Department of Conservation & Recreation – John Scannell

2016 Board of Directors, Wachusett Earthday Inc:

Norma Chanis, George Dvorak, Tim Harrington, Eric Johansen, Mark Koslowske, Patt Popple, Vanya Seiss, Helen Townsend and Robert Troy.

Retired in 2016: Colleen Abrams, Anna Perkins, Ben Ribeiro

It is with sadness that we noted the passing of C. Mary McLoughlin, Director Emerita in June of 2016.

WACHUSSETT GREENWAYS ANNUAL REPORT 2016

Trail Connections

Wachusett Greenways is grateful to the community for another strong year of serving together. The Mass Central Rail Trail (MCRT) continues to draw visitors from the neighborhood and far beyond. If you haven't discovered the MCRT come find your rail trail! Visit any section between Sterling and Barre. Walk, bicycle, snow shoe or cross country ski. The MCRT is a place to meet your neighbors. Bring a stroller or a wheel chair. Now our neighbors to the east and west are building more of the MCRT to connect this cross-state trail along the 104 mile corridor between Northampton and Boston. Wachusett Greenways (WG) has served central Massachusetts for 22 years. WG has completed nearly 20 miles of the planned central 30 miles of the MCRT. WG also built and maintains the four mile Trout Brook/White Oak Trail in Holden which connects the lands of Holden Trout Brook Reservation, MA Division of Fisheries and Wildlife, White Oak Land Conservation Society and the Grant and Dresser families.

Hold that Date

On Saturday, September 30, 2017 at 10 a.m. we'll celebrate the 20 year anniversary of completing the first Wachusett Greenways section of the Mass Central Rail Trail. Join us at the West Boylston entrance of the trail off Route 140. Let's thank each other and enjoy our trail together. The Springdale Mill Celebration on the MCRT in Holden will follow from 11 a.m. to 2 p.m.

Special Thanks 22 Years

Our partners, the Massachusetts Department of Conservation and Recreation (DCR), Wachusett Towns of Barre, Holden, Paxton, Princeton, Rutland, Oakham and West Boylston, as well as the Massachusetts Division of Fisheries and Wildlife, Mass Office of Travel and Tourism, each legislator, many local foundations and businesses, and each member, donor and volunteer with Wachusett Greenways share the vision for a cross-Commonwealth Mass Central Rail Trail. Together we are completing and sustaining this treasured trail created from the amazing structure of the Mass Central Railroad chartered by our legislature and constructed in stages between 1868 and 1883.

Strong Support

Greenways grew to nearly 900 donors in 2016 including 95 new members. 470 generous donors contributed to Wachusett Greenways' MCRT Construction Fund. Since 1997 a total of nearly 3000 friends have contributed to WG. More than 200 volunteers of all ages helped this year.

In preparation for FY 18, Wachusett Greenways met with every Board of Selectmen in the eight towns of this trails region: Barre, Holden, Paxton, Princeton, Oakham, Rutland, Sterling and West Boylston. WG expressed gratitude to each Town for their support for WG and the MCRT and asked each town to budget a contribution to assist WG with operating expenses including portable restrooms and MCRT maintenance. Every Board of Selectmen was unanimous in favor of providing modest financial support, and several members spoke of the high value of the MCRT for the members of their communities.

Trail Stewardship

WG and Partners continued to steward the MCRT. Several trail improvements helped sustain the trail. The DCR oversaw paving of the River St. parking area. The Rutland DPW provided repaving of the Charnock Hill Road above the Charnock Tunnel. West Boylston DPW repaired a drainage issue which threatened to undermine the trail, The West Boylston Light Department removed overhanging dead branches of several large stately trees along the trail. WG trail volunteers removed hundreds of dead trees overhanging the trail in Oakham, Rutland, Holden, West Boylston and Sterling to improve safety.

In regular annual maintenance, several Wachusett Towns and the DCR helped with mowing, plowing and machine maintenance. WG volunteers served as patrollers and with trail clearing and mowing. Student teams from Bancroft middle-school and WPI Alpha Phi Omega coed service fraternity brought fresh energy for trail clearing and cleaning ditches. Wachusett Greenways continues to steward the Trout Brook/White Oak Trail.

Trail users appreciate portable restrooms, a service which is also beneficial for the watershed. WG has expanded portable restrooms year round to: Sterling at the cider mill entrance, West Boylston at the Thomas Street entrance where there are two units which will be serviced twice a week during summer and autumn, Holden at River Street and Oakham at Coldbrook Road. The DCR provides portable restrooms at Gates Road in Sterling and at the MCRT/Midstate trail parking on Route 122 in Rutland.

Greenways installed beautiful new engraved granite benches in Oakham, Rutland, Holden and Sterling, and more are planned for 2017. WG intends to install new MCRT signage and bulletin boards for 2017.

WG is planning MCRT restorations and improvements in Rutland and Oakham with DCR Recreational Trails grants and WG matching funds in 2017. WG has applied for a 2018 DCR Recreational Trails Grant funding for major restorations of the Wachusett Street, Rutland trail section and for repair of the Sterling West Washacum bridge.

Mass Central Rail Trail Connection Plans

Preparation is underway to complete the MCRT connection along the Route 140/Beaman St. causeway in West Boylston. The DCR Recreational Trails Program and DCR Partnership Matching Programs have awarded grants to initiate the project.

Wachusett Greenways is providing matching funds for grants for design and engineering. Wachusett Greenways is also providing the match for the first phase of construction of the connection from the West Boylston, Thomas Street parking lot through the Route 140 crossing.

Reaching Out

Greenways held several hospitality days and trail counts on the rail trail. WG also welcomed visitors at Holden Days and UMass Med School's Earthday Celebration.

Greenways shared experience with others working on rail trails around the Commonwealth.

Welcome Center and Vegetable Gardens

Not quite open, but WG made significant progress in 2016! A volunteer constructed a beautiful new concrete ramp in front of the future welcome center at 21 Miles Road, Rutland. WG will install railings early in 2017. Greenways harvested the first crop of delicious, fresh vegetables from four raised bed gardens. WG looks forward to sharing veggies with trail visitors and volunteers in the next season. Landscaper Doug Hagman continued to donate mowing and leaf removal. WG is grateful for good neighbors Everett Reynolds and Lynda Lambert, Seth Stidsen and Dave Camarra who continue to help out with plowing and more. Wachusett Greenways also thanks Sentry Oil for continued support.

Outdoor Events

WG provided opportunities to meet new friends and try out new open spaces year round with free walks, bicycling and other outdoor adventure. New leaders and trail event suggestions are always welcome.

WG welcomes volunteers, members and supporters!

Sign up at www.wachusettgreenways.org to help. New members receive the *Wachusett Greenways* guide which includes a map for the regions' trails and greenways. WG volunteers are amazing!! Please thank them...and join them.

Wachusett Greenways, P.O. Box 121, Holden 01520.

Wachusett Greenways Board of Directors:

Colleen Abrams, Chair

Christy Barnes

Stephen Chanis

Michael Peckar, Secretary

David Fitzpatrick, Treasurer (moved July 2016)

Jeffrey Keay

Troy Milliken, Treasurer

INDEX

REPORT OF:	PAGE
4 th of July Committee	95
Agricultural Commission	99
Annual and Special Town Meetings	16
Assessors	68
Board of Appeals	93
Board of Health	91
Building Commissioner/Inspector	89
Cable Advisory Committee	94
Capital Improvement Planning Committee.....	81
Conservation Commission	97
Council on Aging	77
Department of Public Works	69
Development and Industrial Commission	86
Election Results.....	22
Electrical Inspector	90
Finance Committee	87
Fire & Ambulance	73
Gas Inspector	90
Historical Commission	100
Librarian	92
Officers Appointed by Selectmen	8
Planning Board	98
Plumbing Inspector	90
Police Department	71
Recreation Committee	79
Rutland Regional Emergency Communications Center	75
Selectmen	6
Superintendent – Bay Path Regional	102
Superintendent – Wachusett Regional	101
Town Accountant	48
Town Administrator	13
Town Clerk	15
Veterans' Services	96
Vital Statistics/ Licenses	14
Town Collector	39
Town Officers Elected	5
Treasurer	39
Wachusett Watershed Regional Recycle Center	103
Wachusett Greenways	105

BOARD MEETING SCHEDULES

Board of Appeals	Meetings are scheduled as needed
Board of Assessors	Schedules are posted Online
Board of Health	One Monday per Month
Board of Selectmen	Every Other Monday, 6 p.m.
Building Inspector	Monday, 7 p.m.
Conservation Commission	1 st & 3 rd Tuesday per month, 7 p.m.
Council on Aging	Third Wednesday, 7 p.m.
Finance Committee	Thursday as needed, 7 p.m.
Library Trustees	Fourth Monday, 7p.m.
Planning Board	Second and Fourth Tuesday, 6:30 p.m.
Police/Firearm Permits	Wednesday, 4:00 p.m. - 8:00 p.m.
Recreation Committee	Second Wednesday (posted online)
Selectmen	Every Other Monday, 6:00 p.m.
WRSD Committee	Second and Forth Monday, 7:30 p.m.

Boards meet in Community Hall, Community Hall Annex and Rutland Library as posted. Please note that meeting dates are subject to change, please check with the Town Clerk's Office or visit the Town website to confirm meeting schedules, www.townofrutland.org.

TOWN OFFICE HOURS

Community Hall and Annex are closed Fridays

Assessor	Monday – Thursday 8:00 a.m. – Noon
Assessor Public Records Room	Monday – Thursday 8:00 a.m. – Noon
Selectmen	Monday – Thursday 8:00 a.m. – Noon
Board of Health	Monday – Thursday 9:00 a.m. – Noon
Building Inspector	Monday – Thursday 12:30 p.m. - 4:30 p.m.
Treasurer/Collector & Town Clerk	Monday and Wednesday 8:00 a.m. - 4:30 p.m. Tuesday 8:00 a.m. - 7:00 p.m. Thursday 8:00 a.m. – 1 p.m.
Fire	Monday – Thursday 9:00 a.m. – 3:00 p.m.
Police	Monday – Friday 7:00 a.m. - 3:00 p.m.
Library	Tuesday and Wednesday 10:00 – 8:00 p.m. Thursday 1:00 p.m. -8:00 p.m. Friday 1:00 p.m. – 6:00 p.m. Saturday 10:00 a.m. - 1:00 p.m. (Closed summers)